

**St. John Church**

Board of Directors

Monthly Meeting

March 20, 2017

**St. John Church**  
Board of Directors Meeting  
March 20, 2017

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Closed Business.....Appendix A

**St. John Church**  
**Board of Directors Meeting**  
**March 20, 2017**

**The meeting will be at 7:00 p.m. on the 3<sup>rd</sup> floor of the Ministry Center in Conference Room B.**

**Agenda**

- 7:00 p.m. – 7:15 p.m.
  - Opening Devotion – Jeff Cook
  - Approval of January Meeting Minutes – Joe Luberda
  
- 7:15 p.m. – 8:00 p.m.
  - Associate Pastor Call Discussion – Joe Luberda
  
- 8:00 p.m. – 8:20 p.m.
  - Stronghold Cambodia/MCN Update – Jeff Cook
  
- 8:20 p.m. – 8:40 p.m.
  - Board Report Discussion – Joe Luberda
  
- 8:40 p.m. – 8:50 p.m.
  - Financial Discussion – Jeff Cook
  
- 8:50 p.m. – 9:00 p.m.
  - Other Business – Joe Luberda
  
- 9:00 p.m.
  - Closing Prayer – Mindy Jeffries

St. John Board of Directors Meeting  
Church Board Room  
January 16, 2017  
7:00 pm

Attendees: Board Members Chris Arft, Jeff Cook, Pastor Dion Garrett, Joe Luberda, Mike Speichinger, Scott Thompson, Neal Weber.

Excused: Karen Brown, Mindy Jeffries, Scott Morris, Ebenezer Satyaraj

Joe Luberda, President, called for the meeting at 7:05pm and provided a devotion based on an excerpt from Pastor Hower's Book "Sharpening The Sword". Joe then led the Board in an opening prayer.

The minutes from the Board Meeting on December 12, 2016 were presented by Joe Luberda for review and discussion. After discussion, a motion to accept the minutes was made by Neal Weber with a second by Jeff Cook. A voice vote was held on the motion and all members present voted affirmative.

Joe Luberda asked Pastor Dion to provide verbal highlights from the following staff Board Reports: Senior Pastor Report, Worship Production, LIFEjourney / Next Generation, and Community Engagement. Board discussion ensued on the verbal highlights along with on the written reports included in the Board materials.

Pastor Dion and Jeff Cook recapped the current results of the NEXT initiative as were shared with the congregation in the weekend services. Additionally, Jeff provided details on giving in December which was an all-time high for Ministry Fund and exceeded the prior year by approximately \$131k. Board discussion ensued and Jeff further noted that giving in the early weeks of January using the weekly contribution reports continues to run ahead of the prior year as is expected under NEXT.

Dion briefed the Board on David Jameson getting deeper into our Missions area to cover the known departure of Jen Shults and the recent hire of Leah Lanning to serve as Missions Coordinator. Mandy Branch, a social worker funded by a year-long grant from Lutheran Foundation, has been a great help in the Christ In Action ministry and we are seeing real fruits from her efforts working with our group of CIA volunteers. Jeff Cook covered the status of meetings with Mission of Christ Network (MCN) and the plans for MCN to take an active role in partnering with and providing leadership and operational guidance to Stronghold Cambodia's Board of Directors and Pastor Jesse. Jeff is currently working on details of a memorandum of agreement between MCN, Stronghold and St. John to clarify roles and ways to be mutually supportive. The financial support that St. John has pledged for Q1 2017 was just released to Stronghold from our Launch funds.

From the Worship report, Board discussion took place on the recent Sounds of Christmas performances and consensus was it was another successful community outreach for our ministry. Jeff believes we will breakeven again this year on the production as is our goal. An area of recent focus in Worship has been to improve the quality of the audio on our LiveStream. Pastor Dion covered some of the equipment and process improvements and noted the clarity of the music is indeed better.

In LIFEJourney, Pastor Dion covered the recent Middle School New Year's Eve party which was a big success with strong attendance. Dion also covered the upcoming youth mission trip to Los Angeles and they expect the twenty spots to fill quickly as they did last year.

Joe Lubberda and Pastor Dion recapped the recent meeting with District President Doctor Hagen hosted at St. John and attended by many members of our two Boards and senior staff. The purpose was to get to know Dr. Hagen and for him to learn more about our Ministry's unique story and history. The consensus of the Board members in attendance was it was a productive session and we came away with a better understanding of Dr. Hagen's challenges in leading such a large number of relatively small, rural churches. Dion also briefed the Board in the status of the search for an Associate Pastor and the plans for Dion, Jeff, Chris Toomey and Tracy Dunn to conduct interviews at the Seminary next week.

On the Business & Operations Report, Jeff Cook noted that the majority of the flat work on the roofs is now complete and the metal shingles are on-site awaiting better weather for tear off and installation. On the School, Jeff noted the big open house is upcoming on the 19<sup>th</sup> and that the School Leadership Team is continuing to hold grade specific "town halls" with the parents to exchange information and address any concerns or questions that are arising. Jeff shared that the new Children's Learning Adventure across the street is scheduled to open April 29<sup>th</sup>. At this point, little information is available on their programs or related costs.

For the Financial Review, Jeff provided an overview of the highlights of the December financials covering our record giving in the month under NEXT and that our expenses tracked close to budget except for some unexpected HVAC and roof repairs. For the year to date, our giving is right on track with Budget (.2% favorable) and our expenses are also on track (after considering \$21k of items budgeted but which now will be incurred in later months).

From the January Finance Committee meeting, Scott Thompson covered the key items discussed including working on developing a Excel forecasting tool to accommodate the new NEXT pledge information and the Committee's review and comments upon the draft agreement with MCN and Stronghold Cambodia.

In other Board business, Joe Lubberda noted the April Board meeting is being moved to Tuesday night the 18<sup>th</sup> and covered the agenda for the upcoming Board two day on-site meeting in February. Joe also covered the upcoming Board positions that will be standing for reelection and/or have vacancy. Joe will be contacting Board members to survey their ability and interest in serving for another term.

Jeff Cook then closed the meeting in prayer and Joe Lubberda adjourned the meeting at 9:02pm.

Respectfully submitted,  
Mike Speichinger, Secretary

# Senior Pastor Board Report

## Dion Garrett

### March 2017

#### **NEXT Update**

We are staying laser focused on the three initiatives of NEXT: Pursuing People like Never Before, Mobilizing the Next Generation of World Changers, and Taking our Campus to the Next Level.

- Many people witnessed the baptism of Katie and Charlie Hickey at 10:45 service on the weekend of Feb 25-26. Katie, the mom, and her 8 year old son Charlie were baptized together. Their video was shared in all weekend services ( <https://www.youtube.com/watch?v=9xzStyhU7JA> ) Katie was not actively seeking a relationship with God and only started to check out churches because she thought Charlie, her adopted son, could benefit from it. In coming to STJ she discovered an environment that not only helped Charlie feel comfortable and thrive, but she discovered that she “needed it as much as he did.” This is a testimony to who we are and the importance of our focus on “Pursuing people” wherever they are on their LIFEjourney.
- Roof repairs to our Sanctuary are underway, demonstrating our commitment to steward our campus, but also demonstrating the hard work of our staff. The new roof is being covered by our insurance company after hours and hours of negotiations by Carol Wyatt, Facilities Lead.
- We are in the final phases of our Groups & Care Pastor search, hoping God will bring us the right candidate soon! This pastor will be pivotal in moving forward our “house church initiative.”
- Jeff Cook and other staff members have been meeting with teams of experts from STJ to help move plans forward for our various phases of campus improvements. We are blessed with some extraordinary talent in our congregation and have two top-notch teams assembled who are looking at outside/landscaping improvements and also Commons/Children’s Ministry improvements. I am grateful for their expertise and generosity of time.
- Summer internship interviews are moving forward. We believe we can open the eyes of college students to how they might serve God through the local church, whether professionally or as committed volunteers. This is yet another way we “Mobilize the Next Generation of World Changers.” I’m excited about the upcoming “College Age Mission Trip,” and last month’s “High School Guys Retreat,” new efforts geared toward the same.
- Bettering live stream audio has been a focus of our Worship Tech teams over the last few months. We know we want the online experience to be as good as it can be in preparation for our “house church initiative.” They have also been working together with our Communications teams to make the live stream experience more interactive with clickable links provided during the stream itself.
- Faith Matters went out last month which highlights what’s going on in NEXT and we’re planning a short NEXT update letter to our congregation, affirming those who are participating and nudging those who are not yet committed.

#### **Cambodia and Mission of Christ Network (MCN) Update**

My experience in Cambodia was very meaningful. Stronghold Cambodia (the mission we started) is more incredible than I could’ve even imagined. God has given us a tremendous leader/partner in Pastor Jesse (Narit) and has also given us the talents of Tim and Diane Esala (STJ members), who have been serving in Cambodia for the last two school years to make Stronghold a place like no other I’ve ever visited. I am extremely proud of our congregation’s commitment, courage, and generosity.

We are moving ahead in making MCN a stronger partner in our Cambodia work. Their significant mission expertise will allow us to move from the role of “overseer” in Cambodia back to the role of “partner;” the role we envisioned from the beginning. An official “memorandum of agreement” is

forthcoming to determine the nature of the relationship between St. John, Stronghold, and MCN. I believe the relationship will allow each organization to focus on what it is best at.

### **Our Name and Reputation**

Last summer we conducted focus groups to try to better understand our influence and presence in our community. Since that time, we have been analyzing data and wrestling with next steps. The study highlighted several challenges to our church's knowledge and perception in the larger West County community. I am in a period of personal prayer/seeking about where God is leading us to go from here. Should I feel led forward, I'll be looking to enlist the input of various groups in our congregation on the results of the study and its implications for us as we go forward trying to be better known in our community.

# Worship Board Report

## Brent Hunsinger – Team Leader

### March 2017

#### Overview:

Connecting and developing deeply satisfying relationships was a huge theme during the month of February in our PB&J worship series. Throughout the series we heard messages about how to cultivate and create sustaining relationships that have all the right ingredients. With ingredients in mind, and a desire to foster those connections, the commons area was transformed to create a welcoming space for people to connect and go deeper. This was a sneak-peak (trial run) of how the commons area could be a hub for connection. During the worship series we encouraged the congregation to utilize the space and make time in their schedule to be intentional about connecting with others. The outcome of this trial run was terrific. There were opportunities for people to, not only build community, but to fill their bellies as well. There was Kaldi's coffee and St. Louis Kolache available in the commons for purchase. So if you are looking over the coffee house customer metrics (that explains the huge spike in the customer numbers). This was a tremendous collaborative effort by hospitality, communications and the Life Journey teams. Tons of additional staffing and support went into making this space special and inviting. What an amazing way, as a church, to put into practice what we've been called to as part of the *NEXT* initiative.

-Make sure to check out news in this report about **new musician, belonging, brought a friend, comments of appreciation.**

#### Music Ministry:

- Jesse Dawkins is a talented **new musician**. In the month of February, Jesse led worship from the platform on a weekend for the first time. He was nervous. He had gone through the worship set so many times...so many in fact he memorized all of his guitar music as he was singing and playing guitar from center stage. With no music in front of him, just lyrics, he led an opening duet with Stacie Brasseur. Jesse even sang a solo during the Pastor Hower's message. Experiencing him lead worship...I noticed something. I noticed a peace and a calmness about him. Playing and singing in front of an audience isn't a new thing for him, but that calm didn't come from playing in front of people...it was peace through **belonging**. You see as a music ministry we have made strides over the past year to strengthen our community. Not just in number, but in the bond and enjoyment that we share in each other. The people Jesse was serving with took him in and gave him a layer of support, deeper than musicality. Something that lasts longer than a weekend.

#### Technology Ministry:

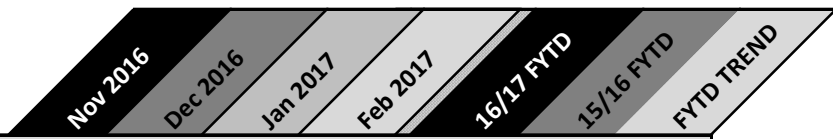
- Worked on replacing, repairing, and refurbishing a collection of computers we use to run our graphics, lyrics, and audio for our worship services.
- Continuing to add new students to the tech team and educate them on audio and visual equipment. One high school student, Jack Miller, brought a friend with him on a Sunday to shadow and learn more about our tech ministry. This is the contagious nature of being a part of something that excites and ignites the skills and talents of our young volunteers.
- Along with training, enlisting the skills and talents of our volunteers, we are also hearing comments of appreciation from many of our young High & Middle school students. Expressing thanks over the opportunities and experience working as part of the tech team. Getting to learn and use their skills along side other people that share the same interests. Jack Miller said that he appreciated how they are able to receive training on some of the complicated and



expensive technical equipment, which they use when they serve. It's encouraging to have students like Jack and others that are an intricate part of our worship services. They know that they are being used by God to accomplish the mission, in addition to, gaining technical training and being part of a community. It's just a great part of what God is up to here at STJ and what happens, even behind the scenes.

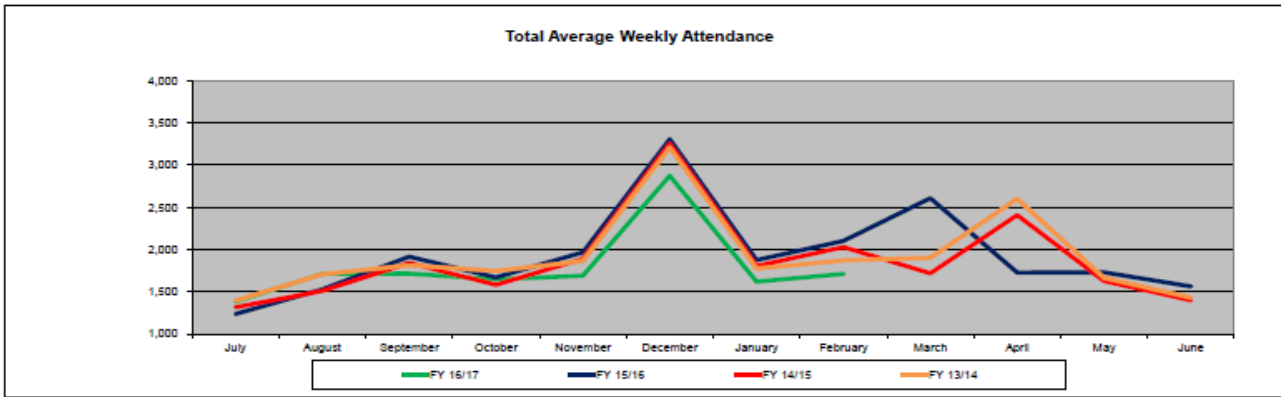
**Metrics attached**

## Worship Metrics February 2017



MISC. WORSHIP (Monthly #s & FYTD Cumulative)							
Message Downloads	87	174	296	175	1,896	2,258	(362)
E-Dify Average	1061	1068	1069	1068	1,056	1,489	(433)
Coffee House Customer Count (donut & coffee)	579	434	601	1628*	4,292	5,323	(1,031)
ATTENDANCE (Monthly & FYTD Averages)							
Live Stream Hits (avg/weekend)	219	276	335	273	279	272	7
5:00 pm Saturday	219	176	204	222	204	197	6
9:00 am Sunday	518	407	386	439	447	470	(23)
10:45 am Sunday	490	452	467	497	476	477	(1)
9:00 am Children's	105	101	107	109	96	99	(3)
10:45 am Children's	68	88	107	92	78	80	(2)

\* 1,105 is estimated for the Kolaches the rest was coffee house



	July	August	September	October	November	December	January	February	March	April	May	June
FY 16/17	1,881	1,711	1,714	1,848	1,589	2,873	1,818	1,711	2,607	1,727	1,728	1,561
FY 15/16	1,236	1,627	1,914	1,669	1,888	3,306	1,876	2,101	2,607	1,727	1,828	1,397
FY 14/15	1,315	1,608	1,840	1,581	1,888	3,253	1,804	2,027	1,717	2,407	1,828	1,397
FY 13/14	1,384	1,707	1,813	1,746	1,863	3,208	1,773	1,870	1,901	2,600	1,663	1,430
CY vs. PY	146	184	(200)	(24)	(277)	(433)	(257)	(390)	(2,607)	(1,727)	(1,729)	(1,561)
CY vs. PY	11.81%	12.04%	-10.46%	-1.42%	-14.10%	-13.10%	-13.70%	-18.55%	-100.00%	-100.00%	-100.00%	-100.00%

## Membership Changes – February 2017

### **New Members:**

#### **Confirmation:**

Mr. Zachary Southerland

#### **Information Class:**

Mr. Matt & Mrs. Lindsay Browne © Lucas & Voilet

Mrs. Judy Wideman

Mr. Dean Chapman

Mrs. Mary Portscheller

Mrs. Penny Jo Nuernberger © Madison & Russell

Mrs. Jessica Southerland

#### **Reaffirmation:**

Mr. Kevin Nelson

Mr. Russell Nuernberger

#### **Transfer:**

Mr. Mike & Mrs. Mary Unger © Jack & Katherine

Mr. David & Mrs. Tove Waldmann

### **Released Members:**

#### **Transferred Out:**

None

#### **Released by Request:**

None

#### **Removed for Lack of Information:**

Mr. Mike & Mrs. Dana Minton © Grace, Matthew & Emma

### **Official Acts:**

#### **Baptisms:**

Vivian Rose Bowdern (02-19-2017)

Clara Lynne Gianino (02-26-2017)

Charles Thomas Hickey (02-26-2017)

Katherine Elaine Hickey (02-26-2017)

Isaac Hendrix Peckitt (02-18-2017)

Peter Kenneth Zes (02-05-2017)

Henry Parker Gatzke (02-12-2017)

#### **Weddings:**

None

#### **Funerals:**

May Jane Hofmann (Death 02-06-2017; Funeral – 02-10-2017)

# LIFEjourney/Next Generation Board Report

## Chris Toomey

### March 2017

#### **Children's Ministry:**

##### **Children's Ministry Expo**

- Lisa Schmidt and Justina Hudak attended.
- Experienced one day of sessions filled with teaching from leaders who have been or are in the trenches of ministry throughout the country.
- Topics included:
  - Preparing for the gender revolution
  - Striving for harmony between family life and ministry for church workers
  - Being a leader worth following
  - Special Needs Resources
  - Two Minute Trainers – developing dynamic leaders
  - 10 ways to instantly become a better Preschool teacher
  - Surviving outbursts and tantrums

##### **Preschool**

- The Preschool theme for February was Story Time.
- The preschoolers and their small group leaders were encouraged to wear pajamas to church while we sat in our blanket forts to hear Bible stories.

#### **Student Ministry:**

##### **"Questions" series**

- For the past six weeks, we had our annual "Questions" series in CORE.
- The middle schoolers asked over 170 questions about life and God.
- We were able to address most of them throughout the series, which has led to great conversations between the students and their mentors.
- Conversations included topics such as Creation, why do bad things happen, why we have different races if we came from 2 people, abortion, and morality.
- Students have deep questions and respond well to the task of finding the answer when adults are willing to help them get there.

##### **High School Guy's Retreat**

- After failing to get a high school retreat off the ground due to the busy schedules many of our high schoolers, we made the call to change it to a guy's retreat.
- The trip almost instantly filled up. We maxed out a lake house with 14 high school boys and three adults for the weekend.
- Four of the boys had not attended anything with St. John high school ministry this school year.
- Everyone was positive and inclusive towards each other to a level not typically seen with high school boys.
- We also did a community service project for the resort we stayed at, talked about leadership, and took an in-depth look into scripture.
- The bonding that happened on this retreat led to the highest attended First & Third since the Christmas party.

## **Hospitality:**

### **Connection in the Commons**

- For the PB&J Connection series, we transformed the Commons each Sunday morning to reflect our hopes for the NEXT initiative.
- We sold St. Louis Kolache and Kaldi's coffee and set up tables and chairs that were welcoming and inviting with the hopes that people would spend time before and after church creating connection.
- Each weekend was successful, and it gave us hope for the future that once the renovations with NEXT are complete, people will gather in those places.
- This also was a volunteer opportunity for seven people who don't normally serve on the hospitality team.

### **Weekly Hospitality Trainings**

- Hospitality Training sessions were held every Sunday in February.
- The training covered new procedures that we are implementing in 2017, as well as basic policies such as emergency procedures.
- Having the training available every Sunday in February was beneficial because it gave everyone an opportunity to find one that worked in their schedule.

### **Adult Groups and Studies:**

- Our Trailblazers group is experiencing growth and fresh energy under the new leadership that started in January. There were 37 people in attendance.
- IronMen enjoyed "Jesus and John Wayne" on February 3 as an IronMen Breakfast Series. They ate St. Louis Kolache and observed how Christ is an underlying message in American Westerns, specifically *The Cowboy* featuring John Wayne. There were 54 men – largest attendance for a men's breakfast in past two years.
- New groups have formed following Getting Connected in January. One is a group made up of ladies in their 30's, most of which are single. Another is a co-ed early 20's quarterLIFE group. A co-ed adult group is also forming, but have not had any official meetings yet.

### **Metrics Attached**

# LIFEjourney Metrics

## February 2017

\* Average weekly attendance

<b>Nov 2016</b>	<b>Dec 2016</b>	<b>Jan 2016</b>	<b>Feb 2017</b>	<b>Feb 2016</b>	<b>16/17 FYTD</b>	<b>15/16 FYTD</b>	<b>FYTD TREND</b>
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CHILDREN'S MINISTRY								
Nursery*	34	32	34	41↑	40	1004	1,141	(137)
Preschool*	44	39	48	44↑	39	1254	1,176	78
K - 5*	142	118	125	115↓	123	3,286	4,009	(723)
New Children's Min Registrations*	3	2	6	3↑	2	120	157	(37)
Friday Frenzie	33	0	0	48↑	41	157	235	(78)
Leaders/Volunteers *	24	25	23	25↓	37	769	965	(196)
Bryan Hill Family Fun Day				250↑	222			

MIDDLE SCHOOL MINISTRY								
6th grade CORE*	27	18	19	21↓	31	474	814	(340)
7th grade CORE*	33	23	26	29↑	25	637	643	(6)
8th grade CORE*	34	26	29	31↑	27	672	649	23
Mentors	25	25	25	25↑	24			
New CORE Registrations	2	0	5	3	N/A			

HIGH SCHOOL MINISTRY								
Small Groups Participants	56	56	56	56↑	49			
Mentors	11	11	11	11↓	14			
Superbowl Party				26↑	10			
Boys Retreat				14	N/A			

ADULT GROUPS & STUDIES								
Small Group Participants	170	170	189	209↓	251			
# Small Groups	22	22	22	25↓	28			
Iron Men Participants	88	89	94	94↑	82			
# Iron Men Groups	11	11	12	12↓	16			
Bible Study Participants	118	15	100	100↓	125			
# Bible Study Groups	4	1	4	4↓	5			
Trailblazers	21	21	25	37↑	30			
Iron Men Breakfast				54				

BAPTISMS								
Infants/Children	3	3	3	6↑	4			
Students (6th-12th grade)	1	0	1	0 =	0			
Adults	0	1	2	1 =	1			
Baptism Class	8	0	2	12	N/A			

MEMBERSHIP								
Getting Started (no class in December or July)	18	0	4	23↑	13	74	84	(10)
New Members	19	1	4	14↑	12	64	70	(6)
Guest Registrations	10	4	3	11	N/A	56	93	(37)

**Notes:**

1. YTD attendance for Children's Ministry TY includes 28 weeks; YTD attendance for CM last year included 30 weeks.
2. 6th grade CORE: TY 33 6th graders registered for CORE in Sept; LY 59 6th graders registered in Sept. This smaller class size is reflected in the average weekly CORE attendance and YTD totals for 6th grade
3. Small groups: Earlier this year, a census over small groups and their participants was taken to ensure more accurate numbers; this has not been completed in the past years.

# Community Engagement Team Board Report

David Jameson –Team Leader

March 2017

## Life Transitions & Care:

- GriefShare is strong in number this spring, but there have been some unfortunate circumstances for a couple of the facilitators. Two of them, for reasons related to family health, have had to either step down or step back from their commitments with GriefShare. Donna Hollingsworth is optimistic about the future, however, and continues to make sure the folks coming have the help they need.
- Financial Peace University has a small but mighty group of 5, and our leader, John Brune, said that it “allows more accountability which is great. Last week we actually had someone volunteer to cut up 2 credit cards, so a great success.” What a great way to help people overcome their bondage!
- February marks the sixth month Pastor Rogers has served as visitation pastor. Over that time, although seven on his original visitation list have died, the visitation list has grown from 35 to 41. Pastor Rogers is continually amazed how those with serious dementia can still flawlessly recite the Lord’s Prayer and Psalm 23.

## Community Outreach:

- Planning has begun to prepare for an Invite Initiative that will be launched in the summer. The goal of the Invite Initiative will be to equip people with tools and practical tips that will help them invite others to church, and to help them prioritize one person whom they will pray about and begin having conversations with about what it would look like for them to come to church and experience God’s unfailing love.

## Needs:

- Mandy Branch spoke with advocates about the first volunteer training, which will be on April 3<sup>rd</sup>. We have discussed the benefits behind “exit plans” (what does financial stability look like to you?). We’ve implemented a form for clients to circle their intended results after completing the Christ in Action program as well as steps they will take that Christ in Action offers in order to achieve those goals. We spoke about possibly offering our clients credit counseling services (outsourced). In the month of February there were 3 new clients, 3 ongoing clients, and 4 completed clients (2 of the completed were also new clients that month). One new client was referred elsewhere when we realized she’d given us a false West County address when we tried to pledge to Ameren. Social worker was able to give her several referrals for St. Louis City zip codes.

## Local Missions:

- During the month of February, continued collaboration ensued with Bryan Hill with the end goal of Family Fun Day on March 4<sup>th</sup>.

## National / International Missions:

- 11 St. John members went to Cambodia alongside 5 folks from St. John’s Lutheran from Midland, MI. It is hard to adequately describe how significantly God moved during this trip, through both teams, through Stronghold, and the work that was done there. Through helping Stronghold with their day-to-day operations, facilitating a Youth soccer game, handing out Samaritan’s Purse boxes, holding VBS, attending an international church service, beautifying the Stronghold campus, and putting on a dental clinic, the Holy Spirit was very active. The team functioned as a unit, ready to serve, and both parties were impacted. We are so thankful

for our partnership with Stronghold Cambodia, and we believe God will continue doing big things there.

- The Missions department held the STMT Informational Meeting, where roughly 30 people attended to learn more about STMT opportunities at St. John. While we aren't satisfied with this number and will be making adjustments to the structure of this next year, we are pleased to have such committed people who make it a priority to go on mission trips each year.

**Metrics attached**



Community Engagement Metrics  
February 2017

	Nov 2016	Dec 2016	Jan 2016	Feb 2017	16/17 FYTD	15/16 FYTD	FYTD TREND
<b>LIFE TRANSITIONS</b>							
DivorceCare (February - May & October - January)	17	17	0	0	17	11	6
GriefShare (February - May & September - December)	26	26	0	24	50	33	17
Employment Seminar	0	0	7	0	20	30	(10)
Pre-Marital	0	0	0	4	12	12	0
Financial Peace University	0	0	0	6			
Daniel Plan	32	32	26	26			
<b>CARE</b>							
Personal Visits	34	46	40	51	275	477	(202)
Phone Contacts	45	44	43	46	326	267	59
Other (Chapel, Bible Study)	54	40	42	41	322	401	(79)
Care Matters added to Database	36	39	49	22	231	209	22
<b>NEEDS</b>							
New Cases	5	2	2	3	26	19	7
Continuing Cases	8	5	5	3	26	12	14
Resolved Cases	5	3	3	4	37	0	37
CIA Alert Team Members	254	256	256	255	256	249	7
<b>MISSIONS</b>							
Cambodia Mission Trip	0	0	0	11	11	6	5
Belize Trip	0	0	0	0	30	35	(5)
Wyoming Trip	0	0	0	0	16	11	5
Disaster Relief Trip	0	0	0	0	0	0	0
HS Mission Trip	0	0	0	0	20	0	20
**Local Projects (# Volunteers)	98	57	0	0	237	298	(61)

\*\*This line reports volunteers involved in local projects such as the Thanksgiving Banquet at Bryan Hill Elementary, the Christmas Store at Bryan Hill, Serve St. Louis, etc.

**Business & Operations Board Report**  
**Tracy Dunn, Business & Human Resources**  
**Carol Wyatt, Communications & Facilities**  
March 2017

**Accounting & Human Resources:**

- We have continued in the process for the Small Groups and Care Director (Associate Pastor) search. The following has been communicated to the congregation via the weekly communication piece and e-mail.

*Associate Pastor Search Update*

*The Call Committee, after a period of evaluation and prayerful consideration, is recommending Doug Mauss to the Board of Directors for the position of Small Groups and Care Pastor. The Board of Directors and Elders had an opportunity to meet with Doug and his wife Mia on yesterday, March 12, 2017. The congregation is being invited to express support and/or dissent for this pastoral candidate to Joe Luberda, Board President, joeluberda@gmail.com and Tracy Dunn, HR & Business Director, tdunn@stjstl.net. The Board of Directors will meet on Monday, March 20, 2017 to deliberate on the issuance of a call for the Associate Pastor position.*

*We ask you to continue to pray that God would clearly show us who He has planned to be our next Associate Pastor and prayerfully support the Board's call deliberations. A congregational voter's meeting will not be necessary for issuing this call, as this is done, per our constitution, by the Board of Directors, subject to approval by the Board of Elders.*

- Our outsourced IT provider has launched a new remote monitoring and management program for our computer work stations. This has resulted in significant drop in the count of work stations as the previous program was not consistently dropping machines off the count as they were cycled out. Also, the new program is not currently being deployed to our apple devices or chrome books.
- Managing the applicants and the interview process for the 2017 Summer Internship program.

**School of the Arts:**

- The spring session has successfully launched a new 8 week drama class which brings our enrollment to a new record high of 106 students.

**Food Service:**

- We completed a significant number of outside events this month on Friday and Saturday nights.
- Brokered a partnered with Kaldi's Coffee and St. Louis Kolache to be served in the Commons for the PB&J series for encouraging connections and community.

**Communications:**

- Background support began this month for The Holy Week Experience, Easter, Easter Eggstravaganza and the new Holy Week experience, The Prayer Labyrinth. This work entails

design development, marketing (print and electronic) and support pieces needed for use internally. In addition to this, the artwork for X-VBS, Party with a Purpose and Casino BROyale were created.

- After several failed attempts over the past several years, a logo was finally developed to brand our Women's Events.
- The final weeks of the month were spent in supporting the school's Auction as it is the PTL's largest money-maker of the year. At least seven working days of one graphic designer are dedicated to meeting the needs of this important event.
- The use of Asana has proved to be effective in communicating things quickly, tracking issues that need to be addressed in the future, attending to the myriad of tasks under each project and keeping us on-point for meeting deadlines across the ministry.

### **Facilities:**

- The Key Audit was completed this month with contact made with numerous volunteers and the collection of keys from those who are no longer actively serving at St. John. A new key request form has been developed and will be implemented across the ministry in early April. It puts processes in place for the timely collection of keys from volunteers and for Facilities to better communicate with HR as employees leave STJ as their place of employment.
- The month was busy in The Commons between school lunch, Trivia Nights, Mouse Races, and the series specific gathering space for PB&J this month. Every Facilities staff person worked additional hours on the weekends to make this happen due to the need to tear down, set-up and clean-up for events occurring back-to-back in this space. We learned many valuable lessons during this process which will help us be wiser as we move into and through *NEXT* for scheduling of our staff.
- Our maintenance crew is becoming more skilled and confident with doing HVAC repairs saving us \$1000's of dollars.
- The roofing work will begin in early March and finish by March 20.

### **Metrics attached**

Business/Operations Metrics  
February 2017

	Nov 2016	Dec 2016	Jan 2017	Feb 2017	16/17 FYTD	15/16 FYTD	FYTD TREND
<b>Business</b>							
<b>GENERAL FUND DONOR SUPPORT</b>							
Total Unique Giving Units	804	994	838	813	820	797	24
Donors \$500 to \$1,000	132	167	151	155	141	114	27
Donors \$1,000 plus	54	132	75	60	64	57	7
New Donors	9	28	20	12	14	14	(0)
Unique online givers	354	433	418	416	374	296	79
<b>HUMAN RESOURCES</b>							
Full-time school	21	21	21	21	21	24	(3)
Part-time school	61	60	61	61	58	61	(3)
Full-time church	26	26	26	26	26	25	1
Part-time church	24	24	23	24	23	22	1
Total employees	132	131	131	132	128	132	(4)
<b>TECHNOLOGY</b>							
Workstations in service	170	200	200	143	175	n/a	
Helpdesk tickets	53	56	105	58	521	485	36
<b>FOOD SERVICE</b>							
School lunches served	1,698	1,327	1,702	2,001	11,766	13,328	(1,562)
<b>SOTA</b>							
Instructors this session	11	11	11	12	11	10	1
Disciplines (Instruments) this session	6	6	6	6	6	5	1
Students this session	84	84	99	106	82	65	17
<b>Operations</b>							
<b>WEBSITE</b>							
Total Visits	8,498	11,156	10,615	8,619	72,959	73,978	(1,019)
% Unique Visitors	36%	41%	39%	38%	39%	40%	(1)
Referral Traffic	12%	10%	14%	13%	12%	11%	1
Direct Traffic	37%	32%	33%	35%	34%	36%	(2)
Search Traffic	45%	49%	46%	44%	46%	47%	(1)
<b>SOCIAL MEDIA - CHURCH</b>							
Facebook - Total Reach	531,117	924,187	783,076	520,203	4,887,948	4,641,646	246,302
Twitter - Number of Posts	90	230	189	165	1,262	984	278
Page Engaged Use	46,698	80,502	65,079	37,378	409,623	414,093	(4,470)
YouTube Subscribers	8	20	16	21	140	91	49
YouTube Likes	9	27	52	32	210	49	161
YouTube Shares	62	61	72	66	550	84	466
<b>SOCIAL MEDIA - SCHOOL</b>							
Facebook - Total Reach	198,941	185,391	225,898	235,546	1,345,767	967,303	378,464
Twitter - Number of Posts	13	22	40	38	225	201	24
Page Engaged Use	15,565	14,416	19,954	22,709	123,772	91,621	32,151
<b>FACILITIES</b>							
Number of work orders received	107	65	56	89	794	783	11
Number of work orders completed	118	87	53	88	784	769	15
Number of work orders outstanding	34	12	15	16			

\* General Fund Donor Support, Human Resources, SOTA and Technology workstation FYTD's are averaged

# School Ministry Board Report

## Scott Osbourn, Principal

### March 2017

#### **Continuous School / Staff Improvement:**

- March staff meeting focused on Professional Development Reporting, Innovation in the Classroom, and Digital Academic Tools. A portion of the meeting was spent meeting with Doug Mauss and updating staff on current enrollment numbers with 2017-2018 projected structure.
- Administration continues to research and move forward on a classroom set of VR to support learning as well as a new SIS (Student Information System) that works well with our current LMS (Learning Management System).
- Formal Evaluations and staff goal setting will take place in March and April.

#### **Administrative Adjustments / Progress:**

- Enrollment is underway.
  - Early Enrollment finished on Feb. 17.
    - Current Commitments as of March 10 are 170 students in K-8 and 132 students in ECC for the 2017-2108 school year.
    - Target enrollment was 212 students in K-8.
    - All unenrolled families have been contacted to discover intent and reasons for delay.
    - Projected enrollment with verbal agreements hovers around 190 students. Several students remain in the undecided category.
- A final Explore Morning offered to local EC families in the area on February 16 yielded zero families. Ten EC Centers were targeted with over 200 printed flyers delivered.
- Current schedules for middle school and Encore teachers are in development in order to present contracts to teaching staff as soon as possible.
- The Projected School Structure is being adjusted to match enrollment.
  - The ECC Structure will see a one PT Staff addition in order to add a class.
  - The K-8 structure will see a two FT staff reduction.
    - The projected structure is a one-classroom model in grades K-3. Two classes in grades 4-5. One homeroom in grades 6-8.
      - Note: the middle school structure will remain similar with no reduction in staff for next year.
- Administration is holding a meeting on Tuesday, March 21 for current 1<sup>st</sup> grade families to discuss structure changes moving into the 2017-2018 academic year.
- School Nurses performed a vision and hearing screening on February 17. Several students were identified for follow up evaluation.
- The School hosted its Science and Learning Fair on February
- The School hosted its Encore & Fine Arts Night on March 9.
- PTL hosted a successful School Auction on March 4.

#### **Metrics attached**

School Ministry  
February 2017

	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Feb 2016	TREND
<b>SCHOOL MINISTRY</b>						
Early Childhood Enrollment	132	131	133	132	114	18
Kindergarten - 8th Grade Enrollment	217	217	217	217	228	(11)
Total Enrollment	349	348	350	349	342	7

# St. John Church

## Financial Analysis Notes

### Period Ending February 28, 2017

#### Consolidated Balance Sheet

- No variances of note.

#### Ministry Fund Overview

The Ministry Fund ended the month of February with a surplus balance of \$63,406. This surplus is \$37,839 favorable when compared to the budgeted surplus for the month of \$25,567. The FYTD surplus of \$268,510 is \$23,161 favorable to the budgeted surplus of \$245,349. Giving in February of \$385,037 exceeded budgeted giving of \$370,992 by \$14,045. FYTD giving of \$2,965,867 is \$27,712 unfavorable to budgeted giving of \$2,993,579. Monthly expenses of \$383,688 were favorable to budgeted expenses of \$401,312 by \$17,624. FYTD expenses of \$3,082,015 are \$29,332 favorable to budgeted expenses of \$3,111,347. There is an additional \$19,200 of expenses that are expected to be incurred due to budget timing differences.

#### Pastoral Office

- Stewardship has a FYTD negative variance to budget of \$27,154 due to a budget timing difference related to fundraising expenses for *NEXT*. There was a change in budget philosophy related to *NEXT*. Originally, the expenses of *NEXT* were going to be spread over the 25 months of the initiative which begins December 1, 2016. These expenses will now be expensed as incurred in accordance with GAAP. It is estimated that approximately \$55,000 of expenses will be incurred in FY16/17 (\$42,813 incurred FYTD) while only \$30,000 was budgeted.

#### Operations

- Technology reported a negative variance to budget of \$3,301 due to unexpected expenses to replace a laptop and two hard drives that failed. Technology will continue to report a FYTD negative variance to budget throughout the year due to the unexpected failure and replacement of our file server in August. The replacement cost of this piece of infrastructure was \$22,462.

#### Community Engagement

- Missions reported a positive variance to budget of \$21,759 due to salary, benefit and tax savings compared to budget and several other budgeted items which will occur in the coming months.

#### LIFEjourney/Next Generation

- No variances of note.

#### School Fund Overview

The School Fund ended the month of February with a deficit balance of \$2,496 which was favorable to the budgeted deficit of \$37,549 by \$35,053. The FYTD surplus of \$50,626 is favorable to the budgeted deficit of \$151,992 by \$202,618. February income of \$189,550 exceeded budgeted income of \$159,988 by \$29,562. FYTD income of \$1,487,246 is favorable to budgeted income of \$1,333,561 by \$153,685. February expenses of \$192,046 are favorable to budgeted expenses of \$197,537 by \$5,491. FYTD expenses of \$1,436,620 are

favorable to budgeted expenses of \$1,485,553 by \$48,933. Approximately \$5,000 of this expense savings is expected to be spent later in the year.

#### Income

- Annual Fund reported a positive variance to forecast of \$8,946 for the month due to an estate gift of \$15,000. FYTD the Annual Fund is reporting a negative variance to budget of \$15,094. There will be an Annual Fund push in the months of April and May.

#### Expenses

- No variances of note.

\*Variances of \$3,000 or greater are noted.



**St. John Church**  
**Consolidated Statement of Financial Position**  
as of February 28, 2017

	February	FY16/17 January	December	FY15/16 June	FY14/15 June
<b>Assets</b>					
<b>Current Assets - Unrestricted</b>					
Cash and Investments	\$ 1,189,229	\$ 1,056,865	\$ 974,576	\$ 1,167,561	\$ 965,435
Accounts Receivable	84,281	83,761	91,077	90,476	24,351
Inventory	5,105	5,687	5,325	4,222	3,336
Prepaid Expenses	34,355	71,852	33,109	126,822	98,263
<b>Total Current Assets - Unrestricted</b>	<b>1,312,970</b>	<b>1,218,165</b>	<b>1,104,086</b>	<b>1,389,081</b>	<b>1,091,385</b>
<b>Current Assets - Restricted</b>					
Bond Sinking Fund	60,838	30,419	2	170,004	155,008
<b>Fixed Assets</b>					
Land	1,699,778	1,699,778	1,699,778	1,694,277	1,694,277
Buildings	23,437,616	23,437,616	23,437,616	23,431,544	23,412,507
Furniture/Fixtures/Technology	1,944,440	1,944,440	1,944,440	1,887,624	1,835,196
Capitalized Interest	46,465	46,465	46,465	46,465	46,465
Less Accumulated Depreciation	(14,646,529)	(14,646,529)	(14,646,529)	(13,868,940)	(13,088,120)
<b>Total Fixed Assets</b>	<b>12,481,770</b>	<b>12,481,770</b>	<b>12,481,770</b>	<b>13,190,970</b>	<b>13,900,325</b>
<b>Other Assets</b>					
Deferred Financing Costs	88,969	89,106	89,244	101,934	114,123
Other Assets	169,861	176,855	162,318	160,861	148,701
<b>Total Other Assets</b>	<b>258,830</b>	<b>265,961</b>	<b>251,562</b>	<b>262,795</b>	<b>262,824</b>
<b>Total Assets</b>	<b>\$ 14,114,408</b>	<b>\$ 13,996,315</b>	<b>\$ 13,837,420</b>	<b>\$ 15,012,850</b>	<b>\$ 15,409,542</b>
<b>Liabilities and Net Assets</b>					
<b>Current Liabilities</b>					
Accounts Payable	\$ 130,934	\$ 100,008	\$ 110,960	\$ 331,108	\$ 306,186
Accrued Expenses	326,267	324,420	327,590	445,860	219,426
Deferred Tuition and Revenue	370,114	383,742	298,848	446,952	504,333
Current Maturities of LT Debt	365,000	365,000	365,000	340,000	310,000
<b>Total Current Liabilities</b>	<b>1,192,315</b>	<b>1,173,170</b>	<b>1,102,398</b>	<b>1,563,920</b>	<b>1,339,945</b>
<b>Long-Term Liabilities</b>					
Bonds, Less Current Maturities	5,890,000	5,890,000	5,890,000	6,255,000	6,595,000
Swap Contract Liability	292,270	292,270	292,270	251,871	399,249
<b>Total Long-Term Liabilities</b>	<b>6,182,270</b>	<b>6,182,270</b>	<b>6,182,270</b>	<b>6,506,871</b>	<b>6,994,249</b>
<b>Other Liabilities</b>					
Interfund Payables/Receivables	905	-	-	-	-
<b>Total Liabilities</b>	<b>7,375,490</b>	<b>7,355,440</b>	<b>7,284,668</b>	<b>8,070,791</b>	<b>8,334,194</b>
<b>Net Assets</b>					
General Fund Operating	(650,395)	(713,801)	(786,199)	(907,038)	(1,029,199)
School Fund Operating	(490,817)	(488,320)	(489,646)	(541,443)	(526,048)
Building Fund	6,982,442	6,952,025	6,921,608	7,460,810	7,845,169
Unrealized Derivative Gain(Loss)	(292,270)	(292,270)	(292,270)	(251,871)	(399,249)
Mission 24-7	577,989	577,989	577,989	577,989	577,989
Launch	399,247	397,356	411,160	427,317	465,885
All Other	212,722	207,896	210,110	176,295	140,801
<b>Total Net Assets</b>	<b>6,738,918</b>	<b>6,640,875</b>	<b>6,552,752</b>	<b>6,942,059</b>	<b>7,075,348</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 14,114,408</b>	<b>\$ 13,996,315</b>	<b>\$ 13,837,420</b>	<b>\$ 15,012,850</b>	<b>\$ 15,409,542</b>

**St. John Church**  
**Summary Budgeted Statement of Activity**  
for the period ending February 28, 2017

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>MINISTRY FUND</b>							
General Offerings	\$ 4,524,477	\$ 385,037	\$ 370,992	\$ 14,045	\$ 2,965,867	\$ 2,993,579	\$ (27,712)
<b>DEPARTMENTAL INCOME/EXPENSES</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	(414,726)	(32,908)	(32,616)	(292)	(267,948)	(274,708)	6,760
Care Ministries	(25,693)	(1,452)	(2,113)	661	(10,790)	(17,751)	6,961
Stewardship	(37,338)	(2,726)	(4,034)	1,308	(47,356)	(20,202)	(27,154)
<b>TOTAL PASTORAL OFFICE</b>	<b>(477,757)</b>	<b>(37,086)</b>	<b>(38,763)</b>	<b>1,677</b>	<b>(326,094)</b>	<b>(312,661)</b>	<b>(13,433)</b>
<b>OPERATIONS</b>							
Facilities	(1,168,334)	(54,828)	(55,181)	353	(512,828)	(488,735)	(24,093)
Administration	(481,489)	(42,189)	(39,849)	(2,340)	(324,104)	(318,049)	(6,055)
Mortgage/Debt	(570,604)	(47,247)	(47,297)	50	(374,909)	(374,092)	(817)
School Tuition Assistance	(69,000)	(5,782)	(5,750)	(32)	(45,654)	(46,000)	346
Technology	(73,167)	(6,555)	(3,254)	(3,301)	(79,987)	(54,550)	(25,437)
Food Service	(63,341)	(4,271)	(3,522)	(749)	(40,702)	(39,865)	(837)
<b>TOTAL OPERATIONS</b>	<b>(2,425,935)</b>	<b>(160,873)</b>	<b>(154,853)</b>	<b>(6,020)</b>	<b>(1,378,184)</b>	<b>(1,321,291)</b>	<b>(56,893)</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	(156,242)	(11,013)	(10,937)	(76)	(98,844)	(114,303)	15,459
Missions	(182,487)	(15,595)	(37,354)	21,759	(87,885)	(145,407)	57,522
Communications	(323,641)	(29,383)	(30,527)	1,144	(214,548)	(221,664)	7,116
Worship & A/V/L Tech	(424,723)	(27,497)	(29,534)	2,037	(269,533)	(286,215)	16,682
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>(1,087,093)</b>	<b>(83,487)</b>	<b>(108,352)</b>	<b>24,865</b>	<b>(670,810)</b>	<b>(767,589)</b>	<b>96,779</b>
<b>LIFEjourney / NEXT GENERATION</b>							
Next Generation Leadership	(185,907)	(14,463)	(15,303)	840	(101,359)	(120,357)	18,998
Family Forward	(6,500)	(650)	(515)	(135)	(4,378)	(5,515)	1,137
Children's Ministry	(161,046)	(10,509)	(12,488)	1,979	(107,398)	(102,017)	(5,381)
MS/HS Youth Administration	(120,495)	(9,875)	(9,955)	80	(74,112)	(80,644)	6,532
MS/HS Youth Programs	(7,027)	256	(694)	950	(6,253)	(6,456)	203
Adult Ministries	(4,992)	(127)	(660)	533	(1,558)	(2,705)	1,147
Small Groups	(44,187)	(4,816)	(3,842)	(974)	(27,210)	(28,995)	1,785
<b>TOTAL LJ/NG</b>	<b>(530,154)</b>	<b>(40,184)</b>	<b>(43,457)</b>	<b>3,273</b>	<b>(322,268)</b>	<b>(346,689)</b>	<b>24,421</b>
<b>NET MINISTRY FUND</b>	<b>\$ 3,538</b>	<b>\$ 63,406</b>	<b>\$ 25,567</b>	<b>\$ 37,839</b>	<b>\$ 268,510</b>	<b>\$ 245,349</b>	<b>\$ 23,161</b>
<b>SCHOOL FUND</b>							
Income	\$ 2,156,400	\$ 189,550	\$ 159,988	\$ 29,562	\$ 1,487,246	\$ 1,333,561	\$ 153,685
Expenses	(2,225,737)	(192,046)	(197,537)	5,491	(1,436,620)	(1,485,553)	48,933
<b>NET SCHOOL FUND</b>	<b>\$ (69,337)</b>	<b>\$ (2,496)</b>	<b>\$ (37,549)</b>	<b>\$ 35,053</b>	<b>\$ 50,626</b>	<b>\$ (151,992)</b>	<b>\$ 202,618</b>

St. John Church  
Budgeted Income Detail  
for the period ending February 28, 2017

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>MINISTRY GIVING INCOME</b>							
General Offerings	\$ 4,524,477	\$ 385,037	\$ 370,992	\$ 14,045	\$ 2,965,867	\$ 2,993,579	\$ (27,712)
<b>TOTAL MINISTRY GIVING INCOME</b>	<b>4,524,477</b>	<b>385,037</b>	<b>370,992</b>	<b>14,045</b>	<b>2,965,867</b>	<b>2,993,579</b>	<b>(27,712)</b>
<b>DEPARTMENTAL INCOME</b>							
<b>PASTORAL OFFICE</b>							
Care Ministries	1,895	365	380	(15)	1,546	1,765	(219)
<b>TOTAL PASTORAL OFFICE</b>	<b>1,895</b>	<b>365</b>	<b>380</b>	<b>(15)</b>	<b>1,546</b>	<b>1,765</b>	<b>(219)</b>
<b>OPERATIONS</b>							
Facilities	175	130	-	130	708	175	533
Administration	14,600	870	850	20	12,475	11,550	925
Investment Income (Interest Income)	7,392	484	610	(126)	4,528	4,730	(202)
Food Service	135,020	18,287	15,425	2,862	100,014	96,290	3,724
<b>TOTAL OPERATIONS</b>	<b>157,187</b>	<b>19,771</b>	<b>16,885</b>	<b>2,886</b>	<b>117,725</b>	<b>112,745</b>	<b>4,980</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	9,500	3,155	805	2,350	8,865	6,559	2,306
Missions	136,847	30,191	27,066	3,125	151,661	128,443	23,218
Communications	78,057	6,122	5,701	421	46,134	49,890	(3,756)
Worship & A/V/L Tech	33,150	752	600	152	32,397	30,750	1,647
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>257,554</b>	<b>40,220</b>	<b>34,172</b>	<b>6,048</b>	<b>239,056</b>	<b>215,642</b>	<b>23,414</b>
<b>LIFEjourney / NEXT GENERATION</b>							
Family Forward	-	-	-	-	318	-	318
Children's Ministry	40,690	250	300	(50)	1,107	3,865	(2,758)
MS/HS Youth Administration	1,800	-	150	(150)	1,590	1,200	390
MS/HS Youth Programs	49,900	850	4,000	(3,150)	17,166	21,600	(4,435)
Adult Ministries	7,800	601	-	601	6,150	6,300	(150)
<b>TOTAL LJ/NG</b>	<b>100,190</b>	<b>1,701</b>	<b>4,450</b>	<b>(2,749)</b>	<b>26,331</b>	<b>32,965</b>	<b>(6,634)</b>
<b>TOTAL MINISTRY FUND INCOME</b>	<b>\$ 5,041,303</b>	<b>\$ 447,094</b>	<b>\$ 426,879</b>	<b>\$ 20,215</b>	<b>\$ 3,350,525</b>	<b>\$ 3,356,696</b>	<b>\$ (6,171)</b>
<b>SCHOOL INCOME</b>							
Tuition K-8	\$ 1,295,566	\$ 103,942	\$ 104,559	\$ (617)	\$ 877,428	\$ 877,328	\$ 100
Tuition ECE	601,661	48,016	48,958	(942)	401,543	405,826	(4,283)
Tuition - Other	118,081	11,053	11,000	53	88,677	85,081	3,596
Annual Fund	109,334	18,946	10,000	8,946	79,040	94,134	(15,094)
PTL Support	90,000	-	-	-	-	-	-
Athletics	20,500	2,383	-	2,383	16,692	15,000	1,692
Learning Center Fees	7,425	1,150	825	325	6,425	4,950	1,475
Chapel/Mission Offerings	5,647	133	2,000	(1,867)	2,887	4,847	(1,960)
School Yearbooks	138	-	-	-	163	138	25
Field Trips	5,760	2,514	300	2,214	4,804	3,660	1,144
Budget Income Adjustment	(109,552)	-	(18,204)	18,204	-	(164,118)	164,118
Other Income	11,840	1,413	550	863	9,587	6,715	2,872
<b>TOTAL SCHOOL INCOME</b>	<b>\$ 2,156,400</b>	<b>\$ 189,550</b>	<b>\$ 159,988</b>	<b>\$ 29,562</b>	<b>\$ 1,487,246</b>	<b>\$ 1,333,561</b>	<b>\$ 153,685</b>

**St. John Church**  
**Budgeted Expense Detail**  
for the period ending February 28, 2017

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>DEPARTMENTAL EXPENSES</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	\$ (414,726)	\$ (32,908)	\$ (32,616)	\$ (292)	\$ (267,948)	\$ (274,708)	\$ 6,760
Care Ministries	(27,588)	(1,817)	(2,493)	676	(12,336)	(19,516)	7,180
Stewardship	(37,338)	(2,726)	(4,034)	1,308	(47,356)	(20,202)	(27,154)
<b>TOTAL PASTORAL OFFICE</b>	<b>(479,652)</b>	<b>(37,451)</b>	<b>(39,143)</b>	<b>1,692</b>	<b>(327,640)</b>	<b>(314,426)</b>	<b>(13,214)</b>
<b>OPERATIONS</b>							
Facilities	(1,168,509)	(54,958)	(55,181)	223	(513,536)	(488,910)	(24,626)
Administration	(496,089)	(43,059)	(40,699)	(2,360)	(336,578)	(329,599)	(6,979)
Mortgage/Debt	(577,996)	(47,731)	(47,907)	176	(379,438)	(378,822)	(616)
School Tuition Assistance	(69,000)	(5,782)	(5,750)	(32)	(45,654)	(46,000)	346
Technology	(73,167)	(6,555)	(3,254)	(3,301)	(79,987)	(54,550)	(25,437)
Food Service	(198,361)	(22,558)	(18,947)	(3,611)	(140,717)	(136,155)	(4,562)
<b>TOTAL OPERATIONS</b>	<b>(2,583,122)</b>	<b>(180,644)</b>	<b>(171,738)</b>	<b>(8,906)</b>	<b>(1,495,910)</b>	<b>(1,434,036)</b>	<b>(61,874)</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	(165,742)	(14,169)	(11,742)	(2,427)	(107,709)	(120,862)	13,153
Missions	(319,334)	(45,785)	(64,420)	18,635	(239,546)	(273,850)	34,304
Communications	(401,698)	(35,504)	(36,228)	724	(260,682)	(271,554)	10,872
Worship & A/V/L Tech	(457,873)	(28,249)	(30,134)	1,885	(301,929)	(316,965)	15,036
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>(1,344,647)</b>	<b>(123,707)</b>	<b>(142,524)</b>	<b>18,817</b>	<b>(909,866)</b>	<b>(983,231)</b>	<b>73,365</b>
<b>LIFEJourney / NEXT GENERATION</b>							
Next Generation Leadership	(185,907)	(14,463)	(15,303)	840	(101,359)	(120,357)	18,998
Family Forward	(6,500)	(650)	(515)	(135)	(4,696)	(5,515)	819
Children's Ministry	(201,736)	(10,759)	(12,788)	2,029	(108,505)	(105,882)	(2,623)
MS/HS Youth Administration	(122,295)	(9,875)	(10,105)	230	(75,702)	(81,844)	6,142
MS/HS Youth Programs	(56,927)	(594)	(4,694)	4,100	(23,419)	(28,056)	4,637
Adult Ministries	(12,792)	(728)	(660)	(68)	(7,708)	(9,005)	1,297
Small Groups	(44,187)	(4,816)	(3,842)	(974)	(27,210)	(28,995)	1,785
<b>TOTAL LJ/NG</b>	<b>(630,344)</b>	<b>(41,886)</b>	<b>(47,907)</b>	<b>6,021</b>	<b>(348,599)</b>	<b>(379,654)</b>	<b>31,055</b>
<b>TOTAL MINISTRY FUND EXPENSES</b>	<b>\$ (5,037,765)</b>	<b>\$ (383,688)</b>	<b>\$ (401,312)</b>	<b>\$ 17,624</b>	<b>\$ (3,082,015)</b>	<b>\$ (3,111,347)</b>	<b>\$ 29,332</b>
<b>SCHOOL EXPENSES</b>							
Salary, Wages & Benefits	\$ (2,049,867)	\$ (181,890)	\$ (182,887)	\$ 997	\$ (1,317,885)	\$ (1,351,881)	\$ 33,997
Classroom Supplies, Materials & Equipment	(33,921)	(1,178)	(971)	(207)	(28,976)	(27,685)	(1,291)
Conferences, Education & Development	(5,392)	-	(500)	500	(4,690)	(4,786)	96
Technology Services, Hardware & Software	(47,931)	(2,500)	(2,840)	340	(35,124)	(34,910)	(214)
Standardized Testing	(2,491)	-	-	-	(1,428)	-	(1,428)
Athletic Events	(15,310)	(2,226)	(1,600)	(626)	(10,982)	(10,210)	(772)
Field Trips	(5,871)	(1,816)	(300)	(1,516)	(3,904)	(3,771)	(133)
Copier Expense	(14,421)	(1,313)	(1,531)	218	(10,121)	(10,930)	809
Bad Debt	(4,000)	-	-	-	-	-	-
Missions	(3,100)	-	(1,500)	1,500	(1,862)	(2,650)	788
Fundraising Expense	(500)	-	-	-	(400)	(500)	100
Budget Expense Adjustment	2,849	-	(2,052)	2,052	-	(3,922)	3,922
Other Expenses	(45,782)	(1,124)	(3,356)	2,232	(21,248)	(34,308)	13,060
<b>TOTAL SCHOOL EXPENSES</b>	<b>\$ (2,225,737)</b>	<b>\$ (192,046)</b>	<b>\$ (197,537)</b>	<b>\$ 5,491</b>	<b>\$ (1,436,620)</b>	<b>\$ (1,485,553)</b>	<b>\$ 48,933</b>

**St. John Church**  
**Cash and Liquidity Position Summary**  
**as of February 28, 2017**

	<b>FY 16/17</b>		<b>FY 15/16</b>		<b>FY 14/15</b>	
	<b>February</b>	<b>January</b>	<b>December</b>	<b>June</b>	<b>June</b>	<b>June</b>
<b>Cash and Investments</b>						
Total Cash and Investments *	\$ 1,189,229	\$ 1,056,865	\$ 974,576	\$ 1,167,561	\$ 965,435	
<b>Fund Balances: Near Term Release</b>						
Mission 24-7	577,989	577,989	577,989	577,989	577,989	
Launch	399,247	397,356	411,160	427,317	465,885	
Missions Designated Gifts	65,271	63,805	63,355	68,046	93,506	
	<u>1,042,507</u>	<u>1,039,150</u>	<u>1,052,504</u>	<u>1,073,352</u>	<u>1,137,380</u>	
<b>Excess/(Underfunded) Balance pre Ongoing Funds</b>	146,722	17,715	(77,928)	94,209	(171,945)	
<b>Fund Balances: Ongoing Funds</b>						
Worship	-	-	-	-	(4,972)	
Parent Teachers League	84,186	72,572	69,200	60,662	39,713	
Christ In Action	9,069	9,398	10,211	16,097	8,605	
School of the Arts	12,143	11,542	12,712	10,478	6,869	
Endowment Fund	31,285	31,265	31,240	29,998	28,088	
Boy Scout Troop #782	27,231	30,678	30,922	18,868	21,457	
All Other	41,170	42,723	44,369	40,156	58,992	
Total Ongoing Fund Balances	205,121	198,215	198,691	176,296	158,795	
<b>Excess/(Underfunded) Balance</b>	\$ (58,399)	\$ (180,500)	\$ (276,619)	\$ (82,087)	\$ (330,740)	
<b>Additional Liquidity Information</b>						
Sources:						
Line of Credit Availability	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	
Borrowings Outstanding	-	-	-	-	-	
Available Liquidity	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	

\* Per General Ledger

\*\* The following months have insurance proceeds which will be used for roof/HVAC repair & replacement by 09/2016 included in the cash balance.

June 2016	\$170,000
July 2016	\$135,699
Aug 2016	\$135,699
Sep 2016	\$101,341
Oct 2016	\$101,341
Nov 2016	\$101,341
Dec 2016	\$41,110
Jan 2017	\$41,110
Feb 2017	\$41,110

**St. John Church**  
**Summary of Investments & Bank Accounts**  
**as of February 28, 2017**

Type	Institution	Length	Maturity	APY	Rate Type	Payout	Original Amount	Interest Earned To Date	Account Balance
CD	Synchrony	12 months	03/29/17	1.25%	Fixed	Maturity	\$ 156,637.44	\$ 1,699.56	\$ 158,337.00
			Total CD Investments						
Cash	Petty Cash		N/A	N/A	N/A	N/A	N/A	N/A	830.00
Checking	First Community CU		N/A	1.00%	Variable	Monthly	N/A	7.32	3,824.85
Savings	First Community CU		N/A	0.00%	Variable	Monthly	N/A	-	10.00
Steward Acct.	LCEF	Opened 03/02/09		0.875%	Variable	Monthly	N/A	89,522.46	508,340.64
Checking	Fifth Third Bank	Opened 05/12/08		N/A	N/A	N/A	N/A	N/A	489,113.00
Money Market	Fifth Third Bank	Opened 01/22/09		0.25%	Variable	Monthly	N/A	6,790.02	3,846.23
			Total Bank Accounts						
							N/A	96,319.80	1,005,964.72
			Total Investments & Bank Accounts						
							N/A	\$ 98,019.36	\$ 1,164,301.72

\*Note - The Fifth Third Bank Checking Account earns a .20% Interest Credit Rate to offset operating fees charged to the account.  
\*\* All balances shown are bank balances as of the date of the report. This report does not account for any deposits in transit or outstanding checks.

St. John Church  
Mission 24/7 Reconciliation  
February 28, 2017

**Contributions**

Contribution FY06/07	\$ 410,914.38
Contribution FY07/08	1,160,052.35
Contribution FY08/09	798,230.27
Contribution FY09/10	603,546.62
Contribution FY10/11	46,556.88
Contribution FY11/12	1,060.00
Contribution FY12/13	5,551.50
Total Contributions	<u>\$ 3,025,912.00</u>

**Expenses**

Campaign Expenses FY06/07	\$ (181,804.57)
Campaign Expenses FY07/08	(6,299.37)
Campaign Expenses FY08/09	-
Campaign Expenses FY09/10	(2,995.21)
Campaign Expenses FY10/11	(73.16)
Commons A Remodel FY08/09	(1,152.00)
Commons A Remodel FY09/10	(45,965.93)
Debt Reduction Payment FY12/13	(1,072,513.00)
Voter Approved Sinking Fund Payments FY09/10	(369,831.28)
Voter Approved Sinking Fund Payments FY10/11	(329,938.98)
Voter Approved Sinking Fund Payments FY11/12	(299,897.46)
Voter Approved Sinking Fund Payments FY12/13	(137,452.42)
Total Expenses	<u>\$ (2,447,923.38)</u>

**Fund Balance**

\$ 577,988.62

St. John Church  
Launch Reconciliation  
February 28, 2017

<b>Total Pledges</b>	\$ 3,044,854.00
<b>Total Participants</b>	2,068
<b>Total Family Units</b>	828
<b>Contributions</b>	
Contributions FY10/11	\$ 803,538.10
Contributions FY11/12	917,273.88
Contributions FY12/13	695,270.32
Contributions FY13/14	255,179.75
Total Contributions	<u>\$ 2,671,262.05</u>
<b>Expenses</b>	
<b>FY09/10</b>	
Campaign Expenses	\$ (24,196.88)
<b>FY10/11</b>	
Campaign Expenses	(101,425.38)
MF Staffing Expenses	(13,646.00)
Cambodia Expenses	(101,678.50)
<b>FY11/12</b>	
MF Staffing Expenses	(26,492.00)
Cambodia Expenses	(110,671.51)
Campaign Expenses	(3,948.06)
Technology Expenses	(121,069.09)
Belize Expenses	(10,000.00)
<b>FY12/13</b>	
Campaign Expenses	(962.42)
MF Staffing Expenses	(19,932.00)
Technology Expenses	(19,509.35)
Debt Reduction	(1,419,030.51)
Cambodia Expenses	(91,173.89)
St. John Missions	(29,700.00)
<b>FY13/14</b>	
Campaign Expenses	(2,524.45)
MF & SF Staffing Expenses	(79,988.04)
Technology Expenses	(61,595.34)
Debt Reduction	(165,000.00)
Cambodia Expenses	273,171.54
Angel Dormitory Expenses	(6,000.00)
St. John Missions	(27,863.00)
<b>FY14/15</b>	
MF Staffing Expenses	(6,338.01)
Debt Reduction	(20,000.00)
Angel Dormitory Expenses	(1,872.00)
Missions Director Staffing Expense	(13,932.00)
<b>FY15/16</b>	
MF Staffing Expenses	(38,568.00)
<b>FY16/17</b>	
MF Staffing Expenses	(10,432.00)
Stronghold Cambodia Expenses	(20,833.35)
Cambodian Legal Counsel Refund	3,195.00
Total Expenses	<u>\$ (2,272,015.24)</u>
<b>Fund Balance</b>	<u>\$ 399,246.81</u>



**St. John Church**  
**Launch Reconciliation**  
**Serve Others As We Go - Outside Missions**  
**February 28, 2017**

**Contributions**

Contributions FY10/11	\$ 136,601.48
Contributions FY11/12	155,936.56
Contributions FY12/13	118,195.95
Contributions FY13/14	43,380.56
Total Contributions	<u>\$ 454,114.55</u>

**Expenses**

Contributions to LCMS Ablaze! For Cambodia FY10/11	\$ (101,678.65)
Funding in Belize FY11/12	(10,000.00)
Contributions to LCMS Ablaze! For Cambodia FY11/12	(110,671.51)
Contributions to LCMS Ablaze! For Cambodia FY12/13	(91,173.89)
Reimbursement of funds from LCMS Ablaze! FY13/14	273,171.54
Angel Dormitory Expenses FY13/14	(6,000.00)
Angel Dormitory Expenses FY14/15	(1,872.00)
Stronghold Cambodia Expenses FY16/17	(20,833.35)
Reimbursement of unused fund from Camb. Legal Counsel	3,195.00
Total Expenses	<u>\$ (65,862.86)</u>

**Fund Balance**

\$ 388,251.69

17% of total contributions are designated to this objective.

LCMS Ablaze! will receive quarterly payments from St. John for use in Cambodia. These payments will equal 20% of total Launch contributions during the quarter. LCMS will then refund to St. John 30% of that payment to use for missions that St. John chooses. Of the 30% refunded, half will go to this objective and half will go to the St. John Missions objective.

**Original Launch Presentation**

\$850k to be distributed to current mission projects in the city of St. Louis and Belize and through the mission efforts of the LCMS Ablaze! Campaign. Pastor Garrett and the Strategic Leaders will work closely with LCMS national leaders to ensure that two to four mission projects are adopted that reflect the mission and values of SJ's congregation. These projects will be specific mission efforts with which we can form an ongoing association over the course of the campaign and hopefully beyond.

**Additional Cambodia Funding**

In the fall of 2011 an option to give directly to the efforts in Cambodia was created. The primary purpose of this option is to engage our community and other churches in our mission efforts in Cambodia. It also allows people within our ministry to give directly to Cambodia, over and above their commitment to Launch. The current balance of this option is \$597. This money will go directly to our efforts in Cambodia.