

**St. John Church**

Board of Directors

Monthly Meeting

January 15, 2018

**St. John Church**  
Board of Directors Meeting  
January 15, 2018

**Table of Contents**

<u>Item</u>	<u>Page Number</u>
Agenda	1
December Board Minutes	2 – 3
Staff Reports:	
Senior Pastor	4
Worship	5 – 9
LIFEjourney	10 - 13
Groups & Care	14 – 15
Community Engagement	16 – 17
Business & Operations	18 – 20
School	21 – 22
December Financials	23 – 33

Closed Business.....Appendix A

**St. John Church**  
**Board of Directors Meeting**  
**January 15, 2018**

**The meeting will be at 7:00 p.m. on the 3<sup>rd</sup> floor of the Ministry Center in Conference Room B.**

**Agenda**

- 7:00 p.m. – 7:15 p.m.
  - Opening Devotion – Karen Brown
  - Approval of December BOD Meeting Minutes – Joe Luberda
  
- 7:15 p.m. – 7:45 p.m.
  - Community Engagement/Missions Update and Discussion – David Jameson
  
- 7:45 p.m. – 8:30 p.m.
  - Board Report Discussion – Joe Luberda
  
- 8:30 p.m. – 8:45 p.m.
  - Financial Report Discussion – Jeff Cook
  
- 8:45 p.m. – 9:00 p.m.
  - Other Business – Joe Luberda
  
- 9:00 p.m.
  - Closing Prayer – Ebenezer Satyaraj

St. John Board of Directors Meeting  
Church Board Room  
December 11, 2017  
7:00 pm

Attendees: Board Members Karen Brown, Jeff Cook, Pastor Dion Garrett, Joe Luberda, Mindy Jeffries, Marla Maloney, Scott Morris, Ebenezer Satyaraj, Scott Thompson, and Neal Weber.

Excused: Chris Arft

Joe Luberda opened the meeting at 7:00 pm, and Mindy Jeffries started with a devotion based on the song, *While You Were Sleeping* by the band The Casting Crowns. She pointed out the theme of the song centered on the humble birth of Jesus. The lyrics talk about the miracle of God becoming a baby in Bethlehem while the city had no room for the king and the citizens were fast asleep and oblivious to what was taking place that night. Mindy went on to state, would we be sleeping if Jesus came back today. She subsequently led the Board in an opening prayer.

Joe presented the minutes from the Board Meeting on November 20, 2017, for review. After discussion, Both Jeff Cook and Scott Thompson had a few modifications to the minutes. Jeff noted that he would relate the changes to Shelli McMullen and have them corrected in the final document. A motion to accept the amended minutes was made by Ebenezer Satyaraj, with a second by Scott Thompson. A voice vote was held on the motion, and all members present voted affirmative.

Joe introduced Tracy Dunn to the Board. Tracy then led the Board through various topics in her report. Tracy called out the excellent job Laura Cook has been doing leading the School-of-the-Arts program. The Jam session in November had approximately 300 people in attendance. Tracy pointed out the concern over the lack of growth among student participation in the school lunch program. The School is planning to create better communications for parents to raise awareness and understanding of the services provided.

Marla Maloney asked Tracy a question on the security surrounding on-line giving. Both Tracy and Jeff discussed the various protocols in place stating the outside resources have been very proactive in their support for St. John.

Both Jeff and Tracy presented the Budget for School Tuition to the Board. Pastor Dion injected that in the future the plan is to have a more collaborative effort with the Board of Directors and the Finance Committee to get early input into the process for the School Tuition. Jeff presented that the School Administration Team consisting of Tracy Dunn, Rachel Bausch, Scott Osbourn and Jeff Cook were in complete agreement to present the School Tuition request to the Board.

Tracy then took the Board through the various options and pricing models available for the Early Childhood Program at St. John. Tracy made note that the EC at St John is growing and the parents have a very positive reaction to the various options and pricing models available. Early Childhood is becoming a strength and is growing Tracy stressed the School has plans in place and needs to continue to do more to increase the conversion rate from EC to Kindergarten. Tracy then discussed the tuition rates and forecast enrollment for the upcoming 2018-19 school year for the K-8.

A spirited discussion followed on the School Tuition Request Information and the direction of the school and its place in regards to the overall mission of St. John. The Board agreed to table further discussions on the direction of the School until the February Retreat.

Neal Weber made a motion to accept no less than the set tuition rates that were presented to the Board of Directors at the December meeting with a second from Mindy Jeffries. A voice vote was held on the motion, and all members present voted affirmative.

Senior Pastor Report - Pastor Dion went through the highlights of his report.

- Next Phase 1 progress – near completion
- Success of the Bryan Hill Thanksgiving event – 696 Thanksgiving bags a new record
- Upcoming Brand Town Hall Meetings in January
- Update on Chris Toomey's recovery.

Worship Board Report - Pastor Dion shared with the Board the early success and positive feedback for the Sounds of Christmas production. Pastor Dion noted the attendance in Children's Ministry is growing and the highest it has been in the past few years.

Pastor Dion reviewed the remaining Board Reports commenting on the ongoing mission of the Home Church initiative headed by Associate Pastor Doug Mauss.

Financial Review – Jeff discussed the financials stating that November expense were below budget and giving during the first weekend of December was off to a strong start. Looking to hit the budgeted target of \$1.4 million by the end of December.

Scott Thompson shared that the Finance Committee was going to have a more formal review process and seek approval/collaboration from the Board to increase communication and synergy between the two groups.

Scott shared the progress the Finance Committee is making in regards to a cash reserve policy for St. John. Breaking it out into separate components of known and unknown future expenses and looking to have a final proposal for the Board to review sometime in early 2018.

1. Cyclical differences
2. Affiliate balances
3. Maintenance Cap X (planning to fix various maintenance issues around the church)
4. Safety fund
5. Unknown bad event (weather related or other unforeseen disasters)

In other Board business, Pastor Dion made a motion to have Doug Mauss and Heath Luehmann as the Pastoral and Lay representatives for St John at the LCMS District Convention with a second from Neal Weber. A voice vote was held on the motion and all members present voted affirmative.

Marla Maloney closed the meeting in prayer, and Joe adjourned the meeting at 9:15pm.

In His service,  
Neal Weber, Secretary

# Senior Pastor Board Report

Dion Garrett  
January 2018

## **The Close of 2017**

2017 is gone, but it left us with A LOT to give thanks for:

- Children's ministry attendance rebounding to a 4 year high.
- 1500 toys for kids and families at Bryan Hill elementary in north city.
- Best Sounds of Christmas attendance yet.
- Highest Christmas worship attendance in 6 years.
- The most generous December on record for ministry giving.
- Total average worship attendance up over last year.

It's encouraging to see that all of the additional effort we've been making as a part of our *NEXT* is making a positive difference in these ways and so many more. God continues to overwhelm this church with his goodness.

## **Brand Town Halls**

Our next step in wrestling with our reputation, identity, and branding work is here. Brand Town Hall Meetings will be happening throughout January. These are opportunities to catch people up on our research, our process to date, and to get their input on how we might best move forward. The interest has been strong.

## **February-March Message Series**

We will continue sharing our brand platform with the church through an upcoming message series. We will talk about what it means to be "Standouts" in God's sight, focusing on the four pillars of our brand house. Through the series, people will gain new language that will help them better describe what is so special about St. John. They will also be challenged to personalize each of the pillars in their own lives. I'm excited to share what we've been working on, especially to a larger STJ audience.

## **NEXT Campus Updates**

**Phase 2 (Commons and Children's Ministry)** is still being planned for this spring/summer. God provided an interesting setback that might turn into a great blessing when a fire suppression pipe broke in the commons (during the freezing cold, early January weather). There is water damage to significant parts of that space. While we're still working with an adjuster on the claim, this should mean some new, outside resources for our campus improvement work. The Commons is usable, but Commons West is believed to be a total loss.

## **STJ School Enrollment**

Enrollment is just around the corner. We are praying for our first rebound in enrollment over several years. Although the demographic challenges against our school (and all schools) are great, we have used social media much more effectively this year and have also spent more time working within our Early Childhood Center to encourage new enrollments from our EC families. I'm also excited about a **special chapel service** in mid-January that will bring EC families into a whole school chapel experience to see their kids sing, to see more of what a STJ weekend service looks like, and to get a greater vision for what's available for their family at STJ.

**Worship Board Report**  
**Brent Hunsinger - Team Leader**  
**January 2018**

**Overview:**

The Christmas season is always a great time around STJ. There are so many opportunities to build relationships and engage our community. We had some inspiring services during the Advent season, all surrounding the topic of learning how to wait well while “In the Waiting”. These services serve as an excellent reminder of our need for Jesus, the long-awaited Savior. The worship team of volunteers and staff really united to create some inviting experiences for people to meet with God. I’m personally taken back by the level of commitment and the execution of excellence of so many, to ensure individuals are able to worship in an intentional and contagious environment.

It’s not all about numbers, however, it is worth mentioning that the services leading up to Christmas and the Christmas services and were highly attended (about a 15% increase overall from last year). This was our highest attendance since 2012. God is moving within this ministry and growth is happening.

-Make sure to check out news in this report about **ninth-grade student at Marquette, connection, integrate new technologies, new volunteers.**

**Music Ministry:**

In the month of December, there is a lot to report from the music ministry. Many services took place with music in them, countless hours of rehearsal, volunteers showing up at all hours of the day and night in order to host our community and celebrate the birth of Jesus. But I want to zero in on something special. This has been developing for a while but I am choosing to write about it for December because it sums up so much of what St. John is and specifically...the heartbeat of the music ministry.

Courtney Barger is a **ninth-grade student at Marquette**. She went to St. John school through her eighth-grade year and was involved in Core and Chapel bands and over the past year has increasingly been given more opportunities to serve as she has grown in confidence and comfortability. She has a beautiful voice that is continuing to develop and we are helping her do that, as well as, develop her presence as she leads people in worship. We, the volunteers and staff that lead all the bands here at St. John, seek to do this for everyone who is willing to become better and the product it creates, is better musicians. But what I am discovering is that most of what I just said is a means to an end. Teaching to a skill or developing a talent is important...the bible talks about why the discipline of development is God honoring! But what I continue to see, especially in Courtney’s case is **connection**. It’s a connection to brothers and sisters...her family here at St. John. There is community, in the bands she serves in and the people she is serving. All of this enables Courtney to use her gifts in praise to God. Then there is another connection to her father in heaven. A personal connection, that I see growing in her heart. She is hungry...for more connection.

It is a powerful thing and I am beginning to see more and more as I become aware that the relational aspect of music and worship is connection! It always has been and always will be.

**Technology Production Ministry:**

- We started December with our most successful run of Sounds of Christmas yet! We were able to **integrate new technologies** including our new continuous screen and an LED video wall built by our Production team.
- Christmas decorations went up, and the AV Production team provided lighting resources to support those decorations.

- We were excited to welcome a couple **new volunteers** to the Production Team, including Connor Brown who is a student at St. John school. We continue to invest the new generation, by providing opportunities for students to use their passions and train them on new technology.
- The Video team filmed and produced multiple special videos for our Christmas Services.
- The Production team worked with the Communications Team to re-work a substantial amount of our graphics to allow us to utilize a larger portion of our new screen, and eliminate gaps within the projection.
- Environmental lighting was installed along the front edge of the stage to give it brighter and 3D feel.
- Special LED sticks were built and installed to create texture and provide a special and unique look.
- Many Production Team staff and volunteers were involved in the Christmas services. We are proud to have such a dedicated and talented team contributing towards the creation of compelling worship experiences.

### **Metrics attached**



**St. John Church  
December Attendance**

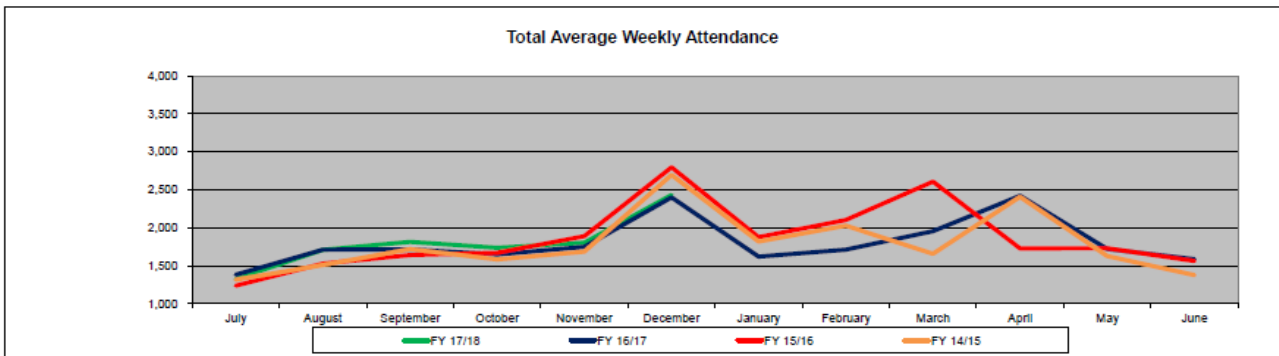
**Christmas Attendance**

Day of Week of Christmas	2003	2004	2005	2006	2007	2008	2009	2010*	2011	2012	2013	2014	2015	2016	2017	17 vs 16	
	Thur	Sat	Sun	Mon	Tues	Thur	Fri	Sat	Sun	Tues	Wed	Thurs	Fri	Sun	Mon	%	
Eve Eve - 7:00 p.m.					309												
Eve - 10:00 a.m.					530			527	470	623	477	395	491	515	603	17%	
Eve - 2:00 or 3:00 p.m.																	
Eve - 4:00 p.m.								1,020	1,204	1,087	1,198	1,089	1,096	999	987	-1%	
Eve - 5:00 or 5:30 p.m.	1,015	1,188	1,128		1,074	1,239	936	956	1,155	952	756	932	832	862	830	-4%	
Eve - 7:00 p.m.	805	655	816	1,350	712	615	695	433	643	665	507	495	521	447	799	79%	
Eve - 9:00 p.m.	540	595	505	842	693	486	501	255	659	491							
Eve - 11:00 p.m.	1,153	1,100	1,047	818	546	487	345	235	331	389	551	531	391	465	497	7%	
Livestream 3:00 p.m.	764	593	483	305													
Livestream 5:00 p.m.												160	162	318	200		
Livestream 7:00 p.m.													50	293	155		
													214				
<b>Sub Total</b>	4,277	4,131	3,979	3,315	3,864	3,661	3,798	3,426	4,462	4,207	3,489	3,602	3,757	3,899	4,071	172	4%
<b>Christmas Day*</b>	259	302	534	303	324	327	238	232	328	239	192	242	205	261	170	-91	-35%
<b>Total</b>	4,536	4,433	4,513	3,618	4,188	3,988	4,036	3,658	4,790	4,446	3,681	3,844	3,962	4,160	4,241	81	2%
<b>December Attendance</b>																	
<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>17 vs 16</b>		
11,237	11,237	10,298	10,859	9,313	10,175	12,264	10,464	12,248	15,965	10,392	9,649	10,311	9,080	10,485	1,405	15%	
4,433	4,433	4,513	3,618	4,188	3,988	4,036	3,658	4,790	4,446	3,681	3,844	3,962	4,160	4,241	81	2%	
15,670	15,670	14,811	14,477	13,501	14,163	16,300	14,122	17,038	20,411	14,073	13,493	14,273	13,240	14,726	1,486	11%	

# Worship Metrics December 2017



MISC. WORSHIP (Monthly #s & FYTD Cumulative)									
Audio Message Downloads	164	181	236	117	174	(57)	1,109	1,462	(353)
ATTENDANCE (Monthly & FYTD Averages)									
Live Stream Hits (avg/weekend)	341	355	273	299	276	23	313	271	42
5:00 pm Saturday	180	182	208	202	176	26	196	200	(5)
9:00 am Sunday	506	401	467	421	407	14	445	459	(14)
10:45 am Sunday	447	456	493	542	452	90	473	474	(1)
9:00 am Children's	137	113	152	131	101	30	113	97	16
10:45 am Children's	96	101	97	103	88	15	82	74	8



	July	August	September	October	November	December	January	February	March	April	May	June
FY 17/18	1,325	1,709	1,814	1,734	1,802	2,431						
FY 16/17	1,381	1,711	1,714	1,646	1,747	2,399	1,618	1,711	1,954	2,420	1,720	1,585
FY 15/16	1,236	1,527	1,639	1,669	1,888	2,795	1,875	2,101	2,607	1,727	1,729	1,561
FY 14/15	1,315	1,509	1,718	1,581	1,685	2,695	1,817	2,027	1,656	2,407	1,626	1,376
CY vs. PY	(56)	(2)	100	88	55	32	(1,618)	(1,711)	(1,954)	(2,420)	(1,720)	(1,585)
CY vs. PY	-4.06%	-0.12%	5.83%	5.35%	3.15%	1.33%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%

**St. John Church**  
Board of Directors Meeting  
January 15, 2018

**Membership Changes – December 2017**

**New Members:**

No Getting Started in December

**Released Members:**

**Transferred Out:**

Mr. Brad Morley (Immanuel Lutheran Church, St. Charles, MO)

Mr. Randall & Mrs. Cynthia Morley (Immanuel Lutheran Church, St. Charles, MO)

**Released by Request:**

Ms. Alice Looney

**Lack of Information:**

Mr. Drew & Mrs. Laura Beckley © Sarah & Eric

Mr. Richard & Mrs. Judith Honerkamp

Mr. Jim & Mrs. Tracey Slife © Abby & Alex

**Official Acts:**

**Baptisms:**

Leo Hecker (12-30-2017)

Max Hecker (12-30-2017)

Kim Kuenker (12-23-2017)

Rhett Miller (12-10-2017)

Anna Smith (12-17-2017)

Justin Smith (12-17-2017)

Patirck Tenholder (12-10-2017)

Ron Verrilli (12-16-2017)

**Weddings:**

Jacob Hartwig & Alexa Roseland (12-20-2017)

Justin Smith & Kelly Horstmann (12-1-2017)

**Funerals:**

Betty Keune (Death 12-17-2017; Funeral 12-20-2017)

# LIFEjourney Board Report

Chris Toomey

January 2017

## **Children's Ministry:**

### **Volunteer Survey**

- We survey our volunteers every year to get a good feel for what is going well with them and what needs to change.
- Volunteers were overwhelmingly happy with their positions and felt supported and equipped.
- What stood out this year was as follows:
  - When asked how they learned about serving in CM, the overwhelming majority have served ever since they could remember. This shows that we have great representation in long term, dedicated people but need to work harder and smarter at recruiting new leaders.
    - Over 21% started serving because they were asked by someone they know.
    - Notably also was the fact that 13% started serving because they heard an announcement during the worship service.
    - The Worship Communication Piece had one of the lowest finding at 4% who read an ad and responded to it.
  - Quotes:
    - “I am happy that we continue to change and evolve as needed according to resources and culture change.”
    - “You do a great job making sure volunteers feel appreciated!”
    - “It’s an amazing experience!”

### **Special Needs Buddy Break (NEW!)**

- Our Special Needs Team has been hard at work researching and planning three different opportunities for families who have kids with special needs.
- We have structured three different experiences for these families who attend and have a child in our programming. This year will be our pilot programming year to work out any challenges.  
***Next year, we hope to open up to the community!***
  - First Buddy Break we welcomed families with coffee, snacks, and activities the whole family could do together.
  - For the Second Buddy Break we will have kids in one room doing activities with their Buddies and CORE students volunteering for service hours. Parents will be in another room having discussion and conversation time. Dr Dawn Koontz will provide resources and counsel as the conversation requires.
  - Our third Buddy Break will be a drop off opportunity. Parents will be able to drop off children and go out to eat, shop or just spend time together while we have fun with their kids.
  - Quotes following our first Buddy Break:
    - *“I like meeting other parents of special needs kids at church.*
    - *“Thanks for giving my family this activity option for us to be all together doing something outside of the home.”*
    - *“I honestly cannot think of anything I didn't like. It was a blessing to have the opportunity to get to know other families in a similar life situation.*

### **Family Forward Event Cirque D'Ignite**

- As seen on *America's Got Talent*, Cirque D'Ignite was an amazing contemporary cirque-style show that brought together a spectacular blend of aerial and flying artistry, dance and uplifting music.
- Over 950 people attended the performance the afternoon of November 5<sup>th</sup> in the Sanctuary.

- One of the highlights was the post show on-stage experience: 20 kids were able to buckle up in an aerial harness and work with the performers as they taught them some simple aerial techniques up in the air.

### **Student Ministry:**

#### **High School Christmas Party**

- On December 17th, we had our annual high school Christmas party entitled Flapjacks & Flannels.
- This was the first time having it in a designated high school space, the Summit. We unveiled our brand new bouldering wall, and had custom pancakes throughout the night made by Pastor Doug Mauss.
- We had several students bring friends who had never come to the Summit before.

#### **Middle School NYE Party**

- This year we added some bigger elements to the MS NYE party such as the Reptile Experience show, larger escape rooms, and a bouldering wall.
- As usual, we had middle schoolers and activities on all three floors of Cornerstone and the gym. We had just over 100 middle schoolers in attendance, and ***1/3 of them were visitors who were invited.***
- We had two students who met the challenge of bringing five friends who had never attended St. John before.
- Anecdotally, the students seemed like they were more engaged than previous years.
- The main struggle this year came from the lack of volunteer support. We sent multiple emails to CORE parents, high schoolers, and to our mentors, but by the day of the 31st only had seven volunteers. Four of them canceled the day of, leaving us with only three volunteers.
- Pua recruited a mission's team that was staying at the Dream Center (the organization we work with for our high school mission trips) to come make the party happen. They brought ten people and it ended up being okay.
- We are looking into ways to get parents more involved in the planning and recruiting of volunteers for next year.

### **Hospitality:**

#### **December Hospitality**

- The month of December for hospitality is always exciting! We were able to provide an awesome guest experience for ten special services and five performances of Sounds of Christmas.
- Between the fifteen additional worship opportunities, we handed out over 2,000 cookies and went through gallons of hot chocolate and coffee!
- Many people commented that the unique touches like the hot chocolate bar, cookies being passed out, and live music in the lobby made a huge difference in the ambiance of the space.
- Hospitality has amazing volunteers that helped with the Christmas decorating to create the outstanding environment that we had.

#### **Weddings and Funerals**

- St. John pastors officiated two off-site weddings in December.
- The groom in one of the weddings, and his daughter, had both never been baptized. After their wedding planning meeting with Pastor Hower, they immediately met with Julie Lorenz to discuss baptism.
- Later in December, the father and daughter were baptized together.

- St. John assisted with one funeral in December that was hosted at Schrader Funeral Home.

**Metrics Attached**

# LIFEjourney Metrics

## December 2017

All YTDs for fiscal year July 1- June 30

\* Average weekly attendance

	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Dec 2016	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>CHILDREN'S MINISTRY</b>								
Nursery*	24	33	31	29↓	32	28	27	1
Preschool*	35	46	53	50↑	39	39	34	5
K - 5*	117	140	161	146↑	118	126	122	4
New Children's Min Registrations	20	8	15	8↑	7	90	87	3
Nursery Unique Participants	46	56	46	51↓	55			
Preschool Unique Participants	35	38	75	76↑	47			
K-5 Unique Participants	238	265	258	229↑	203			
<b>MIDDLE SCHOOL MINISTRY</b>								
6th grade CORE*	37	40	26	25↑	19	29	24	5
7th grade CORE*	36	32	29	27↑	23	28	32	(4)
8th grade CORE*	50	58	41	29↑	26	40	34	6
New CORE Registrations	72	7	1	2	N/A	82	92	(10)
<b>HIGH SCHOOL MINISTRY</b>								
9th Summit*	17	12	8	12		12		
10th Summit*	11	9	6	8		9		
11th Summit*	13	13	10	10		12		
12th Summit*	1	0	0	0		1		
<b>BAPTISMS</b>								
Infants/Children	0	8	4	4↑	3	25	23	2
Students (6th-12th grade)	0	2	1	1↑	0	5	3	2
Adults	1	1	0	3↑	1	6	2	4
Baptism Class (not held in December)	3	4	4	0	0	14	8	6
<b>MEMBERSHIP</b>								
Getting Started (no class in December or July)	7	5	18	0	0	47	47	0
New Members	4	5	18	0↓	1	44	46	(1)
Guest Registrations	8	4	4	9↑	4	48	42	6

**Notes:**

1. YTD information for Unique Participants will be completed at the end of the fiscal year.
2. No Children's Ministry/CORE/Summit on Christmas Eve or New Years Eve.
3. First weekend of the month is Summit on the town, groups do not meet in Cornerstone.

# Groups and Care Team Board Report

## Doug Mauss –Team Leader

### January 2018

#### **Life Transitions and Care:**

- GriefShare wrapped up their fall session on Dec. 11th. Bob and Cindy Maessen did an excellent job in their first time leading the group. Several of the attendees were non-attenders to St. John.
- Other care ministries are starting back up this month, including Cancer Companions and FPU.
- The Employment Workshop registration is almost full.
- Pastor Rogers will be having hip replacement surgery on January 22. He tentatively has a short-term replacement pastor lined up to cover visitations during his recovery. He will likely be out 4-6 weeks.

#### **Adult Groups and Studies:**

- Getting Connected will be held on January 21.
- 368 women (46 tables) attended Advent by Candlelight on Dec. 10<sup>th</sup>. Great evening...music provided by Tricia Bartig and Lauren Hunsinger, vocalists; Jodi Treat, piano; Torri Weidinger, cello; and Tim Reimann, trumpet. Rebecca Pierce, guest speaker, spoke about Faith as Small as a Mustard Seed which was inspiring and well-received. Pua Coffman presented spoken word on the same topic which was a highlight of the program.
- House Church initiative: Pastor Doug is researching and planning for a Phase 2, and is looking for additional “community-minded” couples who would be interested in opening their own home to a full-fledged house church experiment.
- The next big IronMen event is Casino BROyale on February 9.
- Women’s Bible studies are starting their new studies in January.

#### **Metrics attached**



Groups and Care Metrics  
December 2017

	Sept 2017	Oct 2017	Nov 2017	Dec 2017	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>LIFE TRANSITIONS</b>							
DivorceCare (February - May & October - January)	0	9	9	9	9	17	(8)
GriefShare (February - May & September - December)	12	15	18	18	18	26	(8)
Cancer Companions	11	13	13	13	13	0	13
Employment Workshop	15	0	0	0	15	13	2
Pre-Marital	0	2	2	0	14	8	6
Financial Peace University	11	11	11	0			
Daniel Plan	11	11	11	11			
<b>ADULT GROUPS &amp; STUDIES</b>							
Small Group Participants	223	223	223	223			
# Small Groups	26	26	26	26			
Iron Men Participants	94	94	94	94			
# Iron Men Groups	12	12	12	12			
Bible Study Participants	134	134	134	39			
# Bible Study Groups	5	5	5	2			
Trailblazers	27	24	23	25			
*New Connections	1	6	0	0	18	0	18
<b>CARE</b>							
Personal Visits	37	44	44	39	237	184	53
Phone Contacts	34	37	31	35	204	237	(33)
Other (Chapel, Bible Study)	31	28	32	36	169	239	(70)
Care Matters added to Database	48	9	33	27	178	160	18
<b>GROWING DEEPER **</b>							
Average Daily emails sent	2328	2353	2361	2370			
Average Daily emails opened	375	386	378	377			
Printed Copies	100	100	100	100			

\*New metric added July 2017, not tracked previous fiscal year.

\*\*New metric area added July 2017, not tracked in metrics reports previously.

# Community Engagement Team Board Report

## David Jameson –Team Leader

### January 2018

#### **Community Outreach:**

- Time was spent on local and international missions this month.

#### **Needs:**

Christ in Action received 1 new family referral in December, family friends of Dave Lochmann's. We had 8 ongoing cases and one completed case. We were able to collect gift cards for parents to shop as well as complete holiday gift baskets for our CIA families this year. We did have several church members inquire about holiday assistance for our CIA families and we were able to connect them with the appropriate clients. SW has been focusing on the upcoming CIA event night Feb. 2<sup>nd</sup> and has been engaging in meetings and event planning. We had several client successes this month including a new marriage, a move into a new home, and a client who received a new job offer. Our new family was connected with resources such as social security process information and employment workshop details and registration instructions. We have contacted St. Vincent to see if a partnership is possible with their lawyer in regards to this family.

#### **Local Missions:**

- As a church, we successfully collected 1504 toys for the students and families down at Bryan Hill! That number does not include the board games that every family was able to take home, or the gifts that were brought for the parents. We couldn't be more pleased with the collecting of toys, and thanks to the combined efforts of Karen Slimack, Tara, and David, it was the smoothest that this process has ever been.
- The toys and gifts were transported to Bryan Hill for their Christmas Toy Shop, where all of the parents got to come and have the ability to shop for gifts for their children. I appreciate so much how we are able to provide this "shopping experience", because being able to actually decide which toy their child will like helps to give them some pride and ownership over the gifts that their children are getting. Our volunteers couldn't have been more involved and excited about the event.
- Lastly, we held the Eagle Christmas Store on a Monday and Tuesday so that the students could shop for their parents. These kids use Eagle Bucks that they've earned throughout the year through good behavior, and they spend them on their parents. It was so great to hear our volunteers say things like, "It is so generous of you to use your hard earned eagle bucks to buy gifts for your family members!" There is so much that is right and good about this event, and we are so blessed that we get to do this with Bryan Hill.

#### **National / International Missions:**

- The 2018 Cambodia team met for the fifth time. One of the 8 had to pull themselves from the trip so we are now 7 strong. We have covered many housekeeping issues and have our itinerary for the trip more fully laid out. We will be running a Sunday school teacher conference along with the usual English and computer classes, and VBS will be on the beach. We are excited to use the same 'Shipwrecked' theme St John will be using in June and will be tying the events together with the help of Steve Wheeler.
- Tim and Diane Esala traveled back to Cambodia in time for Stronghold's Christmas celebration. This was a big deal because they had promised the kids they would be back in time to celebrate and Tim had a health scare that set their trip back a few days. God opened doors and answered prayers miraculously and the medical tests came back negative of the presenting issue.
- We met with the communications team to design the Short Term Missions brochure for 2018. It will give a more in-depth summary of the individual trips and show a sample of previous experiences and what team members can expect out of the trips. Our intention is to showcase the mission trips in a way that draws fresh attention and excitement from the church body as a whole.

#### **Metrics attached**

Community Engagement Metrics  
December 2017

	Sept 2017	Oct 2017	Nov 2017	Dec 2017	17/18 FYTD	16/17 FYTD	FYTD TREND
<b>NEEDS</b>							
New Cases	2	2	3	1	11	21	(10)
Continuing Cases	4	5	6	8	31	26	5
*Returning Cases	0	0	0	0	0	0	0
Resolved Cases	2	1	1	1	12	30	(18)
CIA Alert Team Members	256	255	248	247	257	256	1
<b>MISSIONS</b>							
Cambodia Mission Trip	0	0	0	0	0	0	0
Belize Trip	0	0	0	0	33	30	3
Wyoming Trip	0	0	0	0	10	16	(6)
Disaster Relief Trip	0	0	0	0	0	0	0
HS Mission Trip	0	0	0	0	20	20	0
Nicaragua Trip (new in 2017)	0	0	0	0	0	n/a	11
**Local Projects (# Volunteers)	0	15	106	60	252	237	15

\*Newly added category-May 2017

\*\*This line reports volunteers involved in local projects such as the Thanksgiving Banquet at Bryan Hill Elementary, the Christmas Store at Bryan Hill, Serve St. Louis, etc.

**Business & Operations Board Report**  
Tracy Dunn, Business & Human Resources  
Carol Wyatt, Communications & Facilities  
January 2018

**Accounting & Human Resources & IT:**

- Supported the school to provide the pre-populated Re-Enrollment Forms for Early Childhood for the 2018/19 registration process starting in January 2018.
- Signed with FACTS Tuition Management for web-based tuition management process for the 2018/19 school year and began the implementation process.
- Provided support for year-end giving campaign, while we didn't achieve for \$1.4M November/December goal we are celebrating bringing in nearly \$1.2M in only 61 days which is \$19,636 per day. December giving of \$845,789 is a record high beating last year's \$688,346.

**School of the Arts:**

- Fall session ended on December 14<sup>th</sup>.
- Registration for the spring session was sent out to families.

**Food Service:**

- School lunch saw a small bump in participation this month, which we are celebrating. We are still striving to see a 20% increase in participation for the remainder of the school year.
- Electronic materials to target non participating families for Lots of Lunch program and condensed print materials for Early Childhood families face been created for January distribution.
- Working with Chris Toomey in exploring coffee, equipment and design options for the Commons Phase 2 portion of the Next initiative.

**Communications:**

- Social Media Ads were run on Facebook to boost the Christmas services and to continue to generate interest in the greater community for the school's January Open House. These were all static ads and not video ads so Facebook's algorithms do not reward us as well. We are looking at ways to use existing video footage to create social media video ads.
- Design work included producing new artwork to support the school's Parent Teacher League events including Skate Night, Trivia Night and the Dinner Auction. We worked closely with Stewardship to create infographics for use in mailings and on social media platforms to support year-end giving campaigns and NEXT renderings
- As the campus quieted down the week after Christmas, we took some time to do professional development using Lynda.com.
- Care was taken to produce unique pieces to help communicate the changes in Christmas service times. These seemed to be helpful as only a handful of our community was caught unaware.

**Facilities:**

- As the renovation work in the Sanctuary came to a pause, time was spent on cleaning the sanctuary and in preparing for the many moving components for the various services and presentations in this space. Solid communication, planning and notes from prior years are making things run more smoothly.

- With the permanent stage structure in place, deconstruction of the semi-permanent components were destroyed.
- As more and more space is utilized across the campus, conversations are occurring that deal with where to store/produce things. The school has been extremely gracious in this endeavor as we used a classroom to store the Christmas toys for Bryan Hill and has agreed to dedicate space for VBS decorations. The third floor of Cornerstone had been used in the past, but is now dedicated to The Summit.
- With the school out of session, lighting fixtures were switched out in the computer lab/tech room across from the school office. This is part of our initiative to take advantage of Ameren UE's rebate to switch to LED lighting.

**Metrics attached**

Business/Operations Metrics  
December 2017

	Sept 2017	Oct 2017	Nov 2017	Dec 2017	17/18 FYTD	16/17 FYTD	FYTD TREND	
<b>Business</b>								
<b>GENERAL FUND DONOR SUPPORT</b>								
Total Unique Giving Units	788	817	814	1000	5,027	4,911	116	
Donors \$500 to \$1,000	136	163	152	193	973	823	150	
Donors \$1,000 plus	59	73	62	155	476	377	99	
New Donors	17	23	17	23	96	78	18	
Unique online givers	406	420	410	479	2,530	2,160	370	
<b>HUMAN RESOURCES</b>								
Full-time school	19	19	19	19	19	21	(2)	
Part-time school	49	48	50	50	48	57	(9)	
Full-time church	27	28	28	28	28	26	2	
Part-time church	22	23	24	24	23	23	0	
Total employees	117	118	121	121	117	127	(10)	
<b>TECHNOLOGY</b>								
Workstations in service	151	143	143	142	149	169	(20)	
Helpdesk tickets	46	55	45	24	339	416	(77)	
<b>FOOD SERVICE</b>								
School lunches served	1,531	1,812	1,626	1,271	7,030	8,063	(1,033)	
<b>SOTA</b>								
Instructors this session	11	11	11	11	11	11	0	
Disciplines (Instruments) this session	6	6	6	6	6	6	0	
Students this session	98	102	102	102	93	75	18	
<b>Operations</b>								
<b>WEBSITE</b>								
Total Visits	8,158	8,245	10,447	9,660	53,039	53,725	(686)	
% Unique Visitors	38%	38%	43%	41%	40%	39%	1	
Referral Traffic	12%	12%	9%	11%	11%	11%	0	
Direct Traffic	33%	33%	40%	33%	34%	35%	(1)	
Search Traffic	46%	47%	41%	48%	46%	47%	(1)	
<b>SOCIAL MEDIA - CHURCH</b>								
Facebook - Total Followers	1,166	1,192	1,206	1,237	7,035			
Facebook - Video View	3,125	9,300	18,327	5,769	42,557			
Facebook - Paid Ads	N/A	2	1	4	7			
Twitter - Number of Posts	113	91	90	88	557	908	(351)	
Twitter - Followers	195	196	196	197	784			
YouTube Subscribers	12	24	17	27	120	103	17	
YouTube Likes	4	50	55	55	264	126	138	
YouTube Shares	58	102	96	81	504	412	92	
<b>SOCIAL MEDIA - SCHOOL</b>								
Facebook - Total Followers	382	398	393	397	2,292			
Facebook - Video Views	10	0	13	n/a	500			
Facebook - Paid Ads	N/A	0	1	1	2			
Twitter - Number of Posts	16	20	31	19	101	147	(46)	
Facebook - St John School Family Closed Group	96	176	187	193	652	N/A		
<b>FACILITIES</b>								
Number of work orders received	150	187	95	125	805	1249	(444)	
Number of work orders completed	155	159	114	118	830	643	187	
Number of work orders outstanding	14	42	23	30				
<b>Social Media Ads - December</b>								
<b>Christmas Service: Family</b>	TYPE	Days Run	Cost	Click Thru Rate	Reach	Video Views	Link Clicks	Impressions
Facebook/Instagram	Boosted Event	11	72.5	\$0.05	1536	n/a	20	
<b>Christmas Services: 3pm</b>	TYPE	Days Run	Cost	Click Thru Rate	Reach	Video Views	Link Clicks	Impressions
Facebook/Instagram	Boosted Event	11	66.52	\$0.04	1486	n/a	19	
<b>Christmas Services: 5pm</b>	TYPE	Days Run	Cost	Click Thru Rate	Reach	Video Views	Link Clicks	Impressions
Facebook/Instagram	Boosted Event	11	70.56	\$0.05	1353	n/a	19	
<b>Christmas Services: 11pm</b>	TYPE	Days Run	Cost	Click Thru Rate	Reach	Video Views	Link Clicks	Impressions
Facebook/Instagram	Boosted Event	11	\$67.80	\$0.05	1340	n/a	10	
<b>School: January Open House</b>	TYPE	Days Run	Cost	Click Thru Rate	Reach	Video Views	Lin	Impressions
Facebook	Website Promotion	31	250/month	\$1.52	8000	n/a	156	

# School Ministry Board Report

Scott Osbourn  
January 2018

## **Continuous School / Staff Improvement:**

- Enrollment / Re-enrollment is underway for the 2018-2019 School Year.
- Principal is scheduled to attend an Administrators Conference on January 19.
- The STJ Staff continues to be involved in analysis of Math program.
- Implementing on-line re-enrollment through PowerSchool.
- Implementing a new tuition management software. This software will allow easier online payment options as well as assist with the online enrollment process.
- Pastor and administration have included literature regarding our Christian community in our School Handbook.

## **Administrative Adjustments / Progress:**

- Preparation for Kindergarten Observation Morning on January 30.
- Preparation for January 18 Open House.
- Enrolled 2 new students in the new semester. 7<sup>th</sup> grade and 3<sup>rd</sup> grade.
- Implementing a “Can’t Miss Chapel” opportunity for families to re-energize them about our school and program. Parents are being invited to chapel and will experience student leadership, student participation, and hospitality. We will also use this opportunity to invite families to participate in our Open House.
- Continued considerations for additional marketing techniques to implement for increasing attendance at the January Open House.
  - Asking families to invite friends and others to our Open House via personal invitation and social media.
  - Plan to again deliver invitations to local church preschools inviting them to our open house.
- Implementing a School Worship Weekend. Final details are in the works to encourage students and families to participate and lead during the service.
- Completion of 1<sup>st</sup> Semester.
  - Report Cards delivered
  - Student Progress Conferences underway.
    - Focus on Student Leadership and educational ownership.
- PTL to host a skate night on January 14 and a trivia night on January 26 to encourage community engagement with some fundraising attached.
- National Lutheran Schools Week to be celebrated on January 22-26.

## **Metrics attached**

School Ministry  
December 2017

	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Dec 2016	TREND
<b>SCHOOL MINISTRY</b>						
Early Childhood Enrollment	153	152	153	152	131	21
Kindergarten - 8th Grade Enrollment	183	182	182	182	217	(35)
Total Enrollment	336	334	335	334	348	(14)



**St. John Church**  
**Financial Analysis Notes**  
**Period Ending December 31, 2017**

**Consolidated Balance Sheet**

- Account Receivable increased by \$39,158 to \$79,855 primarily due to stock gifts receivable.
- Deferred Tuition and Revenue decreased by \$50,606 to \$261,811 due to normal tuition recognition and revenue recognition related to December programming such as Sounds of Christmas.

**Ministry Fund**

**Overview**

The Ministry Fund ended the month of December with a surplus balance of \$511,522. This surplus is \$16,223 unfavorable when compared to the budgeted surplus for the month of \$527,745. The FYTD surplus of \$260,419 is unfavorable to the budgeted FYTD surplus of \$460,120 by \$199,701. Giving in December of \$846,169 fell short of budgeted giving of \$875,352 by \$29,183. FYTD giving of \$2,638,888 is unfavorable to budgeted FYTD giving of \$2,905,673 by \$266,785. Monthly expenses of \$378,734 were favorable to budgeted expenses of \$397,574 by \$18,840. FYTD expenses of \$2,631,354 are favorable to budgeted FYTD expenses of \$2,708,952 by \$77,598. This expense savings consists of approximately \$19,800 (\$3,604 related to NEXT CapX) of expenses that may be spent later in the fiscal year. Had these expenses been incurred as originally budgeted the Ministry Fund would have a FYTD surplus of \$240,619 which would have resulted in a negative variance to budget of \$219,501.

**Pastoral Office**

- No variances of note.

**Operations**

- No variances of note.

**Community Engagement**

- Worship and A/V/L Tech reported a positive variance to budget of \$12,684 due to higher than budgeted sponsorships and ticket sales for Sounds of Christmas. There was also lower than budgeted spending on Sounds of Christmas and the Christmas services.

**LIFEjourney/Next Generation**

- LIFEjourney Leadership reported a positive variance to budget of \$5,197 due to cost savings related to staffing.
- MS/HS Youth Programs reported a negative variance to budget of \$4,186 due to a budget timing difference related to the middle school New Year's Eve Party. This timing difference variance will be resolved with January's accounting activity.

**School Fund**

**Overview**

The School Fund ended the month of December with a surplus balance of \$12,415 which is favorable to the budgeted surplus of \$6,149 by \$6,266. The FYTD surplus of \$39,606 is

favorable to the budgeted FYTD deficit of \$7,483 by \$47,089. Monthly income of \$188,479 exceeded budgeted income of \$183,797 by \$4,682. FYTD income of \$1,091,909 is favorable to budgeted FYTD income of \$1,055,397 by \$36,512. Monthly expenses of \$176,064 were favorable to budgeted expenses of \$177,648 by \$1,584. FYTD expenses of \$1,052,302 are favorable to budgeted FYTD expenses of \$1,062,880 by \$10,578. This expense savings consists of approximately \$8,250 of expenses that may be spent later in the fiscal year.

#### Income

- Annual Fund contributions reported a positive variance to budget for the month of \$4,478. FYTD Annual Fund contributions of \$55,173 are below the budget of \$60,206 by \$5,033.

#### Expenses

- No variances of note.

\*Variances of \$3,000 or greater are noted.

**St. John Church**  
**Consolidated Statement of Financial Position**  
**as of December 31, 2017**

	December	FY17/18 November	October	FY16/17 June	FY15/16 June
<b>Assets</b>					
<b>Current Assets - Unrestricted</b>					
Cash and Investments	\$ 1,759,600	\$ 1,237,789	\$ 1,207,333	\$ 1,483,260	\$ 1,167,561
Accounts Receivable	79,855	40,697	40,056	48,751	90,476
Inventory	3,811	4,098	4,628	3,844	4,222
Prepaid Expenses	18,298	16,746	12,407	80,135	126,822
<b>Total Current Assets - Unrestricted</b>	<b>1,861,564</b>	<b>1,299,330</b>	<b>1,264,424</b>	<b>1,615,990</b>	<b>1,389,081</b>
<b>Current Assets - Restricted</b>					
Bond Sinking Fund	365,008	334,591	304,174	182,506	170,004
<b>Fixed Assets</b>					
Land	1,775,797	1,775,797	1,775,797	1,699,778	1,694,277
Buildings	23,420,947	23,420,947	23,420,947	23,437,616	23,431,544
Furniture/Fixtures/Technology	1,821,677	1,821,677	1,821,677	1,944,440	1,887,624
Capitalized Interest	46,465	46,465	46,465	46,465	46,465
Less Accumulated Depreciation	(15,195,623)	(15,195,623)	(15,195,623)	(14,646,529)	(13,868,940)
<b>Total Fixed Assets</b>	<b>11,869,263</b>	<b>11,869,263</b>	<b>11,869,263</b>	<b>12,481,770</b>	<b>13,190,970</b>
<b>Other Assets</b>					
Deferred Financing Costs	76,299	76,437	76,574	88,419	101,934
Other Assets	173,286	178,838	187,672	160,750	160,861
<b>Total Other Assets</b>	<b>249,585</b>	<b>255,275</b>	<b>264,246</b>	<b>249,169</b>	<b>262,795</b>
<b>Total Assets</b>	<b>\$ 14,345,420</b>	<b>\$ 13,758,459</b>	<b>\$ 13,702,107</b>	<b>\$ 14,529,435</b>	<b>\$ 15,012,850</b>
<b>Liabilities and Net Assets</b>					
<b>Current Liabilities</b>					
Accounts Payable	\$ 496,178	\$ 436,922	\$ 390,748	\$ 351,325	\$ 331,108
Accrued Expenses	217,200	214,106	209,467	231,953	445,860
Deferred Tuition and Revenue	261,811	312,417	307,525	459,356	446,952
Current Maturities of LT Debt	365,000	365,000	365,000	365,000	340,000
<b>Total Current Liabilities</b>	<b>1,340,189</b>	<b>1,328,445</b>	<b>1,272,740</b>	<b>1,407,634</b>	<b>1,563,920</b>
<b>Long-Term Liabilities</b>					
Bonds, Less Current Maturities	5,890,000	5,890,000	5,890,000	5,890,000	6,255,000
Swap Contract Liability	122,036	122,036	122,036	292,270	251,871
<b>Total Long-Term Liabilities</b>	<b>6,012,036</b>	<b>6,012,036</b>	<b>6,012,036</b>	<b>6,182,270</b>	<b>6,506,871</b>
<b>Other Liabilities</b>					
Interfund Payables/Receivables	594	594	688	-	-
<b>Total Liabilities</b>	<b>7,352,819</b>	<b>7,341,075</b>	<b>7,285,464</b>	<b>7,589,904</b>	<b>8,070,791</b>
<b>Net Assets</b>					
General Fund Operating	(225,329)	(736,851)	(713,544)	(515,148)	(907,038)
School Fund Operating	(418,889)	(431,304)	(432,989)	(458,495)	(541,443)
Building Fund	6,674,105	6,643,688	6,613,271	7,104,110	7,460,810
Unrealized Derivative Gain(Loss)	(122,036)	(122,036)	(122,036)	(292,270)	(251,871)
Mission 24-7	577,989	577,989	577,989	577,989	577,989
Launch	360,707	360,707	360,707	385,707	427,317
All Other	146,054	125,191	133,245	137,638	176,295
<b>Total Net Assets</b>	<b>6,992,601</b>	<b>6,417,384</b>	<b>6,416,643</b>	<b>6,939,531</b>	<b>6,942,059</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 14,345,420</b>	<b>\$ 13,758,459</b>	<b>\$ 13,702,107</b>	<b>\$ 14,529,435</b>	<b>\$ 15,012,850</b>

**St. John Church**  
**Summary Budgeted Statement of Activity**  
for the period ending December 31, 2017

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>MINISTRY FUND</b>							
General Offerings	\$ 5,280,000	\$ 846,169	\$ 875,352	\$ (29,183)	\$ 2,638,888	\$ 2,905,673	\$ (266,785)
<b>DEPARTMENTAL INCOME/EXPENSES</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	(465,927)	(35,387)	(35,247)	(140)	(232,816)	(236,898)	4,082
Care Ministries	(24,511)	(1,917)	(2,044)	127	(11,011)	(11,761)	750
Stewardship	(13,908)	(1,070)	(2,484)	1,414	(7,400)	(7,789)	389
<b>TOTAL PASTORAL OFFICE</b>	<b>(504,346)</b>	<b>(38,374)</b>	<b>(39,775)</b>	<b>1,401</b>	<b>(251,227)</b>	<b>(256,448)</b>	<b>5,221</b>
<b>OPERATIONS</b>							
Facilities	(1,775,425)	(64,936)	(62,905)	(2,031)	(694,366)	(696,105)	1,739
Administration	(501,184)	(40,698)	(40,915)	217	(251,012)	(248,243)	(2,769)
Mortgage/Debt	(594,552)	(50,853)	(49,714)	(1,139)	(291,970)	(294,418)	2,448
School Tuition Assistance	(69,996)	(5,161)	(5,833)	672	(30,890)	(34,998)	4,108
Technology	(78,640)	(7,531)	(6,303)	(1,228)	(43,787)	(43,566)	(221)
Food Service	(76,693)	(7,911)	(7,051)	(860)	(41,414)	(40,790)	(624)
<b>TOTAL OPERATIONS</b>	<b>(3,096,490)</b>	<b>(177,091)</b>	<b>(172,721)</b>	<b>(4,370)</b>	<b>(1,353,439)</b>	<b>(1,358,120)</b>	<b>4,681</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	(92,761)	(8,734)	(9,523)	789	(46,420)	(46,125)	(295)
Missions	(154,564)	(5,757)	(6,475)	718	(51,387)	(77,159)	25,772
Communications	(342,637)	(27,743)	(29,185)	1,442	(159,506)	(175,566)	16,060
Worship & A/V/L Tech	(475,431)	(31,803)	(44,487)	12,684	(220,581)	(230,834)	10,253
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>(1,065,393)</b>	<b>(74,037)</b>	<b>(89,670)</b>	<b>15,633</b>	<b>(477,894)</b>	<b>(529,684)</b>	<b>51,790</b>
<b>LIFEjourney / NEXT GENERATION</b>							
LIFEjourney Leadership	(214,124)	(12,584)	(17,781)	5,197	(91,254)	(104,715)	13,461
Family Forward	(6,880)	-	(300)	300	(8,607)	(5,800)	(2,807)
Children's Ministry	(166,403)	(14,350)	(11,952)	(2,398)	(81,051)	(79,561)	(1,490)
MS/HS Youth Administration	(134,238)	(11,040)	(11,005)	(35)	(69,107)	(67,728)	(1,379)
MS/HS Youth Programs	(7,109)	(3,133)	1,053	(4,186)	(10,004)	(4,402)	(5,602)
Adult Ministries	(6,499)	2,336	650	1,686	113	(2,644)	2,757
Small Groups	(74,661)	(6,373)	(6,106)	(267)	(35,997)	(36,451)	454
<b>TOTAL LJ/NG</b>	<b>(609,914)</b>	<b>(45,145)</b>	<b>(45,441)</b>	<b>296</b>	<b>(295,908)</b>	<b>(301,301)</b>	<b>5,393</b>
<b>NET MINISTRY FUND</b>	<b>\$ 3,857</b>	<b>\$ 511,522</b>	<b>\$ 527,745</b>	<b>\$ (16,223)</b>	<b>\$ 260,419</b>	<b>\$ 460,120</b>	<b>\$ (199,701)</b>
<b>SCHOOL FUND</b>							
Income	\$ 2,105,456	\$ 188,479	\$ 183,797	\$ 4,682	\$ 1,091,909	\$ 1,055,397	\$ 36,512
Expenses	(2,125,136)	(176,064)	(177,648)	1,584	(1,052,302)	(1,062,880)	10,578
<b>NET SCHOOL FUND</b>	<b>\$ (19,680)</b>	<b>\$ 12,415</b>	<b>\$ 6,149</b>	<b>\$ 6,266</b>	<b>\$ 39,606</b>	<b>\$ (7,483)</b>	<b>\$ 47,089</b>

**St. John Church**  
**Budgeted Income Detail**  
for the period ending December 31, 2017

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>MINISTRY GIVING INCOME</b>							
General Offerings	\$ 5,280,000	\$ 846,169	\$ 875,352	\$ (29,183)	\$ 2,638,888	\$ 2,905,673	\$ (266,785)
<b>TOTAL MINISTRY GIVING INCOME</b>	<b>5,280,000</b>	<b>846,169</b>	<b>875,352</b>	<b>(29,183)</b>	<b>2,638,888</b>	<b>2,905,673</b>	<b>(266,785)</b>
<b>DEPARTMENTAL INCOME</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	300	-	-	-	-	300	(300)
Care Ministries	1,770	-	-	-	1,470	860	610
<b>TOTAL PASTORAL OFFICE</b>	<b>2,070</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,470</b>	<b>1,160</b>	<b>310</b>
<b>OPERATIONS</b>							
Facilities	800	115	60	55	3,515	400	3,115
Administration	14,400	805	6,250	(5,445)	4,115	9,650	(5,535)
Investment Income (Interest Income)	8,000	696	660	36	4,769	3,919	851
Food Service	124,445	7,907	9,945	(2,038)	57,690	60,025	(2,335)
<b>TOTAL OPERATIONS</b>	<b>147,645</b>	<b>9,523</b>	<b>16,915</b>	<b>(7,392)</b>	<b>70,090</b>	<b>73,994</b>	<b>(3,904)</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	12,800	713	1,102	(389)	7,023	6,282	741
Missions	145,640	1,617	-	1,617	84,160	96,100	(11,940)
Communications	66,949	5,453	7,602	(2,149)	32,229	34,487	(2,258)
Worship & A/V/L Tech	36,500	23,721	18,723	4,998	30,822	27,101	3,721
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>261,889</b>	<b>31,505</b>	<b>27,427</b>	<b>4,078</b>	<b>154,234</b>	<b>163,970</b>	<b>(9,736)</b>
<b>LIFEjourney / NEXT GENERATION</b>							
Family Worship Venue	-	-	-	-	1,290	-	1,290
Children's Ministry	40,150	20	500	(480)	734	2,050	(1,316)
MS/HS Youth Administration	1,500	-	125	(125)	-	750	(750)
MS/HS Youth Programs	46,550	-	2,000	(2,000)	18,278	16,350	1,928
Adult Ministries	14,200	3,039	3,000	39	6,790	5,125	1,665
<b>TOTAL LJ/NG</b>	<b>102,400</b>	<b>3,059</b>	<b>5,625</b>	<b>(2,566)</b>	<b>27,092</b>	<b>24,275</b>	<b>2,817</b>
<b>TOTAL MINISTRY FUND INCOME</b>	<b>\$ 5,794,004</b>	<b>\$ 890,257</b>	<b>\$ 925,319</b>	<b>\$ (35,063)</b>	<b>\$ 2,891,773</b>	<b>\$ 3,169,072</b>	<b>\$ (277,298)</b>
<b>SCHOOL INCOME</b>							
Tuition K-8	\$ 1,133,112	\$ 91,944	\$ 91,203	\$ 741	\$ 591,406	\$ 585,894	\$ 5,512
Tuition ECE	685,436	54,692	55,773	(1,081)	349,609	350,798	(1,189)
Tuition - Other	112,608	10,150	11,000	(850)	59,486	60,508	(1,023)
Annual Fund	89,706	28,478	24,000	4,478	55,173	60,206	(5,033)
PTL Support	90,000	-	-	-	-	-	-
Athletics	21,069	-	1,850	(1,850)	11,734	11,990	(256)
Learning Center Fees	9,550	450	1,100	(650)	3,110	4,400	(1,290)
Chapel/Mission Offerings	3,939	166	94	72	4,519	1,602	2,917
School Yearbooks	228	-	-	-	274	228	46
Field Trips	8,100	-	600	(600)	1,884	1,950	(66)
Budget Income Adjustment	(60,226)	-	(4,048)	4,048	-	(29,938)	29,938
Other Income	11,934	2,600	2,225	375	14,713	7,759	6,954
<b>TOTAL SCHOOL INCOME</b>	<b>\$ 2,105,456</b>	<b>\$ 188,479</b>	<b>\$ 183,797</b>	<b>\$ 4,682</b>	<b>\$ 1,091,909</b>	<b>\$ 1,055,397</b>	<b>\$ 36,512</b>

**St. John Church**  
**Budgeted Expense Detail**  
for the period ending December 31, 2017

Description	Budget Annual	Actual for Period	Budget for Period	Variance for Period	Actual YTD	Budget YTD	Var. Actual to YTD Budget Dollar
<b>DEPARTMENTAL EXPENSES</b>							
<b>PASTORAL OFFICE</b>							
Pastoral Office	\$ (466,227)	\$ (35,387)	\$ (35,247)	\$ (140)	\$ (232,816)	\$ (237,198)	\$ 4,382
Care Ministries	(26,281)	(1,917)	(2,044)	127	(12,481)	(12,621)	140
Stewardship	(13,908)	(1,070)	(2,484)	1,414	(7,400)	(7,789)	389
<b>TOTAL PASTORAL OFFICE</b>	<b>(506,416)</b>	<b>(38,374)</b>	<b>(39,775)</b>	<b>1,401</b>	<b>(252,698)</b>	<b>(257,608)</b>	<b>4,910</b>
<b>OPERATIONS</b>							
Facilities	(1,776,225)	(65,051)	(62,965)	(2,086)	(697,881)	(696,505)	(1,376)
Administration	(515,584)	(41,503)	(47,165)	5,662	(255,127)	(257,893)	2,766
Mortgage/Debt	(602,552)	(51,549)	(50,374)	(1,175)	(296,740)	(298,337)	1,597
School Tuition Assistance	(69,996)	(5,161)	(5,833)	672	(30,890)	(34,998)	4,108
Technology	(78,640)	(7,531)	(6,303)	(1,228)	(43,787)	(43,566)	(221)
Food Service	(201,138)	(15,818)	(16,996)	1,178	(99,104)	(100,815)	1,711
<b>TOTAL OPERATIONS</b>	<b>(3,244,135)</b>	<b>(186,614)</b>	<b>(189,636)</b>	<b>3,022</b>	<b>(1,423,529)</b>	<b>(1,432,114)</b>	<b>8,585</b>
<b>COMMUNITY ENGAGEMENT</b>							
Community Engagement	(105,561)	(9,447)	(10,625)	1,178	(53,442)	(52,407)	(1,035)
Missions	(300,204)	(7,374)	(6,475)	(899)	(135,548)	(173,259)	37,711
Communications	(409,586)	(33,196)	(36,787)	3,591	(191,735)	(210,053)	18,318
Worship & A/V/L Tech	(511,931)	(55,525)	(63,210)	7,685	(251,403)	(257,935)	6,532
<b>TOTAL COMMUNITY ENGAGEMENT</b>	<b>(1,327,282)</b>	<b>(105,542)</b>	<b>(117,097)</b>	<b>11,555</b>	<b>(632,128)</b>	<b>(693,654)</b>	<b>61,526</b>
<b>LIFEJourney / NEXT GENERATION</b>							
LIFEJourney Leadership	(214,124)	(12,584)	(17,781)	5,197	(91,254)	(104,715)	13,461
Family Forward	(6,880)	-	(300)	300	(9,897)	(5,800)	(4,097)
Children's Ministry	(206,553)	(14,370)	(12,452)	(1,918)	(81,785)	(81,611)	(174)
MS/HS Youth Administration	(135,738)	(11,040)	(11,130)	90	(69,107)	(68,478)	(629)
MS/HS Youth Programs	(53,659)	(3,133)	(947)	(2,186)	(28,282)	(20,752)	(7,530)
Adult Ministries	(20,699)	(703)	(2,350)	1,647	(6,677)	(7,769)	1,092
Small Groups	(74,661)	(6,373)	(6,106)	(267)	(35,997)	(36,451)	454
<b>TOTAL LJ/NG</b>	<b>(712,314)</b>	<b>(48,204)</b>	<b>(51,066)</b>	<b>2,862</b>	<b>(323,000)</b>	<b>(325,576)</b>	<b>2,576</b>
<b>TOTAL MINISTRY FUND EXPENSES</b>	<b>\$ (5,790,147)</b>	<b>\$ (378,734)</b>	<b>\$ (397,574)</b>	<b>\$ 18,840</b>	<b>\$ (2,631,354)</b>	<b>\$ (2,708,952)</b>	<b>\$ 77,598</b>
<b>SCHOOL EXPENSES</b>							
Salary, Wages & Benefits	\$ (1,898,007)	\$ (165,538)	\$ (163,365)	\$ (2,173)	\$ (943,580)	\$ (940,139)	\$ (3,441)
Classroom Supplies, Materials & Equipment	(59,903)	(350)	(800)	450	(27,552)	(35,253)	7,701
Conferences, Education & Development	(5,160)	-	-	-	(1,786)	(1,850)	64
Technology Services, Hardware & Software	(64,504)	(2,291)	(4,516)	2,225	(36,278)	(34,583)	(1,695)
Standardized Testing	(4,000)	-	-	-	-	-	-
Athletic Events	(16,904)	(3,008)	(3,186)	178	(5,335)	(6,305)	970
Field Trips	(7,124)	-	-	-	(824)	(1,149)	325
Copier Expense	(12,788)	(732)	(1,250)	518	(6,531)	(6,688)	157
Bad Debt	(6,000)	-	-	-	-	-	-
Yearbooks	(250)	-	-	-	(250)	(250)	-
Missions	(2,700)	-	-	-	(2,545)	(150)	(2,395)
Fundraising Expense	(400)	-	-	-	-	(400)	400
Budget Expense Adjustment	10,217	-	(1,177)	1,177	-	(10,360)	10,360
Other Expenses	(57,613)	(4,145)	(3,354)	(791)	(27,622)	(25,753)	(1,869)
<b>TOTAL SCHOOL EXPENSES</b>	<b>\$ (2,125,136)</b>	<b>\$ (176,064)</b>	<b>\$ (177,648)</b>	<b>\$ 1,584</b>	<b>\$ (1,052,302)</b>	<b>\$ (1,062,880)</b>	<b>\$ 10,578</b>

**St. John Church**  
**Cash and Liquidity Position Summary**  
**as of December 31, 2017**

	December	FY17/18 November	October	FY 16/17 June	FY 15/16 June
<b>Cash and Investments</b>					
Total Cash and Investments *	\$ 1,759,600	\$ 1,237,789	\$ 1,207,333	\$ 1,483,260	\$ 1,167,561
<b>Fund Balances: Near Term Release</b>					
Mission 24-7	577,989	577,989	577,989	577,989	577,989
Launch	360,707	360,707	360,707	385,707	427,317
NEXT CapX Available for Expenditure**	664,206	152,654	175,962	403,757	x
Missions Designated Gifts	16,420	20,339	14,172	52,943	68,046
	<u>1,619,322</u>	<u>1,111,689</u>	<u>1,128,830</u>	<u>1,420,396</u>	<u>1,073,352</u>
<b>Excess/(Underfunded) Balance pre Ongoing Funds</b>	140,278	126,100	78,503	62,864	94,209
<b>Fund Balances: Ongoing Funds</b>					
Parent Teachers League	24,514	17,861	22,932	19,315	60,662
Christ In Action	12,890	12,663	11,856	10,281	16,097
School of the Arts	11,334	10,988	11,298	14,828	10,478
Endowment Fund	33,682	33,682	33,680	31,360	29,998
Boy Scout Troop #782	22,993	21,960	20,410	23,932	18,868
All Other	41,859	41,743	44,124	39,462	40,156
Total Ongoing Fund Balances	<u>147,272</u>	<u>138,897</u>	<u>144,300</u>	<u>139,178</u>	<u>176,296</u>
<b>Excess/(Underfunded) Balance</b>	\$ (6,994)	\$ (12,797)	\$ (65,797)	\$ (76,314)	\$ (82,087)

	December	FY17/18 November	October	FY 16/17 June	FY 15/16 June
<b>Additional Liquidity Information</b>					
Sources:					
Line of Credit Availability	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Borrowings Outstanding	-	-	-	-	-
Available Liquidity	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>

\* Per General Ledger  
 \*\* See reconciliation for more detail.  
 \*\*\* The following months have insurance proceeds which will be used for roof/HVAC repair & replacement by 09/2016 included in the cash balance.

June 2016	\$170,000
July 2016	\$135,699
Aug 2016	\$135,699
Sep 2016	\$101,341
Oct 2016	\$101,341
Nov 2016	\$101,341
Dec 2016	\$41,110
Jan 2017	\$41,110
Feb 2017	\$41,110
Mar 2017	\$41,110
Apr 2017	\$41,111
May 2017	\$35,289
June 2017	\$25,773
July 2017	\$25,773
Aug 2017	\$25,773
Sep 2017	\$0

**St. John Church**  
**Summary of Investments & Bank Accounts**  
**as of December 31, 2017**

Type	Institution	Length	Maturity	APY	Rate Type	Payout	Original Amount	Interest Earned To Date	Account Balance	
CD	Synchrony	12 months	03/29/18	1.35%	Fixed	Maturity	\$ 158,591.95	\$ 1,613.08	\$ 160,205.03	
			Total CD Investments							160,205.03
Cash	Petty Cash		N/A	N/A	N/A	N/A	N/A	N/A	1,050.00	
Checking	First Community CU		N/A	1.00%	Variable	Monthly	N/A	9.94	8,864.22	
Savings	First Community CU		N/A	0.00%	Variable	Monthly	N/A	-	10.00	
Steward Acct.	LCEF		Opened 03/02/09	0.875%	Variable	Monthly	N/A	95,105.50	714,416.73	
Checking	Fifth Third Bank		Opened 05/12/08	N/A	N/A	N/A	N/A	N/A	664,861.86	
Money Market	Fifth Third Bank		Opened 01/22/09	0.25%	Variable	Monthly	N/A	6,792.63	3,911.42	
			Total Bank Accounts							1,393,114.23
			Total Investments & Bank Accounts							1,553,319.26

\*Note - The Fifth Third Bank Checking Account earns a .20% Interest Credit Rate to offset operating fees charged to the account.  
 \*\* All balances shown are bank balances as of the date of the report. This report does not account for any deposits in transit or outstanding checks.



St. John Church  
Launch Reconciliation  
December 31, 2017

<b>Total Pledges</b>	\$ 3,044,854.00
<b>Total Participants</b>	2,068
<b>Total Family Units</b>	828
<b>Contributions</b>	
Contributions FY10/11	\$ 803,538.10
Contributions FY11/12	917,273.88
Contributions FY12/13	695,270.32
Contributions FY13/14	255,179.75
Total Contributions	<u>\$ 2,671,262.05</u>
<b>Expenses</b>	
<b>FY09/10</b>	
Campaign Expenses	\$ (24,196.88)
<b>FY10/11</b>	
Campaign Expenses	(101,425.38)
MF Staffing Expenses	(13,646.00)
Cambodia Expenses	(101,678.50)
<b>FY11/12</b>	
MF Staffing Expenses	(26,492.00)
Cambodia Expenses	(110,671.51)
Campaign Expenses	(3,948.06)
Technology Expenses	(121,069.09)
Belize Expenses	(10,000.00)
<b>FY12/13</b>	
Campaign Expenses	(962.42)
MF Staffing Expenses	(19,932.00)
Technology Expenses	(19,509.35)
Debt Reduction	(1,419,030.51)
Cambodia Expenses	(91,173.89)
St. John Missions	(29,700.00)
<b>FY13/14</b>	
Campaign Expenses	(2,524.45)
MF & SF Staffing Expenses	(79,988.04)
Technology Expenses	(61,595.34)
Debt Reduction	(165,000.00)
Cambodia Expenses	273,171.54
Angel Dormitory Expenses	(6,000.00)
St. John Missions	(27,863.00)
<b>FY14/15</b>	
MF Staffing Expenses	(6,338.01)
Debt Reduction	(20,000.00)
Angel Dormitory Expenses	(1,872.00)
Missions Director Staffing Expense	(13,932.00)
<b>FY15/16</b>	
MF Staffing Expenses	(38,568.00)
<b>FY16/17</b>	
MF Staffing Expenses	(15,648.00)
Stronghold Cambodia Expenses	(29,157.33)
Cambodian Legal Counsel Refund	3,195.00
<b>FY17/18</b>	
Stronghold Cambodia Expenses	(25,000.00)
Total Expenses	<u>\$ (2,310,555.22)</u>
 <b>Fund Balance</b>	 <u><u>\$ 360,706.83</u></u>

**St. John Church**  
**Launch Reconciliation**  
**Serve Others As We Go - Outside Missions**  
**December 31, 2017**

**Contributions**

Contributions FY10/11	\$ 136,601.48
Contributions FY11/12	155,936.56
Contributions FY12/13	118,195.95
Contributions FY13/14	43,380.56
Total Contributions	<u>\$ 454,114.55</u>

**Expenses**

Contributions to LCMS Ablaze! For Cambodia FY10/11	\$ (101,678.65)
Funding in Belize FY11/12	(10,000.00)
Contributions to LCMS Ablaze! For Cambodia FY11/12	(110,671.51)
Contributions to LCMS Ablaze! For Cambodia FY12/13	(91,173.89)
Reimbursement of funds from LCMS Ablaze! FY13/14	273,171.54
Angel Dormitory Expenses FY13/14	(6,000.00)
Angel Dormitory Expenses FY14/15	(1,872.00)
Stronghold Cambodia Expenses FY16/17	(29,157.33)
Reimbursement of unused fund from Camb. Legal Counsel	3,195.00
Stronghold Cambodia Expenses FY17/18	(25,000.00)
Total Expenses	<u>\$ (99,186.84)</u>

**Fund Balance**

\$ 354,927.71

17% of total contributions are designated to this objective.

LCMS Ablaze! will receive quarterly payments from St. John for use in Cambodia. These payments will equal 20% of total Launch contributions during the quarter. LCMS will then refund to St. John 30% of that payment to use for missions that St. John chooses. Of the 30% refunded, half will go to this objective and half will go to the St. John Missions objective.

**Original Launch Presentation**

\$850k to be distributed to current mission projects in the city of St. Louis and Belize and through the mission efforts of the LCMS Ablaze! Campaign. Pastor Garrett and the Strategic Leaders will work closely with LCMS national leaders to ensure that two to four mission projects are adopted that reflect the mission and values of SJ's congregation. These projects will be specific mission efforts with which we can form an ongoing association over the course of the campaign and hopefully beyond.

**Additional Cambodia Funding**

In the fall of 2011 an option to give directly to the efforts in Cambodia was created. The primary purpose of this option is to engage our community and other churches in our mission efforts in Cambodia. It also allows people within our ministry to give directly to Cambodia, over and above their commitment to Launch. The current balance of this option is \$3,388. This money will go directly to our efforts in Cambodia.

St. John Church  
Mission 24/7 Reconciliation  
December 31, 2017

**Contributions**

Contribution FY06/07	\$ 410,914.38
Contribution FY07/08	1,160,052.35
Contribution FY08/09	798,230.27
Contribution FY09/10	603,546.62
Contribution FY10/11	46,556.88
Contribution FY11/12	1,060.00
Contribution FY12/13	5,551.50
Total Contributions	<u>\$ 3,025,912.00</u>

**Expenses**

Campaign Expenses FY06/07	\$ (181,804.57)
Campaign Expenses FY07/08	(6,299.37)
Campaign Expenses FY08/09	-
Campaign Expenses FY09/10	(2,995.21)
Campaign Expenses FY10/11	(73.16)
Commons A Remodel FY08/09	(1,152.00)
Commons A Remodel FY09/10	(45,965.93)
Debt Reduction Payment FY12/13	(1,072,513.00)
Voter Approved Sinking Fund Payments FY09/10	(369,831.28)
Voter Approved Sinking Fund Payments FY10/11	(329,938.98)
Voter Approved Sinking Fund Payments FY11/12	(299,897.46)
Voter Approved Sinking Fund Payments FY12/13	(137,452.42)
Total Expenses	<u>\$ (2,447,923.38)</u>

**Fund Balance**

\$ 577,988.62