



Hospitality Director

Do you have a passion for investing in the lives of people? Do you have an authentic and active relationship with Jesus Christ? Do you have a heart for loving and leading others?

Overview:

This position is responsible for creating a culture of hospitality and belonging, through the building of a large volunteer organization that creates “irresistible environments” on our campus, especially around our weekend services.

Key Attributes:

- **Relational.** Desires to form, develop, and invest in relationships.
- **Recruiter.** Skilled at securing the buy-in and investment of people to share in the work of ministry.
- **Developer.** Committed to the ongoing growth of people and the continuous improvement of the organization.
- **Hospitable.** Warm and welcoming, understands the kind of environment and details that make people comfortable.
- **Organizer.** Able to manage lots of moving parts and translate complicated systems into specific roles and tasks.
- **Resourceful.** Creatively uses limited resources to solve problems & fulfill goals.
- **Loves Jesus.** Has a strong spiritual commitment and understands the culture of St. John Church.

Hours:

Full-time position working a minimum of 40 hours a week, including Saturday afternoons and Sunday mornings. Regular days off on Thursdays and Fridays, with 9 weekends off a year, plus regular PTO. Must be flexible with working schedule based on ministry activities.

To Apply:

Interested candidates should submit a resume and answer the following questions in a cover letter:

- What is your previous leadership experience?
- How does your work experience fit with this position?

Send to tdunn@stjstl.net. To learn more about our organization visit our website at www.stjstl.net.

Job Responsibilities:

- Creates an environment of hospitality from the parking lot to the lobby by recruiting, training, coordinating, and communicating with over 200 volunteers.
- Develops volunteers for high levels of hospitality leadership through formal training and interpersonal investment.
- Establishes hospitality values and inspires others to own them, put them into practice, and celebrate wins.
- Proactively seeks the hospitality expertise of others to create ownership over and continually improve our culture of hospitality.
- Creates systems for new guest identification, recognition, info capture & follow-up.
- Initiates a consistent schedule of special “Saturday Night Life” social events after 5pm services and oversees the execution.
- Organizes annual 4th of July community party.