

**St. John Church**

Board of Directors

Monthly Meeting

March 19, 2018

**St. John Church**  
Board of Directors Meeting  
March 19, 2018

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Closed Business.....Appendix A

**St. John Church**  
**Board of Directors Meeting**  
**March 19, 2018**

**The meeting will be at 7:00 p.m. on the 3<sup>rd</sup> floor of the Ministry Center in Conference Room B.**

**Agenda**

- 7:00 p.m. – 7:15 p.m.
  - Opening Devotion – Neal Weber
  - Approval of January BOD Meeting Minutes – Joe Luberda
  
- 7:15 p.m. – 8:15 p.m.
  - Board Report Discussion (including retreat follow up) – Joe Luberda
  
- 8:15 p.m. – 8:45 p.m.
  - Financial Report Discussion (including NEXT Phase 2) – Jeff Cook
  
- 8:45 p.m. – 9:00 p.m.
  - Other Business – Joe Luberda
  
- 9:00 p.m.
  - Closing Prayer – Mindy Jeffries

# Senior Pastor Board Report

Dion Garrett

March 2018

## **Branding Progress**

We are currently wrapping up our series, *Standouts*, which has been very well received. The final week includes the announcement that we are actively exploring a name change. February Faith Matters built on the theme, *Standouts*, with an article sharing more about our branding journey to bring along more in the congregation who did *not* attend January townhall meetings. Post Easter we will lay out some tangible next-steps for our congregation's process on how we will go forward with our naming process as we actively move forward. In late February, we started into the early portions of the naming process by having two "naming workshops" with our staff team and our Brand Advisory Team. These workshops were led by Amy Calvin, our consultant, and are only the beginning of the process. To be clear: we did not choose a name and don't have a clue at this moment in time what our final name proposal will be. There is not even a short list at this point! We will build a process that relies on further community research and congregational input. I'm excited to move forward and explore this together because I think it will help our church become a real standout in the sea of relatively similar churches in West County who aren't reaching unchurched people very well.

## **NEXT Funding Boost**

We are in the middle of encouraging our church family to make a commitment to our final 10 months of NEXT. The challenge is for 200 NEW households to make a commitment before Easter. While ambitious, this emphasis sends a strong message about the necessity of unity and the need for more households to say YES to our future (regardless of the amount). I am encouraging anyone who has NOT committed to make a commitment ([next.stjstl.net](http://next.stjstl.net)) and for those who HAVE committed to be advocates and influencers amongst their friends. Pray for God to move!

## **STJ School**

Jeff Cook and I have been meeting with Scott Osbourn and Rachel Bausch to move forward with our plans for STJ School from the Board Retreat. By the April meeting, we will have more tangible steps to share with the board and the greater STJ community. This is an exciting moment for our school's future, but time is short to make the impact we desire for the next academic year.

## **Staff Structure**

I have been consulting with several leaders on the board and in the congregation as I wrestle with our current staffing structure and how we can best organize for our future. We have a lot of significant, ambitious growth goals ahead of us. I'm trying to make sure we are organized to accomplish them and that I don't become a bottleneck to our present momentum.

# Worship Board Report

## Brent Hunsinger - Team Leader

### March 2018

#### Overview:

The season of Lent is always a great opportunity to slow down and truly think about all God has done for us. Within our mid-week Lenten services, we are looking at the I AM statements of Jesus. We been delving into the character, reputation and identity of Christ. This series has helped to provide the much-needed space and chance to draw closer to God.

Also within this past month, we had the chance to reflect and celebrate the 30 years of ministry that Pastor Hower and has devoted to STJ. It's rare to experience and be a part of such a special time in the legacy of our church. As a church, we celebrated what the Lord has done in and through the Hower's with a banquet at Wildwood Hotel and also within the weekend worship services. Just an amazing display of love and adoration. Also, it's such a blessing to see God guide our church throughout the transition in leadership. We've accomplished so much, but there is always more ahead. As we have been moving forward with the *NEXT* initiative we have seen so much growth and provision. We've celebrated life change and continue to go further so that more can come to know Jesus. Exciting challenges are ahead, but what a great chance to see God move in extraordinary ways.

-Make sure to check out news in this report about **involved students, Come and Worship, School of the Arts keyboard class, Kaylee O'Dell, supported many events in February, Casino BROyale, Pastor Hower's retirement celebration weekend, new lighting & student volunteer camera operators.**

#### Music Ministry:

In the month of February many great things happened, specifically for the music ministry. Many of them featured our students. We held an Ash Wednesday service that **involved students** from the Core and Summit Bands. We had an amazing night of worship at **Come and Worship** where the majority of the musicians leading us in worship were students. We also in February offered a classroom style **School of the Arts keyboard class** to students looking to cross over from classical piano to a more improvisational style of piano playing, which is what the worship bands here at St. John use. And it is there that I want to stop and shed some light because what we do, the worship services and the extra time spent training our musicians isn't the end goal...it's the means to an end. **Kaylee O'Dell** is a middle school student that at the beginning of the year was interested in getting involved with the Core band. She auditioned and during her audition she mentioned that she had been taking piano lessons for a number of years. So often with our students in the student ministry band once they are part of this community, their hunger for more...more music, more opportunities to serve, more knowledge, more training...their hunger for more grows! Kaylee, since joining the community of core band, has served in weekend worship a number of times and is currently taking the keyboard 1 class aforementioned through School of the Arts. This isn't isolated, it's a pattern that we continue to see here at St. John and it's a sign of health and great things to come!

#### Technology Production Ministry:

- The Tech Production Team **supported many events in February**, including providing lighting equipment to create an intimate environment for Come and Worship, the CIA Journey to Wholeness Banquet, and later the Board of Directors Dinner.

- We also provided Audio, Video, and Lighting support for the annual **Casino BROyale** event that took over the Cornerstone building, which was a huge success.
- **Pastor Hower's retirement celebration weekend** was also supported by our team, including supporting the banquet, creating a video depicting the changes at St. John during his tenure, and compiling videos with people who could not attend his retirement.
- The Tech Production Team was also able to install, focus and program **new lighting** in the sanctuary due to our upstage trussing being approved for use. This allowed us to create more robust back lighting while removing lights we had hung under the cross that were distracting from that architectural feature in the room.
- We continue to train and challenge our **student volunteer camera operators** to grow and cross train in other positions within our ministry. Ben Taul is one of those student volunteers that has begun Video Directing for weekend worship. We look forward to augmenting our team by continuing to add to and train individuals for that critical position.

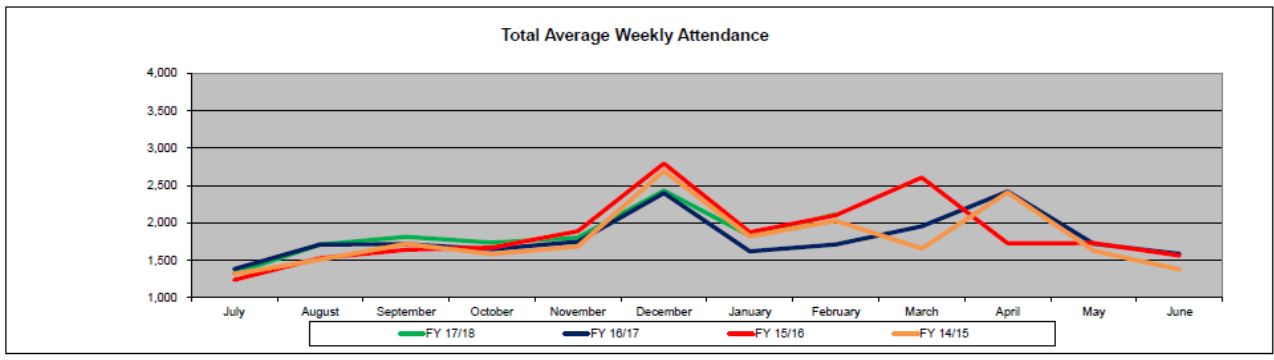
### **Metrics attached**

# Worship Metrics

## February 2018



MISC. WORSHIP (Monthly #s & FYTD Cumulative)									
Audio Message Downloads	236	117	154	421	214	207	1,684	1,972	(288)
ATTENDANCE (Monthly & FYTD Averages)									
Live Stream Hits (avg/weekend)	273	299	341	468	273	195	336	279	57
5:00 pm Saturday	208	202	250	217	222	(5)	205	204	2
9:00 am Sunday	467	421	423	440	439	1	442	447	(6)
10:45 am Sunday	493	542	509	470	497	(27)	479	476	3
9:00 am Children's	152	131	106	108	109	(1)	111	99	12
10:45 am Children's	97	103	107	98	92	6	87	81	7



	July	August	September	October	November	December	January	February	March	April	May	June
FY 17/18	1,325	1,709	1,814	1,734	1,802	2,431	1,829	2,116	1,954	2,420	1,720	1,585
FY 16/17	1,381	1,711	1,714	1,646	1,747	2,399	1,618	1,711	2,607	1,727	1,729	1,581
FY 15/16	1,238	1,527	1,630	1,660	1,888	2,795	1,875	2,101	2,607	2,407	1,729	1,581
FY 14/15	1,315	1,509	1,718	1,581	1,685	2,695	1,817	2,027	1,656	2,407	1,626	1,376
CY vs. PY	(58)	(2)	100	88	55	32	211	405	(1,954)	(2,420)	(1,720)	(1,585)
CY vs. PY	-4.06%	-0.12%	5.83%	5.35%	3.15%	1.33%	13.04%	23.67%	-100.00%	-100.00%	-100.00%	-100.00%

**St. John Church**  
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**Membership Changes – February 2018**

**New Members:**

**Information:**

Mrs. Eve Eckert © Logan & Lena  
Mrs. Debbie Hanson

**Reaffirmation:**

Mr David Eckert

**Transfer:**

Mr. Tim & Mrs. Kirsty Scott © Austin & Rielyn  
Mr. Edward Danzer  
Mr. Christopher & Mrs. Susan Wilson © James, Kaitlyn & Hannah

**Released Members:**

**Transferred Out:**

Mr. Bill & Mrs. Jacque Brinkmeyer © John & Alexis

**Official Acts:**

**Baptisms:**

Reid Tatum (02-14-2018)  
Georgia Boggs (02-24-2018)  
Christian Becker (02-25-2018)

**Weddings:**

None

**Funerals:**

Glenn Brandt (Death 2-17-2018; Funeral 02-24-2018)  
Joy Bauer (Death 02-17-2018; Funeral 02-24-2018)

(© = children)



# LIFEjourney Board Report

## Chris Toomey

### March 2018

#### **Children's Ministry:**

##### **Children's Ministry Expo and Conference**

- CM Staff (Sarah Taylor, Justina Hudak, Lisa Schmidt, Steve Wheeler) and one volunteer attended the all-day conference in St Louis.
- Valuable areas of focus and learning:
  - Special Needs Ministry – need for partnerships
  - Volunteers – How to retain them
  - Empowering parents with tools for success, especially through the tween years.
  - Engaging and keeping kids' attention with games and creative storytelling.

#### **Student Ministry:**

##### **February Recovery**

- February is Student Ministry's most "event-free" month all year; this is intentional as it allows student ministry staff to recuperate and refocus between the busy holiday season and spring/summer.
- Pua was able to take several weeks of vacation.
- Several guest speakers, including Chris Toomey and Andy Johnson, were invited to teach at CORE and the Summit. This change of voice can be valuable from time to time as it allows students to hear topics from different perspectives and life experiences.

##### **Confirmation Update**

- Students who need to make up a discussion group have been meeting with Jon one-on-one or in small groups to go through the material.
- These meetings have been beneficial in allowing students to openly ask questions and clear up areas of confusion, as well as allowing students to have open and honest discussions about their faith.
- Confirmation banquet will be April 30, followed by Confirmation ceremony on Saturday, May 5.

##### **First Communion**

- There were over 100 students who participated in their First Communion this year.
- We strive to make this a personal and meaningful event for the students and their families by hosting a live teaching for students, providing nametags and asking communion servers to call each student by name, and live streaming the service for family who may not be able to attend.

#### **Hospitality:**

##### **Special Events**

- In February, hospitality had the opportunity to collaborate with three other ministry areas to create warm, inviting, and irresistible spaces for their events:
  - Journey to Wholeness – (Christ in Action) - Hospitality assisted with purchasing and repurposing different decorative items for the event.
  - Pastor Hower's retirement banquet - Hospitality helped create a beautiful, honoring space for the banquet. Each centerpiece was uniquely designed to represent something Pastor Hower and Carol love!
  - Leadership Appreciation Dinner – Hospitality transformed our Ministry Center Imagineering Room into an inviting dinner/social venue.

- We kicked off the Lent season on Valentine's Day with two Ash Wednesday services. This provided the opportunity for over 20 volunteers per service!

## **Metrics Attached**

# LIFEjourney Metrics

## February 2018

All YTDs for fiscal year July 1- June 30

\* Average weekly attendance

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Feb 2017	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>CHILDREN'S MINISTRY</b>								
Nursery*	31	29	36	38↓	41	29	30	(1)
Preschool*	53	50	42	45↑	44	43	41	2
K - 5*	161	146	135	124↑	115	127	113	14
New Children's Min Registrations	15	8	26	14↑	11	116	110	6
Nursery Unique Participants	46	51	57	57↓	63			
Preschool Unique Participants	75	76	72	74↑	60			
K-5 Unique Participants	258	229	233	237↑	224			
Friday Frenzie	35	0	37	48	48			
<b>MIDDLE SCHOOL MINISTRY</b>								
6th grade CORE*	26	25	23	27↑	21	27	23	4
7th grade CORE*	29	27	21	22↓	29	25	30	(5)
8th grade CORE*	41	29	29	35↑	28	37	32	5
New CORE Registrations	1	2	1	2↑	0	85	92	(7)
<b>HIGH SCHOOL MINISTRY</b>								
9th Summit*	8	12	18	7		13		
10th Summit*	6	8	9	6		8		
11th Summit*	10	10	12	7		10		
12th Summit*	0	0	0	0		0		
<b>BAPTISMS</b>								
Infants/Children	4	4	2	2↓	6	29	32	(3)
Students (6th-12th grade)	1	1	0	1↑	0	6	4	2
Adults	0	3	0	0↓	1	6	5	1
Baptism Class (not held in December)	4	0	1	3↓	12	17	22	(5)
<b>MEMBERSHIP</b>								
Getting Started (no class in December or July)	18	0	20	10↓	23	57	70	(13)
New Members	18	0	19	10↓	14	54	60	(6)
Guest Registrations	4	9	4	8↓	11	56	53	3

**Notes:**

1. YTD information for Unique Participants will be completed at the end of the fiscal year.
2. First weekend of the month is Summit on the town; groups do not meet in Cornerstone.

# Groups and Care Team Board Report

## Doug Mauss –Team Leader

### March 2018

#### **Life Transitions and Care:**

- Pastor Rogers is back! Pastor John Rhoads did a fine job filling in for 6 weeks, and Pastor Rogers resumed his duties on March 5.
- GriefShare began a new 13-week session in February.

#### **Adult Groups and Studies:**

- House Church: Pastor Doug went to the Exponential Conference in Orlando, FL from Feb 26-Mar1. It's a conference for church planting, house church and missional community movements, discipleship strategies, and leadership development. He came back with lots of ideas and inspiration for the next phase of House Church.
- Pastor Doug is starting PHASE TWO of House Church. While the Phase One experiment is still running with three motivated leader couples, we're now implementing a further refined approach for our next steps. Phase Two involves pursuing two tracks for people to take discipleship/outreach to the next level.
  - Track 1: building intentional gatherings around our streamed message in already-existing contexts.
    - House Church – inviting friends and neighbors to come over, discuss the message, learn and grow together
    - Lunch Church – inviting coworkers to join you at lunch to discuss the message, learn and grow together
    - Dorm Church – college students can invite their fellow dorm-mates to join them in livestreaming St. John's worship and message
    - Deployed Church? – military personnel can stream from afar and create community with their fellow soldiers while doing it.
    - [Anyplace] Church? – the possibilities are many!
  - Track 2: St. John leaders who begin to create intentional rhythms of life that include/involve neighbors and friends who are not connected at St. John. They'll commit to a weekly pattern of engaging with people in their sphere of influence. This weekly event will rotate between "partying," serving, and growing together (using STJ teachings).
- Pastor Doug is building out a timeline for these new efforts, and beginning anew with recruiting to these more re-focused leadership opportunities.

#### **Metrics attached**

Groups and Care Metrics  
February 2018

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>LIFE TRANSITIONS</b>							
DivorceCare (February - May & October - January)	9	9	9	0	9	17	(8)
GriefShare (February - May & September - December)	18	18	0	15	33	50	(17)
Cancer Companions	13	13	13	11	13	0	13
Employment Workshop	0	0	13	0	28	20	8
Pre-Marital	2	0	4	4	22	12	10
Financial Peace University	11	0	5	5			
Daniel Plan	11	11	12	12			
<b>ADULT GROUPS &amp; STUDIES</b>							
Small Group Participants	223	223	252	252			
# Small Groups	26	26	28	28			
Iron Men Participants	94	94	101	101			
# Iron Men Groups	12	12	14	14			
Bible Study Participants	134	39	117	117			
# Bible Study Groups	5	2	5	5			
Trailblazers	23	25	25	60			
*New Connections	0	0	25	0	43	0	43
<b>CARE</b>							
Personal Visits	44	39	38	33	308	275	33
Phone Contacts	31	35	27	27	258	326	(68)
Other (Chapel, Bible Study)	32	36	24	7	200	322	(122)
Care Matters added to Database	33	27	33	39	250	231	19
<b>GROWING DEEPER **</b>							
Average Daily emails sent	2361	2370	2367	2371			
Average Daily emails opened	378	377	402	393			
Printed Copies	100	100	100	100			

\*New metric added July 2017, not tracked previous fiscal year.

\*\*New metric area added July 2017, not tracked in metrics reports previously.

# Community Engagement Team Board Report

David Jameson –Team Leader

March 2018

## Community Outreach:

- After spending 2 weeks in Cambodia, the rest of the month was used to prepare for March. We have 2 primary goals in March. First, we will meet with 4 schools in our proximate community to discuss a potential partnership. These are Parkway and Rockwood, Title 1 schools that have a large percentage of kids on the free and reduced lunch program that also have the lowest test scores in our area. The great things about partnering with a local school are it is a proven way to connect with our community, and the schools typically already have ways the community can help out, such as mentorship or tutoring programs. This means we can partner quickly and easily with a potential for big impact.
- Our second goal in March is to write a proposal for a Foster Care Ministry that we could start at St. John. This will give our staff clarity on what the goals would be, who are partners would be, and how the program would work. It will also be a document that we can use to pilot the program, and show to people who are interested in being a part of the program.

## Needs:

- In February, CIA had the pleasure of meeting with all of the folks interested in Christ in Action after the Journey to Wholeness event. We received 4 new client families and have been receiving more referrals from new community settings (outpatient mental health services, apartment complexes, etc.). One highlight from February included assisting a single mother with mental health struggles and her autistic son with their rent. We also found a first time homebuyers program and free credit counseling through Operation Hope for another woman who had to reduce her hours in order to home school her son with autism. We have already assigned all four new clients an advocate and look forward to working with them ongoing. Christ in Action also had 8 new people interested in volunteering as an advocate and we added multiple names/emails to the CIA alert list. It was a very successful month for CIA.

## Local Missions:

- We had our final meeting for the Bryan Hill Family FUN Day event. Steve Wheeler and Karen Slimack were both part of that meeting, which opened up the ability to start talking about and planning for future Bryan Hill events as well. Tara was able to have more conversations with the Bryan Hill staff and continue to connect with them and develop her relationship with them. Tara has also had the chance to network with a local business about their desire to serve in the community in some way.

## National / International Missions:

- The first half of the month David and Tara were both in Sihanoukville, Cambodia with our Stronghold partners. The trip was an incredible experience for the three who had been before and the three who had not. Some of the highlights were getting to pour into the long term missionaries at Stronghold. They were so grateful we were there to support them and breathe new life and energy into the mission. Our being there had such a huge impact on them which was unexpected, but also created deeper relationships between us all. Another highlight was seeing the two young first timers experience the country and also the mission. Ashley Stier has since shared that she feels called to do long term mission work at some point in her life journey. The other was Bryan Jaeger. He came along with his Mom and during the trip he shared that after having been away from his faith for a long time, he was being inspired to seek God out anew and committed to start praying again after the trip finished. The final highlight of the trip we would like to share was the ability for David and Tara to sit down with Jesse Phan the director of Stronghold and Tim and Diane Esala for a business meeting. The unsettled economic situation in Sihanoukville has been troubling Jesse greatly and we were all able to talk about the reality of the situation, listen to the well thought out plan that Jesse was able to outline and start to plan conversations with Mission of Christ Network to determine our next steps.
- The second half of the month was preparing to roll out the 2018 Mission Trip Season. We did that with a two pronged plan: passing out the overhauled Missions brochure by utilizing our Mission volunteer leaders, our goal being to put short term mission trips on the radar of the majority of the church. The second part was to plan an Experiencing 2018 Mission Trips open house in order to draw more people in for a quick snapshot of what the different trips look like and have to offer, then invite them after that for a longer more in-depth informational meeting.

## Metrics attached

Community Engagement Metrics  
February 2018

	Nov 2017	Dec2017	Jan 2018	Feb 2018	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>NEEDS</b>							
New Cases	3	1	1	4	16	26	(10)
Continuing Cases	6	8	8	7	18	26	(8)
*Returning Cases	0	0	0	0	0	0	0
Resolved Cases	1	1	1	4	17	37	(20)
CIA Alert Team Members	248	247	246	254	257	256	1
<b>MISSIONS</b>							
Cambodia Mission Trip	0	0	0	6	6	11	(5)
Belize Trip	0	0	0	0	33	30	3
Wyoming Trip	0	0	0	0	10	16	(6)
Disaster Relief Trip	0	0	0	0	0	0	0
HS Mission Trip	0	0	0	0	20	20	0
Nicaragua Trip (new in 2017)	0	0	0	0	0	n/a	11
**Local Projects (# Volunteers)	106	60	0	0	252	237	15

\*Newly added category-May 2017

\*\*This line reports volunteers involved in local projects such as the Thanksgiving Banquet at Bryan Hill Elementary, the Christmas Store at Bryan Hill, Serve St. Louis, etc.

**Business & Operations Board Report**  
**Tracy Dunn, Business & Human Resources**  
**Carol Wyatt, Communications & Facilities**  
**February 2018**

**Accounting & Human Resources & IT:**

- Supported the school online re-enrollment process and tuition management for the early enrollment deadline in February.
- Completed mailing for updated NEXT to pledge contributors and targeted families.
- Managing the applicants and the interview process for the 2018 Summer Internship program.
- Accounting is working on the Forecasting for FY17/18 and we are preparing for the FY 18/19 budgeting process.

**School of the Arts:**

- The first group keyboarding class kicked off bringing total enrollment to 113. Tim Reimann is teaching this and we have received great feedback so far.
- Plans for two musical theater camps this summer are underway.

**Food Service:**

- Introduced additional snack items for purchase as part of school lunch and they have been well received.
- Visited The Crossing to learn about how they are operating their café and understand what principles we can use as we remodel our Commons space.

**Communications:**

- The past month found us highly focused on stewardship, Faith Matters and the school auction.
- Work on design to support Easter both internally and externally was started. It's important to remember that while internally our community understands promoting and talking about our next worship series, our external community is looking for EASTER!
- We are staying more attentive to ways to engage and encourage our online community on Sunday mornings. This included providing them a way to receive 3D glasses and encouraging them to reach out to local food pantries to help supply an Easter dinner or two in their area. This is done through the livestream banners that run on YouTube allowing us to specifically target this demographic of our community.
- After attending a webinar on social media, we are looking at creating a social media content calendar and giving more staff and faculty "Editor" status on Facebook. This will allow them to post to this medium more organically at an event or on the weekends. The use of a calendar will also prevent overload which can drag down the algorithm due to lack of interactions.
- The final product of the Mission's Short-Term Mission Trip brochure was produced. This included more photos of the trips allowing people to better connect with the experience before even signing up for it.

**Facilities:**

- Dealing with Mother Nature's wicked sense of humor kept us alert and busy on several weekends and Ash Wednesday as snow and ice fell. We were able to be nimble and proactive and keep the lots and sidewalks treated even though the timing of some of these storms was less than desirable.



- Keeping the campus clutter free is an ongoing task. This month, we worked with Worship and Children's Ministry to purge items that have been stored in the Ministry Center Lower Level for several years with no use. These items have now been disposed of allowing for better use of storage space. As Facilities will lose some space during the NEXT Phase 2 renovations, we need to be ready to shift large inventory items to the Lower Level.
- Continued work on the inventory of key assignments within staff was accomplished. We are hopeful that by early Spring 2018, we will have all keys stamped and copies made for our master inventory. Several doors were rekeyed as a result.
- We are currently at a standstill as we await for our rebate checks from Ameren UE for the LED lights that are being replaced across campus.

**Metrics attached**

Business/Operations Metrics  
February 2018

	Nov 2017	Dec 2017	Jan 2018	Feb 2018	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>Business</b>							
<b>GENERAL FUND DONOR SUPPORT</b>							
Total Unique Giving Units	814	1000	783	805	6,615	6,562	53
Donors \$500 to \$1,000	152	193	138	141	1,252	1,129	123
Donors \$1,000 plus	62	155	55	58	589	512	77
New Donors	17	23	21	10	127	110	17
Unique online givers	410	479	408	414	3,352	2,990	362
<b>HUMAN RESOURCES</b>							
Full-time school	19	19	19	19	19	21	(2)
Part-time school	50	50	50	51	48	58	(10)
Full-time church	28	28	29	29	28	26	2
Part-time church	24	24	22	21	23	23	0
Total employees	121	121	121	120	118	129	(11)
<b>TECHNOLOGY</b>							
Workstations in service	143	142	136	135	146	175	(29)
Helpdesk tickets	45	24	55	48	490	579	(89)
<b>FOOD SERVICE</b>							
School lunches served	1,626	1,271	1,739	1,734	10,503	10,064	439
<b>SOTA</b>							
Instructors this session	11	11	11	11	11	11	0
Disciplines (Instruments) this session	6	6	6	6	6	6	0
Students this session	102	102	106	110	97	82	15
<b>Operations</b>							
<b>WEBSITE</b>							
Total Visits	10,447	9,660	9,063	9,432	71,534	72,959	(1,425)
% Unique Visitors	43%	41%	61%	60%	45%	39%	6
Referral Traffic	9%	11%	10%	11%	11%	12%	(1)
Direct Traffic	40%	33%	37%	36%	35%	34%	1
Search Traffic	41%	48%	45%	45%	46%	46%	0
<b>SOCIAL MEDIA - CHURCH</b>							
Facebook - Total Followers	1,206	1,237	1,258	1,264	9,557		
Facebook - Video View	18,327	5,769	1,018	1,016	44,591		
Facebook - Paid Ads	1	4	0	0	7		
Twitter - Number of Posts	90	88	101	67	725	1,262	(537)
Twitter - Followers	196	197	197	422	1,403		
YouTube Subscribers	17	27	16	24	160	140	20
YouTube Likes	55	55	54	57	375	210	165
YouTube Shares	96	81	61	68	633	571	62
<b>SOCIAL MEDIA - SCHOOL</b>							
Facebook - Total Followers	393	397	402	403	3,097		
Facebook - Video Views	13	n/a	7	59	566		
Facebook - Paid Ads	1	1	0	0	2		
Twitter - Number of Posts	31	19	32	13	146	225	(79)
Facebook - St John School Family Closed Group	187	193	198	204	1,054	N/A	
<b>FACILITIES</b>							
Number of work orders received	95	125	96	88	989	1394	(405)
Number of work orders completed	114	118	112	93	1035	784	251
Number of work orders outstanding	23	30	14	9			

# School Ministry Board Report

## Scott Osbourn

### March 2018

#### **Continuous School / Staff Improvement:**

- March staff meeting focused on Professional Development Reporting from Staff Learning Opportunities this past month. We continue to look at recent digital tools that support learning as well as, innovative learning strategies.
- Formal Evaluations and staff goal setting will take place in March and April.

#### **Administrative Adjustments / Progress:**

- Enrollment is underway.
  - Early Enrollment finished on Feb. 16.
    - Current Commitments as of March 6 are 152 students in K-8 and 131 students in ECC for the 2018-2019 school year.
    - Target enrollment was 171 students in K-8.
    - All unenrolled families have been contacted to discover intent and reasons for delay.
    - We do have some families who have made verbal commitments and a few remain in the undecided category.
- Another Marketing push is set for the end of March, targeting identified neighborhoods with Kindergarten potential.
- The School hosted its Science and Learning Fair on February 22.
- PTL hosted a successful School Auction on March 2.

#### **Metrics attached**

School Ministry  
February 2018

	Nov 2017	Dec 2017	Jan 2018	Feb 2018		Feb 2017	TREND
<b>SCHOOL MINISTRY</b>							
Early Childhood Enrollment	153	152	152	154		132	22
Kindergarten - 8th Grade Enrollment	182	182	183	185		217	(32)
Total Enrollment	335	334	335	339		349	(10)

**St. John Church**  
**Financial Analysis Notes**  
**Period Ending February 28, 2018**

Consolidated Balance Sheet

- No variances of note.

Ministry Fund

Overview

The Ministry Fund ended the month of February with a deficit balance of \$29,778. This deficit is \$279,471 favorable when compared to the budgeted deficit for the month of \$309,250. The FYTD surplus of \$123,832 is favorable to the budgeted FYTD deficit of \$110,712 by \$234,544. Giving in February of \$346,738 fell short of budgeted giving of \$393,023 by \$46,285. FYTD giving of \$3,328,215 is unfavorable to budgeted FYTD giving of \$3,652,327 by \$324,112. Monthly expenses of \$427,419 were favorable to budgeted expenses of \$757,417 by \$329,998. FYTD expenses of \$3,538,351 are favorable to budgeted FYTD expenses of \$4,105,672 by \$567,321. This expense savings consists of approximately \$127,475 (\$101,300 related to NEXT CapX) of expenses that may be spent later in the fiscal year. Had these expenses been incurred as originally budgeted the Ministry Fund would have a FYTD deficit of \$3,643 which would have resulted in a positive variance to budget of \$107,069.

Pastoral Office

- Pastoral Office reported a negative variance to budget of \$6,747 primarily due to the retirement celebration weekend for Pastor Hower. There was also \$2,418 of staff development expense which had been budgeted in a prior month.

Operations

- Facilities reported a positive variance to budget of \$326,268 due to NEXT capital improvements in the Commons and Children's Ministry being budgeted but not yet started.
- Food Service reported a negative variance to budget of \$4,749 primarily due to lower than budgeted school lunch sales.

Community Engagement

- Missions reported a positive FYTD variance of \$39,534 which includes savings due to lower than budgeted participation in some mission trips.
- Communications reported a positive variance to budget of \$4,368 due to a budget timing difference related to property tax on our leased printers and ongoing savings related to our renegotiated printer contract.

LIFEjourney/Next Generation

- Children's Ministry reported a positive variance to budget of \$4,260 due to the receipt of a \$5,000 grant for our special needs ministry.

School Fund

Overview

The School Fund ended the month of February with a deficit balance of \$10,602 which is favorable to the budgeted deficit of \$22,195 by \$11,593. The FYTD surplus of \$23,426 is favorable to the budgeted FYTD deficit of \$36,582 by \$60,008. Monthly income of \$175,944 exceeded budgeted income of \$163,691 by \$12,253. FYTD income of \$1,445,838 is favorable to budgeted FYTD income of \$1,384,330 by \$61,508. Monthly expenses of \$186,546 were unfavorable to budgeted expenses of \$185,886 by \$660. FYTD expenses of \$1,422,413 are unfavorable to budgeted FYTD expenses of \$1,420,912 by \$1,501. There are approximately

\$13,250 of additional budgeted expenses that have not yet been incurred but may be spent later in the fiscal year.

#### Income

- Annual Fund contributions reported a positive variance to budget for the month of \$2,917. FYTD Annual Fund contributions of \$76,253 exceed the budget of \$73,706 by \$2,547.

#### Expenses

- Salary, Wages & Benefits reported a positive variance to budget of \$4,193 due to a budget timing difference related to payment for our outsourced band program. This payment will be made in March.

\*Variances of \$3,000 or greater are noted.

**St. John Church**  
**Consolidated Statement of Financial Position**  
**as of February 28, 2018**

	February	FY17/18 January	December	FY16/17 June	FY15/16 June
<b>Assets</b>					
<b>Current Assets - Unrestricted</b>					
Cash and Investments	\$ 1,425,832	\$ 1,404,564	\$ 1,759,600	\$ 1,483,260	\$ 1,167,561
Accounts Receivable	41,014	44,029	79,855	48,751	90,476
Inventory	4,584	7,313	3,811	3,844	4,222
Prepaid Expenses	31,495	38,271	18,298	80,135	126,822
<b>Total Current Assets - Unrestricted</b>	<b>1,502,925</b>	<b>1,494,177</b>	<b>1,861,564</b>	<b>1,615,990</b>	<b>1,389,081</b>
<b>Current Assets - Restricted</b>					
Bond Sinking Fund	8	8	365,008	182,506	170,004
<b>Fixed Assets</b>					
Land	1,775,797	1,775,797	1,775,797	1,699,778	1,694,277
Buildings	23,420,947	23,420,947	23,420,947	23,437,616	23,431,544
Furniture/Fixtures/Technology	1,821,677	1,821,677	1,821,677	1,944,440	1,887,624
Capitalized Interest	46,465	46,465	46,465	46,465	46,465
Less Accumulated Depreciation	(15,195,623)	(15,195,623)	(15,195,623)	(14,646,529)	(13,868,940)
<b>Total Fixed Assets</b>	<b>11,869,263</b>	<b>11,869,263</b>	<b>11,869,263</b>	<b>12,481,770</b>	<b>13,190,970</b>
<b>Other Assets</b>					
Deferred Financing Costs	76,025	76,162	76,299	88,419	101,934
Other Assets	183,009	190,860	173,286	160,750	160,861
<b>Total Other Assets</b>	<b>259,034</b>	<b>267,022</b>	<b>249,585</b>	<b>249,169</b>	<b>262,795</b>
<b>Total Assets</b>	<b>\$ 13,631,230</b>	<b>\$ 13,630,470</b>	<b>\$ 14,345,420</b>	<b>\$ 14,529,435</b>	<b>\$ 15,012,850</b>
<b>Liabilities and Net Assets</b>					
<b>Current Liabilities</b>					
Accounts Payable	\$ 88,863	\$ 98,103	\$ 496,178	\$ 351,325	\$ 331,108
Accrued Expenses	220,503	216,299	217,200	231,953	445,860
Deferred Tuition and Revenue	380,363	378,547	261,811	459,356	446,952
Current Maturities of LT Debt	390,000	390,000	365,000	365,000	340,000
<b>Total Current Liabilities</b>	<b>1,079,729</b>	<b>1,082,949</b>	<b>1,340,189</b>	<b>1,407,634</b>	<b>1,563,920</b>
<b>Long-Term Liabilities</b>					
Bonds, Less Current Maturities	5,500,000	5,500,000	5,890,000	5,890,000	6,255,000
Swap Contract Liability	122,036	122,036	122,036	292,270	251,871
<b>Total Long-Term Liabilities</b>	<b>5,622,036</b>	<b>5,622,036</b>	<b>6,012,036</b>	<b>6,182,270</b>	<b>6,506,871</b>
<b>Other Liabilities</b>					
Interfund Payables/Receivables	593	594	594	-	-
<b>Total Liabilities</b>	<b>6,702,358</b>	<b>6,705,579</b>	<b>7,352,819</b>	<b>7,589,904</b>	<b>8,070,791</b>
<b>Net Assets</b>					
General Fund Operating	(361,916)	(332,138)	(225,329)	(515,148)	(907,038)
School Fund Operating	(435,070)	(424,468)	(418,889)	(458,495)	(541,443)
Building Fund	6,739,105	6,706,605	6,674,105	7,104,110	7,460,810
Unrealized Derivative Gain(Loss)	(122,036)	(122,036)	(122,036)	(292,270)	(251,871)
Mission 24-7	577,989	577,989	577,989	577,989	577,989
Launch	349,457	349,457	360,707	385,707	427,317
All Other	181,343	169,482	146,054	137,638	176,295
<b>Total Net Assets</b>	<b>6,928,872</b>	<b>6,924,891</b>	<b>6,992,601</b>	<b>6,939,531</b>	<b>6,942,059</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 13,631,230</b>	<b>\$ 13,630,470</b>	<b>\$ 14,345,420</b>	<b>\$ 14,529,435</b>	<b>\$ 15,012,850</b>

**St. John Church**  
**Summary Budgeted Statement of Activity**  
**for the period ending February 28, 2018**

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>MINISTRY FUND</b>							
General Offerings	\$ 5,280,000	\$ 346,738	\$ 393,023	\$ (46,285)	\$ 3,328,215	\$ 3,652,327	\$ (324,112)
<b>DEPARTMENTAL INCOME/EXPENSES</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	(465,927)	(43,316)	(36,569)	(6,747)	(313,430)	(310,074)	(3,356)
Care Ministries	(24,511)	(2,535)	(1,849)	(686)	(15,810)	(16,869)	1,059
Stewardship	(13,908)	(849)	(834)	(15)	(9,584)	(10,357)	773
<b>TOTAL PASTORAL OFFICE</b>	<b>(504,346)</b>	<b>(46,700)</b>	<b>(39,252)</b>	<b>(7,448)</b>	<b>(338,825)</b>	<b>(337,300)</b>	<b>(1,525)</b>
<b>OPERATIONS</b>							
Facilities	(1,775,425)	(83,013)	(409,281)	326,268	(949,064)	(1,419,273)	470,209
Administration	(501,184)	(42,883)	(41,729)	(1,154)	(338,827)	(333,202)	(5,625)
Mortgage/Debt	(594,552)	(48,042)	(48,558)	516	(390,781)	(393,254)	2,472
School Tuition Assistance	(69,996)	(4,771)	(5,833)	1,062	(40,822)	(46,664)	5,842
Technology	(78,640)	(4,202)	(4,250)	48	(56,165)	(57,405)	1,240
Food Service	(76,693)	(10,292)	(5,543)	(4,749)	(54,589)	(51,142)	(3,447)
<b>TOTAL OPERATIONS</b>	<b>(3,096,490)</b>	<b>(193,203)</b>	<b>(515,194)</b>	<b>321,991</b>	<b>(1,830,248)</b>	<b>(2,300,940)</b>	<b>470,692</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	(92,761)	(7,948)	(10,609)	2,661	(61,193)	(63,215)	2,022
Missions	(154,564)	(21,217)	(20,495)	(722)	(79,487)	(119,021)	39,534
Communications	(342,637)	(25,980)	(30,348)	4,368	(214,796)	(231,898)	17,102
Worship & A/V/L Tech	(475,431)	(37,122)	(36,395)	(727)	(295,026)	(308,262)	13,236
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>(1,065,393)</b>	<b>(92,266)</b>	<b>(97,847)</b>	<b>5,581</b>	<b>(650,501)</b>	<b>(722,396)</b>	<b>71,895</b>
<b>LIFEjourney / NEXT GENERATION</b>							
LIFEjourney Leadership	(214,124)	(16,364)	(17,908)	1,544	(123,797)	(140,512)	16,715
Family Forward	(6,880)	(853)	(925)	72	(9,459)	(6,725)	(2,734)
Children's Ministry	(166,403)	(8,570)	(12,830)	4,260	(101,923)	(105,402)	3,479
MS/HS Youth Administration	(134,238)	(11,198)	(11,085)	(113)	(91,528)	(89,898)	(1,630)
MS/HS Youth Programs	(7,109)	(855)	(597)	(258)	(8,792)	(6,996)	(1,796)
Adult Ministries	(6,499)	(200)	(623)	423	(742)	(3,709)	2,967
Small Groups	(74,661)	(6,308)	(6,012)	(296)	(48,567)	(49,161)	594
<b>TOTAL LJ/NG</b>	<b>(609,914)</b>	<b>(44,347)</b>	<b>(49,980)</b>	<b>5,633</b>	<b>(384,809)</b>	<b>(402,403)</b>	<b>17,594</b>
<b>NET MINISTRY FUND</b>	<b>\$ 3,857</b>	<b>\$ (29,778)</b>	<b>\$ (309,250)</b>	<b>\$ 279,471</b>	<b>\$ 123,832</b>	<b>\$ (110,712)</b>	<b>\$ 234,544</b>
<b>SCHOOL FUND</b>							
Income	\$ 2,105,456	\$ 175,944	\$ 163,691	\$ 12,253	\$ 1,445,838	\$ 1,384,330	\$ 61,508
Expenses	(2,125,136)	(186,546)	(185,886)	(660)	(1,422,413)	(1,420,912)	(1,501)
<b>NET SCHOOL FUND</b>	<b>\$ (19,680)</b>	<b>\$ (10,602)</b>	<b>\$ (22,195)</b>	<b>\$ 11,593</b>	<b>\$ 23,426</b>	<b>\$ (36,582)</b>	<b>\$ 60,008</b>



**St. John Church**  
**Budgeted Income Detail**  
for the period ending February 28, 2018

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>MINISTRY GIVING INCOME</b>							
General Offerings	\$ 5,280,000	\$ 346,738	\$ 393,023	\$ (46,285)	\$ 3,328,215	\$ 3,652,327	\$ (324,112)
<b>TOTAL MINISTRY GIVING INCOME</b>	<b>5,280,000</b>	<b>346,738</b>	<b>393,023</b>	<b>(46,285)</b>	<b>3,328,215</b>	<b>3,652,327</b>	<b>(324,112)</b>
<b>DEPARTMENTAL INCOME</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	300	13,841	-	13,841	13,841	300	13,541
Care Ministries	1,770	255	530	(275)	1,985	1,590	395
<b>TOTAL PASTORAL OFFICE</b>	<b>2,070</b>	<b>14,096</b>	<b>530</b>	<b>13,566</b>	<b>15,826</b>	<b>1,890</b>	<b>13,936</b>
<b>OPERATIONS</b>							
Facilities	800	-	60	(60)	3,589	520	3,069
Administration	14,400	795	850	(55)	11,036	11,350	(314)
Investment Income (Interest Income)	8,000	812	660	152	6,313	5,119	1,194
Food Service	124,445	10,632	13,880	(3,248)	79,082	87,035	(7,953)
<b>TOTAL OPERATIONS</b>	<b>147,645</b>	<b>12,240</b>	<b>15,450</b>	<b>(3,211)</b>	<b>100,020</b>	<b>104,024</b>	<b>(4,004)</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	12,800	865	769	96	9,229	8,405	824
Missions	145,640	9,455	28,500	(19,045)	93,860	124,600	(30,740)
Communications	66,949	6,718	6,327	391	43,429	46,316	(2,887)
Worship & A/V/L Tech	36,500	826	993	(167)	32,437	29,048	3,389
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>261,889</b>	<b>17,864</b>	<b>36,589</b>	<b>(18,725)</b>	<b>178,956</b>	<b>208,369</b>	<b>(29,413)</b>
<b>LIFEjourney / NEXT GENERATION</b>							
Family Worship Venue	-	-	-	-	1,290	-	1,290
Children's Ministry	40,150	5,250	250	5,000	6,174	2,550	3,624
MS/HS Youth Administration	1,500	-	125	(125)	-	1,000	(1,000)
MS/HS Youth Programs	46,550	-	2,000	(2,000)	23,345	18,350	4,995
Adult Ministries	14,200	1,453	200	1,253	8,359	6,450	1,909
<b>TOTAL LJ/NG</b>	<b>102,400</b>	<b>6,703</b>	<b>2,575</b>	<b>4,128</b>	<b>39,167</b>	<b>28,350</b>	<b>10,817</b>
<b>TOTAL MINISTRY FUND INCOME</b>	<b>\$ 5,794,004</b>	<b>\$ 397,640</b>	<b>\$ 448,167</b>	<b>\$ (50,527)</b>	<b>\$ 3,662,184</b>	<b>\$ 3,994,960</b>	<b>\$ (332,777)</b>
<b>SCHOOL INCOME</b>							
Tuition K-8	\$ 1,133,112	\$ 93,127	\$ 91,203	\$ 1,924	\$ 777,330	\$ 768,300	\$ 9,030
Tuition ECE	685,436	54,578	55,773	(1,195)	458,929	462,344	(3,415)
Tuition - Other	112,608	10,473	10,500	(27)	80,042	81,608	(1,567)
Annual Fund	89,706	7,917	5,000	2,917	76,253	73,706	2,547
PTL Support	90,000	-	-	-	-	-	-
Athletics	21,069	6,675	2,505	4,170	21,584	16,510	5,074
Learning Center Fees	9,550	500	1,100	(600)	4,110	6,600	(2,490)
Chapel/Mission Offerings	3,939	496	933	(437)	7,569	2,934	4,635
School Yearbooks	228	-	-	-	274	228	46
Field Trips	8,100	1,471	-	1,471	3,705	2,100	1,605
Budget Income Adjustment	(60,226)	-	(4,548)	4,548	-	(39,534)	39,534
Other Income	11,934	707	1,225	(518)	16,042	9,534	6,508
<b>TOTAL SCHOOL INCOME</b>	<b>\$ 2,105,456</b>	<b>\$ 175,944</b>	<b>\$ 163,691</b>	<b>\$ 12,253</b>	<b>\$ 1,445,838</b>	<b>\$ 1,384,330</b>	<b>\$ 61,508</b>

**St. John Church**  
**Budgeted Expense Detail**  
for the period ending February 28, 2018

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>DEPARTMENTAL EXPENSES</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	\$ (466,227)	\$ (57,157)	\$ (36,569)	\$ (20,588)	\$ (327,271)	\$ (310,374)	\$ (16,897)
Care Ministries	(26,281)	(2,790)	(2,379)	(411)	(17,796)	(18,459)	663
Stewardship	(13,908)	(849)	(834)	(15)	(9,584)	(10,357)	773
<b>TOTAL PASTORAL OFFICE</b>	<b>(506,416)</b>	<b>(60,796)</b>	<b>(39,782)</b>	<b>(21,014)</b>	<b>(354,651)</b>	<b>(339,190)</b>	<b>(15,461)</b>
<b>OPERATIONS</b>							
Facilities	(1,776,225)	(83,013)	(409,341)	326,328	(952,653)	(1,419,793)	467,140
Administration	(515,584)	(43,678)	(42,579)	(1,099)	(349,863)	(344,552)	(5,311)
Mortgage/Debt	(602,552)	(48,854)	(49,218)	364	(397,095)	(398,373)	1,278
School Tuition Assistance	(69,996)	(4,771)	(5,833)	1,062	(40,822)	(46,664)	5,842
Technology	(78,640)	(4,202)	(4,250)	48	(56,165)	(57,405)	1,240
Food Service	(201,138)	(20,924)	(19,423)	(1,501)	(133,671)	(138,177)	4,506
<b>TOTAL OPERATIONS</b>	<b>(3,244,135)</b>	<b>(205,442)</b>	<b>(530,644)</b>	<b>325,202</b>	<b>(1,930,268)</b>	<b>(2,404,964)</b>	<b>474,696</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	(105,561)	(8,813)	(11,378)	2,565	(70,421)	(71,620)	1,199
Missions	(300,204)	(30,672)	(48,995)	18,323	(173,347)	(243,621)	70,274
Communications	(409,586)	(32,698)	(36,675)	3,977	(258,225)	(278,214)	19,989
Worship & A/V/L Tech	(511,931)	(37,947)	(37,388)	(559)	(327,463)	(337,310)	9,847
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>(1,327,282)</b>	<b>(110,130)</b>	<b>(134,436)</b>	<b>24,306</b>	<b>(829,457)</b>	<b>(930,765)</b>	<b>101,308</b>
<b>LIFEJourney / NEXT GENERATION</b>							
LIFEJourney Leadership	(214,124)	(16,364)	(17,908)	1,544	(123,797)	(140,512)	16,715
Family Forward	(6,880)	(853)	(925)	72	(10,749)	(6,725)	(4,024)
Children's Ministry	(206,553)	(13,820)	(13,080)	(740)	(108,097)	(107,952)	(145)
MS/HS Youth Administration	(135,738)	(11,198)	(11,210)	12	(91,528)	(90,898)	(630)
MS/HS Youth Programs	(53,659)	(855)	(2,597)	1,742	(32,137)	(25,346)	(6,791)
Adult Ministries	(20,699)	(1,653)	(823)	(830)	(9,101)	(10,159)	1,058
Small Groups	(74,661)	(6,308)	(6,012)	(296)	(48,567)	(49,161)	594
<b>TOTAL LJ/NG</b>	<b>(712,314)</b>	<b>(51,050)</b>	<b>(52,555)</b>	<b>1,505</b>	<b>(423,976)</b>	<b>(430,753)</b>	<b>6,777</b>
<b>TOTAL MINISTRY FUND EXPENSES</b>	<b>\$ (5,790,147)</b>	<b>\$ (427,419)</b>	<b>\$ (757,417)</b>	<b>\$ 329,998</b>	<b>\$ (3,538,351)</b>	<b>\$ (4,105,672)</b>	<b>\$ 567,321</b>
<b>SCHOOL EXPENSES</b>							
Salary, Wages & Benefits	\$ (1,898,007)	\$ (169,411)	\$ (173,604)	\$ 4,193	\$ (1,272,117)	\$ (1,270,625)	\$ (1,492)
Classroom Supplies, Materials & Equipment	(59,903)	(915)	(1,300)	385	(30,039)	(38,803)	8,764
Conferences, Education & Development	(5,160)	(325)	(500)	175	(4,961)	(2,900)	(2,061)
Technology Services, Hardware & Software	(64,504)	(2,366)	(2,291)	(75)	(41,435)	(39,165)	(2,270)
Standardized Testing	(4,000)	(2,197)	-	(2,197)	(2,197)	-	(2,197)
Athletic Events	(16,904)	(7,909)	(3,032)	(4,877)	(16,703)	(10,991)	(5,712)
Field Trips	(7,124)	(963)	-	(963)	(1,787)	(1,874)	87
Copier Expense	(12,788)	(1,121)	(1,250)	129	(9,180)	(9,188)	8
Bad Debt	(6,000)	-	-	-	-	-	-
Yearbooks	(250)	-	-	-	(1,939)	(250)	(1,689)
Missions	(2,700)	-	-	-	(2,545)	(2,150)	(395)
Fundraising Expense	(400)	-	-	-	-	(400)	400
Budget Expense Adjustment	10,217	-	1,708	(1,708)	-	(6,301)	6,301
Other Expenses	(57,613)	(1,338)	(5,617)	4,279	(39,510)	(38,265)	(1,245)
<b>TOTAL SCHOOL EXPENSES</b>	<b>\$ (2,125,136)</b>	<b>\$ (186,546)</b>	<b>\$ (185,886)</b>	<b>\$ (660)</b>	<b>\$ (1,422,413)</b>	<b>\$ (1,420,912)</b>	<b>\$ (1,501)</b>

# St. John Church

## Cash and Liquidity Position Summary

	February	FY17/18 January	December	FY 16/17 June	FY 15/16 June
<b>Cash and Investments</b>					
Total Cash and Investments *	\$ 1,425,832	\$ 1,404,564	\$ 1,759,600	\$ 1,483,260	\$ 1,167,561
Less: Insurance claim proceeds to be expended	(70,609)	(68,527)	x	(33,250)	(170,875)
Bond principle pymt consistency adj.	x	x	(365,000)	x	x
Adjusted Cash and Investments	1,355,223	1,336,037	1,394,600	1,450,010	996,686
<b>Temp. Restricted Funds (Internally Managed)</b>					
Mission 24-7	577,989	577,989	577,989	577,989	577,989
Launch	349,457	349,457	360,707	385,707	427,317
NEXT CapX Available for Expenditure	527,589	557,368	664,176	403,757	x
Parent Teachers League	46,667	31,237	24,515	19,315	60,662
Missions Designated Gifts	12,480	14,175	16,420	52,943	68,046
Christ In Action	7,956	12,114	12,890	10,281	16,097
Christ In Action (Social Worker Grant)	16,931	19,598	(1,218)	(1,706)	x
School of the Arts	12,927	9,521	11,334	14,828	10,478
Endowment Fund	33,682	33,682	33,682	31,360	29,998
Other	4,200	4,200	4,200	3,926	3,795
	1,589,878	1,609,341	1,704,695	1,498,400	1,194,382
<b>Excess/(Underfunded) Balance pre Affiliate Funds</b>	(234,655)	(273,304)	(310,095)	(48,390)	(197,696)
<b>Temp. Restricted Funds (Affiliate Controlled)</b>					
Boy Scout Troop #782	22,073	22,071	22,993	23,932	18,868
Cub Scout Pack #782	11,235	10,759	11,222	10,882	11,476
MOPS	16,372	16,935	17,062	16,063	13,641
Illuminations - Puppet Ministry	5,171	5,121	5,106	4,519	3,362
All Other	4,128	4,242	4,269	4,239	7,919
Total Ongoing Fund Balances	58,979	59,128	60,652	59,635	55,266
<b>Excess/(Underfunded) Core Cash Balance</b>	\$ (293,634)	\$ (332,432)	\$ (370,747)	\$ (108,025)	\$ (252,962)
<b>Analysis of Monthly Fluctations in Core Cash Balance</b>					
Increase / (Decrease) in Month End Core Cash	\$ 38,798	\$ 38,315	\$ (371,656)	\$ 131,346	\$ 115,306
<b>Components Driving Change in Core Cash</b>					
Monthly Surplus / (Deficit) Ministry Fund	(29,779)	(106,808)	511,522	29,854	(56,770)
Monthly Surplus / (Deficit) School Fund	(10,601)	(5,579)	12,415	55,969	107,502
Total Surplus / (Deficit) for the Month	(40,380)	(112,387)	523,937	85,823	50,732
Ministry Fund: noncash expense for Debt Principal	32,500	32,500	30,417	30,417	28,333
Payment of Annual Debt Principal from Core Cash	-	-	(365,000)	-	-
Increase / (Decrease) in Prepaid School Tuition	38,644	15,858	(22,944)	59,447	62,290
NEXT CapX: Monthly (Increase)/Decrease in Kitty	29,779	106,808	(511,522)	(29,854)	
** Decrease / (Increase) in Other Working Capital	(21,745)	(4,464)	(26,544)	(14,487)	(26,049)
Total Incr. / (Decr.) in Month End Core Cash	38,798	38,315	(371,656)	131,346	115,306
** - This amount is an aggregation of all other increases and decreases not separately identified					
<b>Additional Liquidity Information</b>					
Sources:					
Line of Credit Availability	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Borrowings Outstanding	-	-	-	-	-
Available Liquidity	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

**St. John Church**  
**Summary of Investments & Bank Accounts**  
**as of February 28, 2018**

Type	Institution	Length	Maturity	APY	Rate Type	Payout	Original Amount	Interest Earned To Date	Account Balance	
CD	Synchrony	12 months	03/29/18	1.35%	Fixed	Maturity	\$ 158,591.95	\$ 1,937.40	\$ 160,529.35	
			Total CD Investments							160,529.35
Cash	Petty Cash		N/A	N/A	N/A	N/A	N/A	N/A	1,050.00	
Checking	First Community CU		N/A	1.00%	Variable	Monthly	N/A	11.52	6,823.32	
Savings	First Community CU		N/A	0.00%	Variable	Monthly	N/A	-	10.00	
Steward Acct.	LCEF	Opened 03/02/09		1.00%	Variable	Monthly	N/A	96,322.56	915,633.79	
Checking	Fifth Third Bank	Opened 05/12/08		N/A	N/A	N/A	N/A	N/A	328,036.26	
Money Market	Fifth Third Bank	Opened 01/22/09		0.25%	Variable	Monthly	N/A	6,793.26	3,912.38	
			Total Bank Accounts							1,255,465.75
			Total Investments & Bank Accounts							1,415,995.10

\*Note - The Fifth Third Bank Checking Account earns a .20% Interest Credit Rate to offset operating fees charged to the account.  
 \*\* All balances shown are bank balances as of the date of the report. This report does not account for any deposits in transit or outstanding checks.

St. John Church  
*NEXT* CapX Funds Reconciliation  
 February 28, 2018

Date	Description	CY Budget*	Actual
06/30/17	Year-End Surplus	n/a	\$ 403,757
07/31/17	Sanctuary Improvements	-	(14,800)
08/31/17	Sanctuary Improvements	170,000	(99,916)
09/30/17	Sanctuary Improvements	150,000	(1,886)
10/31/17	Sanctuary Improvements	-	(169,239)
11/30/17	Sanctuary Improvements	-	(27,856)
12/31/17	Sanctuary Improvements	-	(4,020)
01/31/18	Sanctuary Improvements	-	(103,140)
01/31/18	Commons & CM Improvements	250,000	-
02/28/18	Sanctuary Improvements	-	(25,308)
02/28/18	Commons & CM Improvements	350,000	
03/31/18	Commons & CM Improvements	110,000	
04/30/18	N/A	-	
05/31/18	N/A	-	
06/30/18	N/A	-	
FYTD	Surplus/Deficit (w/o CY Improvements)	-	569,997
	Total Amount Available for Expenditure	<u>\$ 1,030,000</u>	<u>\$ 527,589</u>
	Total Current Commitments Not Yet Paid		<u>\$ 52,691</u>
	Total Sanctuary Improvements Cost		<u>\$ 488,445</u>

\*Budget includes \$895,000 of Capital Improvements and \$135,000 of Furniture & Fixtures.

St. John Church  
Launch Reconciliation  
February 28, 2018

<b>Total Pledges</b>	\$ 3,044,854.00
<b>Total Participants</b>	2,068
<b>Total Family Units</b>	828
<b>Contributions</b>	
Contributions FY10/11	\$ 803,538.10
Contributions FY11/12	917,273.88
Contributions FY12/13	695,270.32
Contributions FY13/14	255,179.75
Total Contributions	<u>\$ 2,671,262.05</u>
<b>Expenses</b>	
<b>FY09/10</b>	
Campaign Expenses	\$ (24,196.88)
<b>FY10/11</b>	
Campaign Expenses	(101,425.38)
MF Staffing Expenses	(13,646.00)
Cambodia Expenses	(101,678.50)
<b>FY11/12</b>	
MF Staffing Expenses	(26,492.00)
Cambodia Expenses	(110,671.51)
Campaign Expenses	(3,948.06)
Technology Expenses	(121,069.09)
Belize Expenses	(10,000.00)
<b>FY12/13</b>	
Campaign Expenses	(962.42)
MF Staffing Expenses	(19,932.00)
Technology Expenses	(19,509.35)
Debt Reduction	(1,419,030.51)
Cambodia Expenses	(91,173.89)
St. John Missions	(29,700.00)
<b>FY13/14</b>	
Campaign Expenses	(2,524.45)
MF & SF Staffing Expenses	(79,988.04)
Technology Expenses	(61,595.34)
Debt Reduction	(165,000.00)
Cambodia Expenses	273,171.54
Angel Dormitory Expenses	(6,000.00)
St. John Missions	(27,863.00)
<b>FY14/15</b>	
MF Staffing Expenses	(6,338.01)
Debt Reduction	(20,000.00)
Angel Dormitory Expenses	(1,872.00)
Missions Director Staffing Expense	(13,932.00)
<b>FY15/16</b>	
MF Staffing Expenses	(38,568.00)
<b>FY16/17</b>	
MF Staffing Expenses	(15,648.00)
Stronghold Cambodia Expenses	(29,157.33)
Cambodian Legal Counsel Refund	3,195.00
<b>FY17/18</b>	
Stronghold Cambodia Expenses	(36,250.00)
Total Expenses	<u>\$ (2,321,805.22)</u>
<b>Fund Balance</b>	<u>\$ 349,456.83</u>

**St. John Church**  
**Launch Reconciliation**  
**Serve Others As We Go - Outside Missions**  
**February 28, 2018**

**Contributions**

Contributions FY10/11	\$ 136,601.48
Contributions FY11/12	155,936.56
Contributions FY12/13	118,195.95
Contributions FY13/14	43,380.56
Total Contributions	<u>\$ 454,114.55</u>

**Expenses**

Contributions to LCMS Ablaze! For Cambodia FY10/11	\$ (101,678.65)
Funding in Belize FY11/12	(10,000.00)
Contributions to LCMS Ablaze! For Cambodia FY11/12	(110,671.51)
Contributions to LCMS Ablaze! For Cambodia FY12/13	(91,173.89)
Reimbursement of funds from LCMS Ablaze! FY13/14	273,171.54
Angel Dormitory Expenses FY13/14	(6,000.00)
Angel Dormitory Expenses FY14/15	(1,872.00)
Stronghold Cambodia Expenses FY16/17	(29,157.33)
Reimbursement of unused fund from Camb. Legal Counsel	3,195.00
Stronghold Cambodia Expenses FY17/18	(36,250.00)
Total Expenses	<u>\$ (110,436.84)</u>

**Fund Balance**

\$ 343,677.71

17% of total contributions are designated to this objective.

LCMS Ablaze! will receive quarterly payments from St. John for use in Cambodia. These payments will equal 20% of total Launch contributions during the quarter. LCMS will then refund to St. John 30% of that payment to use for missions that St. John chooses. Of the 30% refunded, half will go to this objective and half will go to the St. John Missions objective.

**Original Launch Presentation**

\$850k to be distributed to current mission projects in the city of St. Louis and Belize and through the mission efforts of the LCMS Ablaze! Campaign. Pastor Garrett and the Strategic Leaders will work closely with LCMS national leaders to ensure that two to four mission projects are adopted that reflect the mission and values of SJ's congregation. These projects will be specific mission efforts with which we can form an ongoing association over the course of the campaign and hopefully beyond.

**Additional Cambodia Funding**

In the fall of 2011 an option to give directly to the efforts in Cambodia was created. The primary purpose of this option is to engage our community and other churches in our mission efforts in Cambodia. It also allows people within our ministry to give directly to Cambodia, over and above their commitment to Launch. The current balance of this option is \$2,983. This money will go directly to our efforts in Cambodia.

St. John Church  
Mission 24/7 Reconciliation  
February 28, 2018

**Contributions**

Contribution FY06/07	\$ 410,914.38
Contribution FY07/08	1,160,052.35
Contribution FY08/09	798,230.27
Contribution FY09/10	603,546.62
Contribution FY10/11	46,556.88
Contribution FY11/12	1,060.00
Contribution FY12/13	5,551.50
Total Contributions	<u>\$ 3,025,912.00</u>

**Expenses**

Campaign Expenses FY06/07	\$ (181,804.57)
Campaign Expenses FY07/08	(6,299.37)
Campaign Expenses FY08/09	-
Campaign Expenses FY09/10	(2,995.21)
Campaign Expenses FY10/11	(73.16)
Commons A Remodel FY08/09	(1,152.00)
Commons A Remodel FY09/10	(45,965.93)
Debt Reduction Payment FY12/13	(1,072,513.00)
Voter Approved Sinking Fund Payments FY09/10	(369,831.28)
Voter Approved Sinking Fund Payments FY10/11	(329,938.98)
Voter Approved Sinking Fund Payments FY11/12	(299,897.46)
Voter Approved Sinking Fund Payments FY12/13	(137,452.42)
Total Expenses	<u>\$ (2,447,923.38)</u>

**Fund Balance**

\$ 577,988.62